

The Regular Meeting of Council for the Resort Village of Candle Lake was held March 10, 2008 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE: The following were in attendance:

Toporowski, Nick	- Mayor
Allan, Doug	- Councilor
Caithcart, Lloyd	- Councilor
Nikiforuk, Gene	- Councilor
English, Margo	- Administrator

CALL TO ORDER: A quorum being present, Mayor Toporowski called the Regular Meeting of Council to order at 7:00 p.m..

**ACCEPT
AGENDA** **039-2008**
CAITHCART

That the agenda for the Regular Meeting of March 10, 2008 be accepted, with the addition of correspondence from Pineview Lumber and Maxine Slonski.

CARRIED

**ADOPT
MINUTES** **040-2008**
ALLAN

That the minutes of the Regular Meeting of Council, held February 11, 2008 be adopted, as presented, noting that there is no resolution number 037-2008.

CARRIED

BUSINESS ARISING OUT OF MINUTES:

**CHAMBER OF
COMMERCE -
PAREDA**

Following the February 11, 2008 meeting, a letter was forwarded to the Manager of Prince Albert Tourism expressing interest in holding an informal meeting to discuss the benefits of the Resort Village becoming a member of the Prince Albert Regional Economic Development Authority (PAREDA). To date, no response has been received.

041-2008
CAITHCART

That the decision to become a member of the Prince Albert Regional Economic Development Authority (PAREDA) be tabled until such time as a response has been received to our request for additional information on the benefits of membership.

CARRIED

**COMMERCIAL
FIRE
INSPECTIONS**

Doug Sanders of the Fire Commissioner's Office in Regina has advised that commercial fire inspections are the responsibility of the property owner. Property owners are responsible to comply with all Government Acts and Regulations. The Resort Village is obligated to provide inspections under the Building Code only.

**ROAD
COMMITTEE
-ROAD
RESTRICTIONS**

Bylaw 06-2008, a Bylaw to allow for placing restrictions on roads within the Resort Village of Candle Lake requires the appointment of a Road Committee for the issuance of orders.

042-2008
ALLAN

That, for the purpose of issuing orders under Bylaw 06-2008, The Road Restrictions Bylaw, for the year 2008 the Road Committee be appointed as follows, and that any three members of the Committee, may authorize an order:

Mayor Toporowski
Councilor Allan
Councilor Romanuik
Councilor Caithcart – Alternate

CARRIED

CORRESPONDENCE:

**FLAMAN/
LOZEJ
- PROPOSED
RESIDENTIAL
DEVELOPMENT**

Mr. Flaman and Mr. Lozej forwarded a written request for third reading of Bylaws Number 08/2007 and 09/2007. The Bylaws provide for Zoning and Basic Planning Statement amendments for a proposed residential development located on a portion of NW ¼ 26-55-23 W2. The letter indicated the estimating of costs to include water and sewage will change the original proposal.

A subsequent letter was received just prior to the Council Meeting asking that Bylaws 08/2007 and 09/2007 be rescinded and advising that a new proposal was being developed.

043-2008
ALLAN

That further action on Bylaws 08/2007 and 09/2007 be tabled until such time as a formal development proposal is received from Steve Flaman and Mike Lozej for the portion of NW ¼ 26-55-23-W2.

CARRIED

**FOUQUETTE-
GLENDALE
DRAINAGE**

Correspondence has been received from Beau and Pam Fouquette regarding plans for drainage work in the Glendale Subdivision. An engineering firm provided a draft plan in January, 2008 for a drainage project in the Glendale subdivision, in the area of Poplar Road where the Fouquette property is located. The project is being planned for 2008, however weather conditions will be a factor in determining the start date of the project.

**PINEVIEW
LUMBER -
RELOCATION**

Stacey Weber, Business Manager for Pineview Lumber advised Council that they are interested in obtaining a parcel of land for relocation of the Lumber Yard and requested the consideration and recommendation of Council on this matter. An informal meeting will be arranged to meet with Pineview Lumber representatives and review their requirements and discuss possible actions.

**SLONSKI -
COMMERCIAL
LOT PURCHASE**

Maxine Slonski is interested in purchasing a commercial lot in the Bayview area for the purpose of opening a salon/day spa. An offer was forwarded to Council for consideration. At present, two commercial lots are available in the Bayview area.

**044-2008
CAITHCART**

That the two commercial properties in the Bayview area be advertised for Sale by tender, highest or any bid not necessarily accepted, with offers to be received by March 31, 2008.

DEFEATED

The sale of Resort Village commercial properties will be tabled to the next meeting of Council.

