

The Regular Meeting of Council for the Resort Village of Candle Lake was held November 17, 2008 in the Administration Office at Candle Lake, Saskatchewan.

**ATTENDANCE:** The following were in attendance:

Toporowski, Nick	- Mayor
Caithcart, Lloyd	- Councilor
Nikiforuk, Gene	- Councilor
Romanuik, Leonard	- Councilor
English, Margo	- Administrator

**CALL TO ORDER:** A quorum being present, Mayor Toporowski called the Regular Meeting of Council to order at 7:00 p.m.

**ACCEPT  
AGENDA**                    **232-2008**  
ROMANUIK

That the agenda for the Regular Meeting of November 17, 2008 be accepted, with the following additions

- RCMP Violation Report
- Airpark Servicing Agreement
- Brassard Property

**CARRIED**

**CRANBERRY/  
EVERGREEN  
SUBDIVISIONS**

It was noted that the suggested access road for both the proposed Cranberry and Evergreen Subdivisions, as described on pages 5 and 6 of the October 14<sup>th</sup>, 2008 Minutes of Council require clarification. There is no existing legal road allowance along the south of the SE25-43-23-2 where it has been suggested the access road be situated to prevent the severance of the Aschim Homestead quarters. Correspondence will be forwarded to Community Planning to clarify the suggested positioning of the access road .

**ADOPT  
MINUTES**                    **233-2008**  
ROMANUIK

That the minutes of the Regular Meeting of Council, held October 14, 2008, be adopted as presented and that clarification be forwarded to the appropriate parties regarding the suggested access to the proposed Cranberry and Evergreen Subdivisions.

**CARRIED**

**BUSINESS ARISING OUT OF MINUTES:**

**RV PARKS/  
JURIKA**

Council will be meeting to review and determine requirements, regulations and fee structures for RV Parks within the Resort Village.

**RATEPAYERS'  
CO-OP. -  
AUDITING  
FINDINGS  
AUG., 2006**

The Candle Lake Ratepayers' request for a copy of the "Specified Auditing Procedures Findings", as prepared by Meyers Norris Penny in August, 2006 was forwarded to both legal counsel and auditors for an opinion on whether the report should be made available to the public, as per resolution 230-2008 of the October 14, 2008 Council Meeting. The Auditing Firm has advised that, if legislation requires and/or our legal counsel recommends the release of the report, they have no professional objection to its release, however any reproduction of the report must follow the requirements as set out in the original engagement letter. Legal counsel , upon reviewing Section 117 of *The Municipalities Act*, is of the opinion that the report should be made available to the public, upon request. The Report will be provided to the Ratepayers' Co-operative.

**CORRESPONDENCE:**

**SANDY BAY  
CAMPGROUND-  
PROPOSED  
DEVELOPMENT**

The Ministry of Tourism, Parks, Culture and Sport has responded to the concerns expressed by the Resort Village regarding a proposed development at Sandy Bay Campground in the Candle Lake Provincial Park. The Ministry advises that, due to an overwhelming statement of opposition to the development by several stakeholders, including the Resort Village, they have decided not to proceed with the development, at this time and they will not be awarding a contract for this development.

**CRAWFORD, LU  
2009 TAX  
INCENTIVES**

Lu Crawford has forwarded correspondence expressing surprise over the new tax incentive schedule, effective January 1, 2009. She suggests that such short notice has created a hardship for those who depend on the spring or early summer business for their existence.

**SIURKO, D.  
LAKEVIEW DR.  
DRAINAGE**

Diana Siurko, resident of #42 Lakeview Drive, has again forwarded correspondence regarding drainage on the east side of Lakeview Drive. Ms. Siurko's concerns have been reviewed, along with many other Drainage issues within the Resort Village. A number of drainage projects were completed during the 2008 season. Numerous projects are still required and a review of outstanding drainage issues is being made, in an attempt to begin scheduling for the next season. Those residents who have expressed concerns will receive a formal response following the review.

**COMMITTEE REPORTS:**

**PARKS &  
RECREATION  
/TRAILS**

Ed Horn briefly reviewed a written report to Council. The Board is currently seeking replacements to fill positions following the resignations of Don Elliott and Sandra Klassen. Bingo and the Fine Arts Programs are going well. Community Grants totaling \$5,639. have now been allocated and notifications are being prepared for the recipients. Stephanie von Hagen attended playground inspection certification training in Regina. A new sun shelter is being designed for the playground and will be funded by the balance of the Glenna Elliott Memorial Fund. The volunteer base for Canada Day Celebrations has been Exhausted and there will likely be some changes to the format for 2009. The Board plans to continue with the parade and fireworks display, however additional activities throughout the day will likely be discontinued. The Christmas Supper will be held on November 29, 2008. The supper is a salad/dessert potluck affair. Parks and Rec and the Resort Village provide the balance of the meal. Thank you to the Resort Village for supplying turkeys.

