

The Regular Meeting of Council for the Resort Village of Candle Lake was held October 14, 2008 in the Administration Office at Candle Lake, Saskatchewan.

**ATTENDANCE:** The following were in attendance:

Toporowski, Nick	- Mayor
Allan, Doug	- Councilor
Caithcart, Lloyd	- Councilor
Nikiforuk, Gene	- Councilor
Romanuik, Leonard	- Councilor
English, Margo	- Administrator

**CALL TO ORDER:** A quorum being present, Mayor Toporowski called the Regular Meeting of Council to order at 7:00 p.m.

**ACCEPT  
AGENDA**                    **219-2008**  
                                  **NIKIFORUK**

That the agenda for the Regular Meeting of October 14, 2008 be accepted, with the additions under new business of

- Bayside Marina
- August, 2006 Specified Auditing Procedures Findings

**CARRIED**

**ADOPT  
MINUTES**                    **220-2008**  
                                  **NIKIFORUK**

That the minutes of the Regular Meeting of Council, held September 8, 2008, be adopted as presented.

**CARRIED**

With reference to the Communities in Bloom Committee Report on Page 3 of the September 8, 2008 Minutes, Councilor Romanuik requested it be noted that it is his opinion that the Highway 265 Turnout and Kiosk will make grooming of the adjacent snowmobile trail difficult.

**BUSINESS ARISING OUT OF MINUTES:**

**COMMERCIAL  
LOTS -  
SUNSET WAY**                    Correspondence has now been received from the Ministry of Municipal Affairs, Community Planning Branch, in response to Council's letter pertaining to the potential rezoning of Lots 18 to 21, Block C, Plan 101883764. It is generally recommended that a plan of proposed subdivision be reviewed prior to rezoning of lands.

Following considerable discussion on the possibilities of advertising for expressions of interest and proposed plans, development and sale of residential lots by the Resort Village, development of residential lots and setting up a "Candle Lake Cabin Lottery" to fund recreational and community facilities, the following resolution was passed:

**221-2008**  
**NIKIFORUK**

That the possibility of rezoning and sale of the Commercial Lots on Sunset Way be tabled until a future date.

**CARRIED**

**TORCH LAKE  
WALKING  
TRAIL**

Following the September, 2008 Regular Meeting, correspondence was forwarded to the Ministry of Environment requesting approval for Phase I of the proposed "Torch Lake Walking Trail", adjacent to the developed portion along Torch Lake from the downtown area to the Birchwood Condominiums. The property between Torch Lake and the Condominiums is Crown Land and the Ministry of Environment has been out to assess the development on this land. The Ministry will be contacting the Resort Village when they have determined what action will be taken regarding the development on Crown Land.

**LAKESHORE/  
MARINER'S  
COVE -  
DRAINAGE**

Mariner's Cove is clearing fences and trailers off of the easement to allow access for the Resort Village to provide drainage to the area. A drainage project will not be in place this fall, however the clearing of the easement will allow for drainage work at a later date.

**LANDFILL PIT**

The Ministry of Environment, Environmental Protection Branch have been out for inspection and agreed that application for a small landfill pit, of approximately 50 feet long by 40 feet wide is feasible. This will alleviate some of the problems with water accumulation in the pit. However, each time the Resort Village wishes to expand the pit, a new application will be required. Councilor Romanuik advised that the present landfill pit is more than adequate for this winter.

**222-2008  
CAITHCART**

That the Resort Village, upon approval of the Ministry of Environment, contract the work of constructing a small, approximately 50 feet by 40 feet landfill pit on an hourly basis, based on the contract price rates as submitted by local contractors.

**CARRIED**

**ZONING  
BYLAW**

Amendments to clarify wording and to signage placement in the Resort Village will require Public Hearing. Administration will work with the Development Appeals Committee to clarify wording and with the Chamber of Commerce for changes regarding Signage to prepare an amending Bylaw for Council perusal prior to the commencement of the time frame for Public Hearings in the 2009 year.

**CORRESPONDENCE:**

**COMMUNITIES  
IN BLOOM -  
SPRUCE BUD  
WORM**

The Communities in Bloom Committee has forwarded a letter of concern regarding Spruce Bud Worm that they received from residents in the Waskateena Beach area. Together with the letter of concern, the Committee provided information from Robert Moore of the Ministry of Environment regarding the steadily declining budworm populations over the last four years. The Ministry will be doing one more survey of a sampling of the over-wintering budworm larva to provide an estimate of the population that will have survived to cause damage next year. Mr. Moore also suggested that BioForest Technologies be contacted to inquire on the costs for the Resort Village to obtain and process samples in the Candle Lake jurisdiction. The estimated cost for this study was \$2,758. in August of 2007.