COMMITTEE REPORTS:

**PARKS &
RECREATION
/TRAILS**

Councilor Nikiforuk reviewed the written report submitted by Parks and Recreation. A grant application in the amount of \$50,000. for a Recreation Co-ordinator position has been denied due to lack of sustainability and support in the future. 2007 TIPS grants are being finalized. The Curling Club received the \$500. Winter Active Grant.

Use of the Community Events sign is encouraged. Information on events to be posted on the sign should be placed in the Parks and Rec. Newsletter drop box at the post office by the 24th of the month preceding.

The "Welcome to Candle Lake" sign is now being created.

Candle Lake Parks and Recreation will be participating in the Credit Union Promotion of the Resort Village on May 15, 2008.

EMO

Councilor Caithcart provided a report on behalf of EMO Co-ordinator, Reg Newman. A number of Resort Village representatives attended a two day Basic Emergency Management Course in Smeaton on February 28th and 29th, 2008 to review the responsibilities and requirements of the Resort Village for the planning and provision of services.

**FIRE DEPT/
FIRST
RESPONDERS**

Fire Chief Hovdebo provided Council with an activity report for the period December 1, 2007 to February 29, 2008. Members have logged a total of 580 hours for the period. The hours include responses for fire calls, medical and miscellaneous calls, as well as training, meetings and equipment checks.

**ROADS &
MAINTENANCE
/LANDFILL**

Councilor Allan reported roads have been well maintained over the winter. Normal weekly maintenance of the landfill continues. Equipment is being made ready for spring work.

**P.A.MODEL
FOREST**

Mayor Toporowski reported approval has been given for funding to the Aschim Homestead. Communities in Bloom will be overseeing the Homestead project. Funding has also been approved for the Watershed Committee.

PARCS

Mayor Toporowski reported lobbying of the Provincial Government for changes to school taxation continues.

**WAPITI
LIBRARY**

Councilor Allan had no report.

HEALTH

Etta Sackney reported the Health Clinic is still operating on winter hours and is open from 10:00 a.m. to 3:00 p.m. on the 2nd and 4th Tuesday of each month. Effective May 20, 2008, the Clinic will be open each Tuesday. The Health Committee will be attempting to determine an official count of residents living in the Resort Village for more than six months of the year.

The Prince Albert Health Board has agreed to cover costs of installation of high speed internet to the Health Clinic, by accessing the present Resort Village hook-up. There will be no additional monthly charge associated with the internet access.

**COMMUNITIES
IN BLOOM**

The Committee has met with the Candle Lake Health Board and the Aschim Homestead Woodlot groups. The TIPS Grant has been used to purchase two flag poles and concrete needed for installation. It is planned to have the flagpoles in place prior to the July 1st Canada Day Celebrations.

ACCOUNTS PAYABLE & FINANCIAL:

**ACCOUNTS
PAYABLE**

045-5008
NIKIFORUK

That Accounts Payable, cheques number 753 to 797, inclusive, totaling \$69,118.62, be approved for payment.

CARRIED

**FINANCIAL
REPORT**

The financial report for the period February 1st to 29th, 2008 was presented and reviewed by Council. Accounts receivable and tax arrears to December 31, 2007 and outstanding as of March 10, 2008 were also reviewed.

046-2008
CAITHCART

That the Financial Report on revenues and expenditures for February, 2008 and the report on accounts receivable and tax arrears be accepted as presented.

CARRIED

NEW BUSINESS:

**HIGHWAY
TURNOUT &
KIOSK**

The Communities in Bloom Committee is proposing the development of a “turnout” off Highway 265, approximately opposite the Curling Rink on the east side of the highway. Saskatchewan Environment has donated a kiosk and it is planned to move the kiosk to the turnout for display of a map of the lake indicating where all subdivisions are located, as well as other pertinent information. Flagpoles and planters will add to the aesthetics. Upon approval, in principle, from the Resort Village, the Committee would like to contact the Department of Highways and other organizations, as required. The Committee is not seeking any monetary commitment from the Resort Village.

047-2008

CAITHCART

That the Resort Village support, in principle, the proposal of the Communities in Bloom Committee, for the development of a “turnout” on Highway 265, approximately opposite the Curling Rink on the east side of the Highway, and that the Resort Village contact the Department of Highways to obtain information and requirements for the proposal.