Mr. Horn reported on a Conference that he attended on behalf of the Resort Village and the Candle Lake Parks and Recreation Committee. The Conference was held on November 13, 2008 in Watrous and was for the purpose of discussion on a new formula for community recreation infrastructure grants. In order to access grants when they become available, all communities should have "on-going" plans for repairs or improvements that may be eligible for funding.

**EMO**

An EMO Report was not available.  
Bob Sajtos submitted a report on a 'Search and Rescue' incident on October 24 and 25, 2008 and commended all persons involved in the search. The co-operation of the EMO Co-ordinator and Fire Chief were especially appreciated.

Councilor Romanuik advised that the Candle Lake Flying Club is available to volunteer services for search and rescue. Contacts for the club are Jake Jacobsen, Mike Lozej and Leonard Romanuik.

**FIRE DEPT/  
FIRST  
RESPONDERS**

Fire Chief Hovdebo provided Council with an activity report for the period October 11 to November 5, 2008. Members have logged a total of 74 hours for the period and 1520 hours, year to date. The hours include responses for fire calls, medical and miscellaneous calls, as well as meetings and equipment checks. There has been one medical call since the report was filed and there was a problem with the ambulance's paging system. In the event that this happens again, the ambulance has been requested to contact 911 and have them forward the page to our first responders. The Annual Christmas supper for volunteer fire fighters and first responders will be held on Saturday, December 6, 2008.

**ROADS &  
MAINTENANCE/  
LANDFILL**

Councilor Romanuik provided a review of some of the major work that was completed over the 2008 season. The report included dustproofing of roads, Ford Road rebuilding and culverts, portions of Northview, Walter Street, Pine Drive, Pine Crescent, Lambert Drive, Chubb Place, Perch Place, Ann Crescent, Telwin Drive, Shelley Street, Glendale – Whitewood and Poplar Crescent were ditched and culverts installed or re-installed, as well as gravelling of roads, rebuild portion of the road to landfill and major culvert replacement on Main Street and along Wasketeena walking trail.

Under the terms of the landfill permit, the Resort Village is required to complete a geotechnical investigation and install a groundwater monitoring system. Machibroda Engineering is working on the project and the report, together with installation of piezometers should be completed in two to three months time.

A tender for the contract of regular maintenance work at the landfill, commencing January, 2009 will be advertised.

**P.A.MODEL  
FOREST**

Mayor Toporowski attended a P.A.Model Forest Meeting in November, 2008. The Model Forest is considering providing monetary assistance to the Resort Village for the groundwater monitoring system that is a landfill operating permit requirement.

**PARCS**

No report available.

**RCMP  
VIOLATION  
REPORT**

The Smeaton Detachment of the RCMP has provided a summary of violation reports for the months of September and October, 2008. During the two month period there was a total of 33 violations in the Candle Lake area. The total includes 12 'Break and Enter' violations.

**CANDLE LAKE  
WATERSHED  
STEWARDS**

Councilor Allan was not in attendance at the meeting and the following report was provided by the Administrator. Members of the Candle Lake Watershed Stewards met with representatives of Saskatchewan Watershed Authority, Resort Village of Candle Lake, Candle Lake Gate Advisory Committee Members and other provincial department representatives on October 23, 2008. Correspondence from the Watershed Stewards, the Resort Village and other interested parties, regarding the make-up of the Gate Advisory Committee and the operation of the Candle Lake structure was addressed at the meeting. The Gate Committee typically has representation from the Resort Village, Candle Lake Ratepayers' Co-op., Ministry of Environment and representation from various subdivisions and interested parties surrounding the Lake. The Gate Advisory Committee is not a decision making body, but rather provides advice and feedback to the Saskatchewan Watershed Authority on the operation of the Candle Lake Dam. The public is welcome to attend the Advisory Meetings and provide their feedback. The Watershed Authority will ensure that the public is aware of future dates of Gate Committee Meetings.

**HEALTH**

The Candle Lake Health Centre has now been connected to internet access through the Resort Village Administration Office internet provider. There is no additional monthly charge for the internet access and the Resort Village will be reimbursed by the PAPHD for installation costs.