Councilor Romanuik would like to contact the Ministry of Environment for further information on the spruce bud worm situation in the Candle Lake area and obtain costs for spraying only small areas in the Resort Village.

**SASK.PREMIER  
- SCHOOL TAX** Premier Brad Wall has responded to Council's letter regarding the removal of school tax from property assessment. The Province is reviewing the role of property tax in the funding of K-12 education, with a goal to determine the best way to ensure the education portion of property tax is reduced.

**SANDY BAY  
PROV.PARK-  
DEVELOPMENT  
PROPOSAL** The Resort Village has received copies of three letters of concern with the proposed development within the Sandy Bay Provincial Campground. The letters were submitted to various provincial government officials by the Candle Lake Chamber of Commerce, the Candle Lake Ratepayers Co-operative and by resident, Ken Granberg. The Ministry of Tourism, Parks, Culture and Sport advertised for invitation of proposals for the design, development and operation of rental cabins in the Sandy Bay Campground at Candle Lake Provincial Park. As well, the Ministry will consider complementary development such as a store/food facility. Concern was expressed about the possibility of additional development on Candle Lake, the commercial aspect of the development and the setting of a precedent that would encourage the development within other areas of the Provincial Park, such as the Northern Shore, the Islands and the Purple Sands.

Mayor Toporowski has inquired and been advised that one proposal was received by the Ministry and that the proposal is presently 'on hold'.

**223-2008  
NIKIFORUK**

That a letter be forwarded to the Ministry of Tourism, Parks, Culture and Sport, expressing Council's disappointment with the fact that a proposal for development within the Sandy Bay Provincial Campground was tendered with no consultation with the Resort Village prior to advertising, particularly considering that this provincial department was part of discussions and plans to implement a 'Development Planning Committee' to include the Resort Village and the provincial and federal departments dealing with and affected by land use and development in the Candle Lake area.

**CARRIED**

**COMMITTEE REPORTS:**

**PARKS &  
RECREATION  
/TRAILS** Councilor Nikiforuk reported that the Annual Community Christmas Supper will be held on Saturday, November 29, 2008. The Resort Village will again supply turkeys for this event.

**EMO** Reg Newman, EMO Co-ordinator, was not in attendance. No report was available.

**FIRE DEPT/  
FIRST  
RESPONDERS** Fire Chief Hovdebo provided Council with an activity report for the period September 3 to October 10, 2008. Members have logged a total of 50 hours for the period and 1446 hours, year to date. The hours include responses for fire calls, medical and miscellaneous calls, as well as meetings and equipment checks. Trucks have been winterized. Weather permitting, the cement work for the fire hall expansion will begin this week. Gerry Frank has been hired to oversee the expansion project.

**ROADS &  
MAINTENANCE/  
LANDFILL** Councilor Romanuik advised that work on the Glendale drainage project has commenced. A number of projects that had been planned for this season will likely need to be moved to next year's schedule.

**P.A.MODEL  
FOREST**

Mayor Toporowski reported on work that was completed on the Aschim Homestead over the summer. The work was funded by P.A.Model Forest. A subdivision development is proposed on lands adjacent to the Aschim Homestead quarters and he will be advising Community Planning that the P.A.Model Forest would prefer that the access road does not go through the homestead quarters.

**PARCS**

Mayor Toporowski attended the Annual PARCS convention held in Saskatoon in September, 2008 and reported on a variety of presentations that were part of the convention.

**CANDLE LAKE  
WATERSHED**

Councilor Allan provided a report on the Candle Lake Watershed Stewards. The Committee is still waiting for a response from Dwayne Rowlett of the Saskatchewan Watershed Authority. Councilor Allan presented copies of correspondence from the Candle Lake Watershed Stewards to the Saskatchewan Watershed Authority and to the Department of Fisheries and Oceans regarding the proposed closing off of the gates on the fishway and shutting down the flow of water on both control structures. This does not allow for any flow through Candle Lake into the Torch River System. The Committee has also requested clarification as to who the members of the 'Gate Advisory Committee' are. A copy of correspondence from the Candle Lake Fish Advisory Committee to the Department of Fisheries and Oceans was also presented. The Advisory Committee is recommending that the flow of water be directed through the fishway on a year round basis to ensure the survival of the fish and other animal species dependent on the flow of water through Candle Lake, which is governed by the Torch River System. They too questioned the composition of the 'Gate Advisory Committee'.

