

The Regular Meeting of Council for the Resort Village of Candle Lake was held on September 10, 2007 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE: The following were in attendance:

Toporowski, Nick	- Mayor
Allan, Doug	- Councilor
Caithcart, Lloyd	- Councilor
English, Margo	- Administrator

Councilors Nikiforuk and Romanuik were unable to attend.

CALL TO ORDER: A quorum being present, Mayor Toporowski called the Regular Meeting of Council to order at 7:00 p.m..

**ACCEPT
AGENDA** **216-2007
ALLAN**

That the agenda for the Regular Meeting of September 10, 2007 be accepted

CARRIED

**CLOSE
REGULAR
MEETING** **217-2007
CAITHCART**

That the Regular Meeting of Council be closed.

CARRIED

**OPEN
PUBLIC
HEARING
BYLAW
21-2007 (BPS)
& 22-2007
(ZONING)
BAY LAKE
ESTATES
(PATRICK)**

**218-2007
CAITHCART**

That the Public Hearing on Bylaws 21-2007 and 19-2007 be opened.

CARRIED

The Mayor opened the Public Hearing with the reading of Bylaws 21-2007 and 22-2007.

**BYLAW
21-2007
BPS -
BAY LAKE
ESTATES
SUBDIVISION
PROPOSAL
PUBLIC
HEARING**

Bylaw 21-2007 is a Bylaw to amend the Basic Planning Statement with respect to the "Bay Lake Estates" sub-division proposal as submitted by Bill Patrick. The Bylaw allows for an amendment to the BPS by re-designating from "restricted development" to partly "low density residential" and partly "commercial" the land as shown in bold on Schedule 1 and inserting the said plan as "Inset O" to Schedule A of Bylaw 01/2002, known as the Future Land Use Concept Map, as well as deleting paragraph 2 of Section 7.4 Commercial Policies and replacing it with "New Commercial Land will be encouraged to locate in the village centre identified in the Future Land Use Concept Map with the exception of commercial extensions of the Golf Course expansion. The amended Future Land Use Concept Map will include "Inset O".

**BYLAW
22-2007 -
ZONING
BAY LAKE
ESTATES
PROPOSED
SUBDIVISION
PUBLIC
HEARING**

Bylaw 22-2007 provides for an amendment to the Zoning Bylaw 02/2002 to re-designate all the land located within the SW ¼ Sec 4, Township 55, Range 22, West of the 2nd Meridian, as shown outlined in bold on the attached plan labeled Schedule "A" from "CON Conservation District" to partly "R1 Residential District" and partly "C1 Commercial District" and thereafter by inserting the said plan as new "Inset O" of the said Zoning District Map.

The Mayor called for comments.

Terry Reed expressed concern that the Resort Village should not be rezoning land from "conservation" to "residential" and that it was his understanding that Council had placed a one year moratorium on development.

Councilor Caithcart and Mayor Toporowski advised that there was no hold on development, as had been reported in the media and that it was the intent of Council to ensure that proposed developments include proper plans for drainage and streets and that servicing agreements address these issues, prior to the developments proceeding.

Mr. Reed also commented on the Aspen Ridge Development in the R.M. of Paddockwood and the septic mounds that will be going in and whether this type of sewer system would be used in the Bay Lake Estates Development. The Mayor responded that the Aspen Ridge Development is not in the jurisdiction of the Resort Village. He also advised that Mr. Patrick has committed to installation of a direct sewage system to the lagoon to be operational by December 31, 2010.

When questioned as to the number of approaches to the development, Mr. Patrick advised that there will be two entrances to the development.

It was noted there had been no written submissions regarding the proposed Development.

The Mayor requested further comments.

No further comments were received.

**CLOSE
PUBLIC
HEARING**

219-2007
ALLAN

That the Public Hearing on Bylaws 21-2007 and 22-2007 be closed

CARRIED

**REOPEN
REGULAR
MEETING**

220-2007
ALLAN

That the Regular Meeting of Council be re-opened.

CARRIED

**ADOPT
MINUTES**

221-2007
CAITHCART

That the minutes of the Regular Meeting of August 13, 2007 be adopted, as presented.

CARRIED

BUSINESS ARISING FROM MINUTES:

**2005 TAX
EXEMPTION
APPEAL**

The 2005 levy on properties listed in the 2005 Tax Exemption Appeal has been prepared and notices will be sent to the current property owners, together with a letter advising that the Resort Village is required to levy The tax, however the matter is still being dealt with by Council. A meeting with Saskatchewan Rivers School Division has still not been held . The Administrator was requested to advise the School Division that a meeting must be held prior to the October, 2007 regular meeting of Council.