**COMMUNITIES  
IN BLOOM**

Councilor Caithcart reviewed the written report submitted by Carol Jorgenson. Another half day was completed on the roadside turnout. Once again, several contractors made this possible. Moving of the kiosk and flower barrels and installation of the flag poles will be done next spring. Several work bees have been held to re-furbish the Christmas lights. Thank you to Paula Eldstrom for organizing the work bees. Representatives of CIB toured the recycling facilities in Waskesiu and are planning to provide Council with a formal presentation regarding recycling. Larry Deacon, on behalf of the Committee, thanked Council and Administration for the support of the roadside turnout project.

**ACCOUNTS PAYABLE & FINANCIAL:**

**ACCOUNTS  
PAYABLE**

**234-2008  
CAITHCART**

That Accounts Payable, cheques number 2266 to 2351, inclusive, totaling \$74,493.36, be approved for payment.

**CARRIED**

**FINANCIAL  
REPORT**

The 2008 report on revenues and expenditures vs budget to October 31, 2008 was presented and reviewed by Council.

**235-2008  
NIKIFORUK**

That the financial report on 2008 budget vs revenue and expenditure to October 31, 2008, be accepted as presented.

**CARRIED**

**NEW BUSINESS:**

**EVERGREEN  
ESTATES -  
PROPOSED  
MARINA**

A request has been received from the Project Manager of Evergreen Estates for the support of Council, in principle, for a proposed co-operative marina to be located north of the Glendale road on the shore of Candle Lake. Support is requested so that they can make formal application to develop the site. The proposal includes two 350 boat marinas, starting with one and expanding as the need arises, with 25% of the stalls being made available for local use through purchase or lease. The plan provided is not a final design, but a starting point for the proposed project.

After review of the proposal, the following resolution was presented:

**236-2008  
CAITHCART**

That the request for support of a proposed co-operative marina, to be located north of the Glendale road on the shore of Candle Lake, as presented by Myron Derow, Project Manager for Evergreen Estates, be tabled to allow for further review by Council prior to any commitment or support of the proposal.

**CARRIED**

**SACKNEY-  
CONSOLIDATE  
LOTS**

Oni and Etta Sackney request approval to consolidate lots 34 and 35, Block 400, Plan 83PA16314. The principle dwelling straddles both properties, however, as two individually titled lots, minimum and base taxes apply to both properties.

**237-2008  
ROMANUIK**

That the Resort Village approve the application of Oni and Etta Sackney to consolidate Lots 34 and 35, Block 400, Plan 83PA16314 and that any future subdivision will be subject to the regular costs of subdivision, including infrastructure fees.

**CARRIED**

**OVERBURDEN  
REMOVAL  
GRAVEL LEASE**

As weather permits, the Maintenance Crew would like to begin removal of overburden at the Resort Village gravel lease to prepare for extraction of gravel. There is a possibility that some gravel could be crushed over the winter months. The fill would be applied along Main Street, continuing where work has already been done towards widening.

**238-2008  
CAITHCART**

That as weather and time permit, the Maintenance Crew be authorized to remove overburden on the gravel lease and apply the fill along Main Street, where work has already been done towards widening of the street and that additional contract work be hired, as required and within available budgeted funds.

**CARRIED**

**EMO  
CO-ORDINATOR**

Reg Newman has submitted his resignation as EMO Co-ordinator, effective December 31, 2008. Clarence Buckoski is willing to assume the duties of Co-ordinator, effective January 1, 2009.

**239-2008**

CAITHCART

That the Resort Village accept, with regret, the resignation of Reg Newman as EMO Co-ordinator effective December 31, 2008 and that Clarence Buckoski be appointed EMO Co-ordinator, effective January 1, 2009.

**CARRIED**

**CANDLE LAKE  
SENIORS  
LEASE  
AGREEMENT**

The Candle Lake Seniors have made application for capital funding for approximately \$25,000. to cover upgrades to the kitchen at the Seniors Centre. In order to be eligible for the grant, a lease agreement was required. The deadline for the 'New Horizons Grant' application was November 14, 2008. A Lease Agreement has been prepared . The Seniors Club has also requested a letter of support for their project proposal.

**240-2008**

CAITHCART

That the Resort Village support the grant of the Candle Lake Seniors for funding through a 'New Horizons' grant to be used towards upgrading the kitchen in the Seniors' Centre at the Recreation Hall.