The Watershed Steward Committee requests the Resort Village also forward letters requesting information on the structure and members of the Candle Lake Gate Advisory Committee, as well as correspondence requesting the gate be open to allow for flow on a year round basis. The Administrator will forward this correspondence.

A meeting has been called by the Saskatchewan Watershed Authority for October 23, 2008 and the Gate Advisory Committee will be discussed.

**HEALTH**

Etta Sackeny provided a written report to Council. The Clinic was busy over July and August and winter hours are now in effect with the Registered Nurse Practitioner here on the second and fourth Tuesday of each month from 10:00 a.m. to 4:00 p.m. The Candle Lake Co-operative Loans Association provided a grant to the Health Committee for the purchase of a computer. The Health Region will cover the costs of connecting to the Resort Village internet supplier. Future plans of the PAPHR include increased service year round and an increase in community involvement. Nurse practitioner work will be increasing to enhance the health care of the Prince Albert and area residents.

**COMMUNITIES  
IN BLOOM**

Councilor Caithcart reviewed the written report submitted by Carol Jorgenson. The fill for the roadside turnout was hauled to the site on October 7, 2008 and the Committee would like to acknowledge the following contractors for their voluntary participation: Candle Lake Sand & Gravel, Carl Frohaug, North Industrial Concrete, Outback Renewal, R. J. Dewhurst and Wapawekka Sand and Gravel. As well, the Committee thanked Grant Carrier, Resort Village Maintenance Manager, for overseeing the project and the Resort Village maintenance staff for hauling the sod away. Council was also thanked for their support. An additional half day is being planned to complete the project.

The Committee is still looking for a garage or suitable building to be moved to the landfill site for storage of recyclable materials. Thank you to all who have donated recyclable bottles and cans.

**ACCOUNTS PAYABLE & FINANCIAL:**

**ACCOUNTS  
PAYABLE**

**224-2008**  
ALLAN

That Accounts Payable, cheques number 2208 to 2265, inclusive, totaling \$129,812.38, be approved for payment.

**CARRIED**

The Administrator will advise those vendors not billing for supply of services and materials on a regular basis that prompt invoicing is necessary.

**FINANCIAL  
REPORT**

The 2008 report on revenues and expenditures vs budget to September 30, 2008 was presented and reviewed by Council.

**225-2008**  
CAITHCART

That the financial report on 2008 budget vs revenue and expenditure to September 30, 2008, be accepted as presented.

**CARRIED**

**NEW BUSINESS:**

**EVERGREEN  
ESTATES -  
R.M. of  
PADDOCKWOOD**

Formal request for comments has now been received from Community Planning on the proposed Evergreen Estates Subdivision in the R.M. of Paddockwood. The proposed subdivision was formerly known as Snow Castle Estates.

After review of the proposal, the following resolution was presented:

**226-2008**  
CAITHCART

That the Resort Village of Candle Lake respond to Community Planning, with reference to the proposed Evergreen Estates Subdivision in the R.M. of Paddockwood, with the following comments and questions:

- Access to the property should be on the road allowance south of the SE25-43-23-2 quarter which is leased by the Resort Village. By accessing along this road allowance the Aschim Homestead quarters (NE and SE 25-43-23-2) will be protected and preserved. These two homestead quarters contain walking trails, demonstration plots and homestead buildings.
- An agreement with the R.M. of Paddockwood is required for fire, emergency and first responder protection.
- Regarding a verbal proposal by the developer for access to Torch Lake, the Resort Village is not in favor of motorized boats on Torch Lake as it is a spawning lake and a large percentage of fish in Candle Lake spawn in Torch.
- Due to the close proximity to the Resort Village, the development will have an impact on roads and streets within the Resort Village.
- There will be increased congestion of existing marinas and boat launches.
- What type of sewage disposal is being proposed?
- What type of waste management will be in place?