CARRIED

**COMMUNITY
PLANNING
- HANNA
SUBDIVISION**

A copy of a subdivision plan submitted by Philip and Lois Hanna for proposed residential lots 5-9, Block 24 on NW ¼ 26-55-23 W2 was received in the fall of 2007. The property requires rezoning and a public hearing to be held between May 1st and the first Monday of November. Bylaws have now been prepared for consideration.

BYLAWS:

**BYLAW
07-2008 -
ESTABLISH
COMMUNITIES
IN BLOOM
COMMITTEE**

Bylaw 07-2008, a bylaw to establish the Candle Lake Communities in Bloom Board has been reviewed by Council and the Communities in Bloom Committee. The Board will be established to assist and advise Council in the management and operation of activities associated with the preservation, enhancement and promotion of aesthetics, cultural heritage conservation, environmental, historical and health and safety programs.

**1st READING
BYLAW
07-2008**

**048-2008
ALLAN**

That Bylaw 07-2008, a bylaw to establish the Candle Lake Communities in Bloom Board be introduced and given first reading.

CARRIED

**2nd READING
BYLAW
07-2008**

049-2008
NIKIFORUK

That Bylaw 07-2008, a bylaw to establish the Candle Lake Communities in Bloom Board, be given second reading.

CARRIED

Third reading was tabled until the next meeting.

**BYLAW
08-2008 -
ZONING
HANNA
SUBDIVISION**

Bylaw 08-2008 is a bylaw providing for an amendment to Bylaw 02/2002, known as *The Zoning Bylaw*, by re-designating from “C1 Commercial” District to “R1 Low Density Residential” District, the land legally described as Parcel E, Registered Plan 83PA21522; and Lots 1 to 3, inclusive, Block 14, Registered Plan 86PA03059, all within the NE ¼ 26-55-23 W2. An application for subdivision has been made for “Proposed lots 5 to 9, Block 14 – Residential”.

**BYLAW
08-2008
1st READING-
HANNA
SUBDIVISION
ZONING**

050-2008
ALLAN

That Bylaw 08-2008, a bylaw providing for a zoning amendment, by re-designating from “C1 Commercial” District to “R1 Low Density Residential” District, the land legally described as Parcel E, Registered Plan 83PA21522; and Lots 1 to 3, inclusive, Block 14, Registered Plan 86PA03059. all within the NE ¼ 26-55-23-W2, be introduced and given first reading.

CARRIED

**ADVERTISE
NOTICE OF
INTENTION
BYLAW
08-2008**

051-2008
ALLAN

That the “Notice of Intention” for proposed Bylaw 08-2008 be advertised in the Prince Albert Daily Herald, The Candle Lake Parks and Recreation Newsletter, the Resort Village of Candle Lake Website, the Administration Bulletin Board and by direct mail-out to ratepayers of the Resort Village of Candle Lake and that a Public Hearing for the Bylaw be held at the Regular Meeting of Council on Monday, May 12, 2008, commencing at 7:00 p.m.

CARRIED

**BYLAW
09-2008 -
BPS
HANNA
SUBDIVISION**

Bylaw 09-2008 is a bylaw providing for an amendment to Bylaw 01/2002, known as *The Basic Planning Statement Bylaw*, by re-designating from “commercial” to “low density residential” all of the land as indicated on the plan labeled “Schedule A” and attached to and forming part of Bylaw 09-2008. The said land is located in the NE ¼ 26-55-23 W2.

**BYLAW
09-2008
1st READING-
HANNA
SUBDIVISION
BPS**

052-2008
CAITHCART

That Bylaw 09-2008, a bylaw providing for an amendment to the Basic Planning Statement, by re-designating from “commercial” to “low density residential” all of the land as indicated on “Schedule A” and located within NE ¼ 26-55-23 W2, be introduced and given first reading.

CARRIED

**ADVERTISE
NOTICE OF
INTENTION
BYLAW
09-2008**

053-2008
CAITHCART

That the "Notice of Intention" for proposed Bylaw 09-2008 be advertised in the Prince Albert Daily Herald, The Candle Lake Parks and Recreation Newsletter, the Resort Village of Candle Lake Website, the Administration Bulletin Board and by direct mail-out to ratepayers of the Resort Village of Candle Lake and that a Public Hearing for the Bylaw be held at the Regular Meeting of Council on Monday, May 12, 2008, commencing at 7:00 p.m.

CARRIED

**NEXT
MEETING**

The next Regular Meeting of Council will be held Monday, April 14, 2008, commencing at 7:00 p.m

ADJOURN

054-2008
CAITHCART

That the meeting adjourn.

CARRIED

The meeting adjourned at 8:20 p.m.

Mayor Toporowski

Administrator, Margo English