**CARRIED**

**241-2008**

NIKIFORUK

That the Lease Agreement between the Resort Village of Candle Lake and the Candle Lake Seniors Inc., under date of October 31, 2008, be ratified, as presented.

**CARRIED**

**TAX  
ABATEMENTS  
2008**

The dwelling on Lot 61, Block 300, Plan 83PA16314 was destroyed by fire on April 13<sup>th</sup>, 2008 and an adjustment to taxes for the balance of the 2008 is requested. As well, a car-port was removed from the home located on Lot 08, Block 100, Plan 61PA08365 on April 1, 2008 and no plans are in place to rebuild. A tax adjustment for the balance of the year is requested.

**242-2008**

NIKIFORUK

That the following tax abatements for the 2008 year be approved:

- Lot 61, Block 300, Plan 83PA16314 for fair value assessment of improvements in the amount of \$57,600. for the period April 13 – December 31, 2008; improvements destroyed by fire on April 13, 2008.
- Lot 08, Block 100, Plan 61PA08365 for fair value assessment of improvements in the amount of \$1880. for the period April 1 to December 31, 2008; improvements removed April 1, 2008 and no plans to reconstruct.

**CARRIED**

**TAX ARREARS**

The list of tax arrears was reviewed by Council. In accordance with the *Tax Enforcement Act*, a 'Notice of Intention' to register a tax lien will be advertised in the Prince Albert Daily Herald on November 29, 2008.

**243-2008**

CAITHCART

That, in consideration of payment arrangements with Darren van Impe respecting his properties with tax arrears, the properties be excluded from the Tax Enforcement 'Notice of Intention' of November, 2008.

**CARRIED**

**244-2008**

NIKIFORUK

That the list of outstanding tax arrears be accepted as presented.

**CARRIED**

**ACCOUNTS  
RECEIVABLE**

Councilor Romanuik requested the status of accounts receivable and presented the following resolution:

**245-2008**

ROMANUIK

That notice be sent regarding the following past-due accounts receivable advising that if payment has not been received by December 31, 2008, the Resort Villge will take the appropriate action for collection:

Crawford, Luba - \$2300.00 plus service charges,  
Mel Kat Enterprises - \$400.00 plus service charges.

**CARRIED**

**ONECHASSA  
PROPERTY  
LINES**

The Leier family has again contacted the Administration Office regarding their earlier request to purchase public reserve in order to bring conformity with Resort Village Bylaws to the dwelling as situated. Discussion was held on suggested options for dealing with the non-conforming buildings along Onechassa Drive. Options include "replotting" of the area, sale of Public Reserve to property owners to allow for buildings "as built". Both options require public hearing and/or written consent from all property owners and involve costs. Another option would be for the buildings in question to be moved to conform with property lines.

Following discussion, Council members agreed that it would be beneficial to visit the area and try to determine the approximate area of additional land that would be required for each property to be extended to accommodate the buildings, as presently situated. Council members will visit the site on Saturday, November 22, 2008 and a recommendation brought to the December, 2008 meeting.

**SERVINCING  
AGREEMENT  
- AIRPARK**

101004541 Saskatchewan Ltd., represented by Steve Flaman and Mike Lozej, have requested finalization of the Servicing Agreement for the Airpark Area Subdivision. At the request of Council, they have provided written agreement to personally warranty the road surface and pump operation system until June 30, 2009. As well, they will assist in the spring to set up the pump system.

**246-2008  
ROMANUIK**

That the Resort Village acknowledge that the developer has met all obligations as outlined in the Servicing Agreement between 101004541 Saskatchewan Ltd. and the Resort Village of Candle Lake, under date of December 12, 2005 and addendums dated September 12, 2008, covering Phase III of the Airpark Subdivision. The Resort Village also acknowledges and accepts the personal warranty guarantee of Mike Lozej and Steve Flaman to cover costs for road surface failure and/or pump system operation failure, with the warranty period ending June 30, 2009.

**CARRIED**

**BRASSARD  
PROPERTY**

Drainage in the area of the Brassard Property and Mariner's Cove along Main Street was discussed. Council representatives will review the area and the issue of spring run-off from this area.

**NEXT MEETING** The next Regular Meeting of Council will be held on Monday, December 8, 2008, commencing at 7:00 p.m.

**ADJOURN**

**247-2008  
NIKIFORUK**

That the meeting adjourn.

**CARRIED**

The meeting adjourned at 8:50 p.m.

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Mayor Toporowski

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Administrator, Margo English