**CARRIED**

**CRANBERRY  
ESTATES-  
R.M. of  
PADDOCKWOOD**

Formal notification of the proposed “Cranberry Estates” subdivision in the R.M. of Paddockwood has not been received from Community Planning, however the Resort Village leases the two Aschim Homestead quarters that are adjacent to the proposed sub-division. The Ministry of Environment has requested comments on the proposal as the present access to the proposed subdivision runs through the leased property. The access has been in existence for a number of years and there is a written agreement between the present owner of SW25 and the Resort Village and Ministry of Environment for the SW25 owner to use the access. With the proposal that is being made to access the Evergreen Estates Subdivision, there is an option to access Cranberry Estates through the same proposed road. Comments of Council will also be forwarded to Community Planning.

**227-2008  
ALLAN**

That the Resort Village respond to the Ministry of Environment with the following comments regarding access to the proposed Cranberry Estates Subdivision:

-That access to the Cranberry Estates Subdivision be on the road allowance to the south of the SE25 quarter that is leased by the Resort Village for the following reasons:

- The Evergreen Estates Subdivision is proposing to access their development by means of the road allowance to the south of SE25 and the two developments could use this same access road.
- The two leased Aschim Homestead quarters would not be divided by a road, allowing for protection and preservation of walking trails, demonstration plots and homestead buildings.
- Development of the present access across the Aschim Homestead may pose safety concerns for visitors to the Homestead. At present, the access road is gated and used only by the parties to the access agreement. Visitors to the heritage homestead use the walking trails.

**CARRIED**

**RV PARK  
ADDITION-  
JIRICKA**

A request for a building permit to build an addition to a Park Model Trailer in the Candle Lake Golf Resort RV Park was reviewed by Council at the August, 2008 meeting, and denied. It has been determined that the addition has since been built, even though the permit was denied.

**228-2008  
CAITHCART**

That a letter be sent to the Candle Lake Golf Resort advising that the addition on the Jiricka’s Park Model Trailer, located in the Candle Lake Golf Resort RV Park must be removed by June 15, 2009 or further action will be taken.

Mayor Toporowski requested a recorded vote.  
In Favor – Caithcart  
Opposed – Allan, Nikiforuk, Romanuik, Toporowski

**DEFEATED**

Following the defeat of the resolution, the Administrator was instructed to forward a letter to the Candle Lake Golf Resort advising that Council is aware of the fact that an addition was built on the Jiricka’s Park Model Trailer, after a permit was denied, and that appropriate action will be determined.

**BAYSIDE  
MARINA-  
CHANNEL  
REPAIR**

The Ministry of Environment has forwarded an “Aquatic Habitat Protection Permit Application” from the Bayside Marina Co-operative, which is located on the east shore of Candle Lake within the Hayes Subdivision, between Cedar Place and Dogwood Place, to cover channel and dock repairs and the replanting of vegetation along the shoreline. The Ministry also advised that, in the past, there was a lease on the property through the Ministry, however, being that the property is owned by the Resort Village, the lease should be between the Bayside Marina and the Resort Village of Candle Lake.

The application for repairs requires the support of the Resort Village.

Councilor Nikiforuk, as a member of the Bayside Marina Co-operative, excused himself from the discussions and vote.

**229-2008  
ROMANUIK**

That the Resort Village support the application of the Bayside Marina Co-operative for an Aquatic Habitat Protection Permit for the purpose of repairs to the channel, docks and replanting of vegetation, with the provision that all other agency approvals are obtained and that a lease agreement between the Marina and the Resort Village be prepared and forwarded to the Marina for signature.

**CARRIED**

**2006 AUDITOR’S  
SPECIFIED  
AUDITING  
PROCEDURES  
FINDINGS**

The Candle Lake Ratepayers’ Co-operative has requested access to the Auditor’s ‘Specified Auditing Procedures Findings’ which was prepared for Council in August of 2006. Following discussion the following resolution was presented:

**230-2008  
NIKIFORUK**

That the Resort Village contact their Auditor and Legal Counsel for opinions on whether or not the August, 2006 Auditor’s Specified Auditing Procedures Findings report can be made available to the public.

Mayor Toporowski requested a recorded vote.  
In Favor – Caithcart, Nikiforuk, Toporowski  
Opposed – Allan, Romanuik

**CARRIED**

**NEXT MEETING** Due to the Remembrance Day Holiday, the next Regular Meeting of Council will be held on Monday, November 17, 2008, commencing at 7:00 p.m.

**ADJOURN**

**231-2008  
CAITHCART**

That the meeting adjourn.

**CARRIED**

The meeting adjourned at 10:20 p.m.

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Mayor Toporowski

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Administrator, Margo English