**VAN IMPE
SUBDIVISION
GATED
ACCESS**

It has been determined that the "Old Candle Lake Access Road" between the subdivisions of Van Impe and Clearsand has not been formally closed and remains on land titles in the name of the Crown. Portions of the road are no longer functional. Previous records will be researched to determine if the road was to have been de-commisioned.

CARRIED

CORRESPONDENCE:

**ANDERSON,
CATHY -
ALDER PLACE
DRAINAGE**

Cathy Anderson forwarded a letter to Council regarding drainage on Alder Place and questioned when the work would commence. The Maintenance Manager reported that the work had been completed prior to the Council Meeting.

**PREFONTAINE
- BERESKIN
DRIVE**

Marcel Prefontaine, together with residents on Bereskin Drive, submitted a request to have the grid road moved to the proper centre line as defined in Appeal 11/2006 of the Saskatchewan Planning Appeals Committee. An addendum to the request asked for Bereskin Road to be closed to traffic and gated for Fire Department use only.

The Administrator will reply to Mr. Prefontaine, advising the correction to Bereskin Drive is on the maintenance list, however, will not be completed this year. Mr. Prefontaine will also be requested on clarification of the addendum.

**COPPS
- 2007
GRANT**

A letter of thanks was forwarded to Council from the Candle Lake Citizens On Patrol Program for the \$2,000. grant provided by the Resort Village for the 2007 year.

Council appreciates the dedication of the group in their continuing patrols of neighborhoods within the Resort Village.

**CULY, AVERY
-SPRUCE
BUDWORM
CONCERNS**

Andrew Culy presented Council with a petition from residents of Candle Lake outlining concerns with the Spruce Budworm infestation within the Resort Village. The petition requested a plan to carry out a Spruce Budworm control program for next year, and following 2008 if it is necessary.

Discussion resulted in the following resolution:

**222-2007
CAITHCART**

That information on costs for a spraying program be gathered and reviewed at the October, 2007 regular meeting of Council.

CARRIED

COMMITTEE REPORTS:

**PARKS & REC/
TRAILS**

In the absence of Councilor Nikiforuk, Ed Horn provided Council with a report. Tips grants for the year have been paid out and the closing date for applications for 2008 grants is September 18, 2007. The Recreation Hall was very busy over the summer. The kitchen, bathrooms and entrance are being painted. The sound system will be reviewed. The south double doors have been installed. Work on the canopy over the hall and seniors entrance will commence in the near future. All summer programs went well. The Community Events sign should be in place sometime in October. The next Parks and Recreation meeting will be held at the Administration Office on September 17th, 2007 commencing at 7:00 p.m. The public are invited to attend their meetings.

Council will be requested to adopt a Candle Lake Trails Network. Wet weather and a lack of volunteers has hampered work on trails this summer. The creation of a turning lane on Main Street and the implications for pedestrian traffic was noted. Saskatchewan Highways has been contacted regarding a crosswalk. The next Trails meeting is scheduled for October 4th, 2007 at 7:00 p.m.

- EMO** Councilor Caithcart advised there have been no call-outs or searches or since the last report.
- As Council Representative for the Fire Department, Councilor Caithcart, Brought forward the subject of an expansion to the fire hall to house the 2nd pumper truck. This item had previously been discussed during 2007 budget deliberations with the understanding that, should funds be available in the Fire/EMO budget, the foundation for a 40' by 40' expansion could possibly be completed prior to freeze up. It was estimated that the foundation could be laid for under \$7,000.
- This item will be discussed further at the next meeting of Council.
- FIRE/
FIRST
RESPONDERS** Fire Chief Hovdebo reported four call-outs since the last meeting. The calls consisted of two medical calls and two fire calls because of trees on lines. The 2nd pumper truck will have to be drained for winter if no heated storage is available.
- ROADS &
MAINTENANCE/
LANDFILL** Councilor Allan reported that work on drainage continues. A tender has been advertised for additional gravel to see us through to the end of the year. The excessive moisture has increased the gravel requirements for the year.
- P.A.MODEL
FOREST** Mayor Toporowski advised P.A.Model Forest will provide funds for the establishment of a Watershed Committee. A tentative meeting has been scheduled for September 26, 2007 at the Resort Village office. Previously, approximately eight people had expressed an interest in being part of a Watershed Committee.
- PARCS/
WAPITI LIBRARY** Councilor Allan did not have a report.
- HEALTH** A Health Report was not available.
- ACCOUNTS
PAYABLE** The final progress payment on the lagoon project has been approved for payment by UMA Engineering. Council has concerns with the condition of the road to the new east side lagoon, although UMA advises the contractor was responsible only for the initial gravel application and has fulfilled that obligation, it was felt that the application of gravel was not completed properly. UMA will be contacted to arrange a meeting.

223-2007
ALLAN

That Accounts Payable, cheques number 387 to 417 and 419 to 445, inclusive, totaling \$1,089,281.47 be approved for payment and that cheque number 418, payable to G.W. Construction Ltd, in the amount of \$187,960.57 be held pending a meeting with UMA Engineering.

CARRIED

**FINANCIAL
REPORT**

The 2007 financial report to August 31, 2007 was presented and reviewed by Council. Insurance coverage for the Resort Village has been reviewed and coverage verified, as per Section 113 of *The Municipalities Act*.

224-2007
CAITHCART

That it be recorded that Insurance Coverage for the Resort Village of Candle Lake includes the following:

Equipment.....	\$ 358,175.
Liability.....	\$5,000,000.
Special Events.....	\$1,000,000.
Fire Fighting.....	\$1,000,000.
Errors & Omissions.....	\$5,000,000.
Fidelity Bond.....	\$ 500,000.
Recreation Hall.....	\$ 783,000.
Fire Hall.....	\$ 260,000.
Admin.Office/Shop.....	\$ 363,000.
Small Garage.....	\$ 16,000.

CARRIED

225-2007
ALLAN

That the report of revenues and expenditures to August 31, 2007 be accepted, as presented.

CARRIED

NEW BUSINESS:

**TELWIN
MARINA**

226-2007
CAITHCART

That the Resort Village of Candle Lake support the application for expansion of the existing Telwin Marina as approved by Fisheries and Oceans Canada and Saskatchewan Environment.

CARRIED

**MAUTHE -
CONSOLIDATE
LOTS**

Clinton Mauthe has advised that application is being made for the consolidation of Lots 4, 5 and 6, Block 401 and Lot 39, Block 400, Plan 83PA16314, and is requesting a letter of approval from the Resort Village. The consolidation will not have an effect on the 2007 taxes levied.

227-2007
ALLAN

That the request of Clinton Mauthe for approval to consolidate lots 4, 5 and 6, Block 401 and Lot 39, Block 400, Plan 83PA16314 be tabled to the next meeting of Council.

CARRIED

**HELBIG -
DISCRETIONARY
USE**

Walter Helbig has recently purchased Commercial property located at Parcel H, Block 5, Plan 90PA17616 and has made application for a building permit for a garage, as an accessory building. The permit requires the approval of Council as a discretionary use on commercial property. The garage will be used to house his towing truck and equipment.

228-2007
ALLAN

That the application for a building permit by Walter Helbig, on commercial property Parcel H, Block 5, Plan 90PA17616 for the construction of a garage be approved by Council as a "Discretionary Use" under Section 8.1.2 of the Zoning Bylaw, with the provision that the building conforms to Bylaws of the Resort Village.

CARRIED

**ONECHESSA
MARINA -
EXPANSION**

The Candle Lake Co-operative Association has made application for an expansion to the existing Onechessa Marina. Approvals of Saskatchewan Environment and Fisheries and Oceans Canada has been received and provided to Council. Council felt a clearly defined plan of the expansion should be provided.

229-2007
ALLAN

That the request for approval of an expansion to the existing Onechessa Marina be tabled until such time as a detailed plan of the expansion is provided.

CARRIED

**SANDERMAN
PARK
MARINA**

In July of 2007 Council gave approval to the Sanderman Park Marina for an expansion to the west by approximately 30 feet, with the provision that Council is provided with evidence of all other agency approvals. The Marina is expanding by an additional 10 metres on the west side. The proposed plan had previously been provided to the Resort Village by Corrine Tchorowski of Saskatchewan Environment. Community Planning is now requesting comments from the Resort Village regarding the application of Saskatchewan Environment for a subdivision to accommodate the expansion.

230-2007
CAITHCART

That Community Planning be advised of Council's resolution of July 9, 2007 giving approval for the expansion with the provision That Council be given evidence of all other agency approvals.

CARRIED

BYLAWS

**BYLAWS
21-2007 &
22-2007
(BAY LAKE
ESTATES
DEVELOPMENT)**

It was determined that Bylaws 21-2007 and 22-2007 which allow for changes to the Basic Planning Statement and the Zoning Bylaw with reference to the proposed Bay Lake Estates Development will be reviewed at a future meeting of Council.

**NEXT
MEETING**

The next meeting of Council will be held on September 24, 2007, commencing at 1:00 p.m. for the purpose of discussion on tabled items from the September 10, 2007 meeting and to deal with Servicing Agreements.

ADJOURN

231-2007
ALLAN

That the meeting adjourn.

CARRIED

The meeting adjourned at 8:30 p.m.

Mayor Toporowski

Administrator, Margo English

