

The Regular Meeting of Council for the Resort Village of Candle Lake was held June 16, 2008 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE: The following were in attendance:

Toporowski, Nick	- Mayor
Allan, Doug	- Councilor
Caithcart, Lloyd	- Councilor
Nikiforuk, Gene	- Councilor
Romanuik, Leonard	- Councilor
English, Margo	- Administrator

CALL TO ORDER: A quorum being present, Mayor Toporowski called the Regular Meeting of Council to order at 7:00 p.m.

**ACCEPT
AGENDA** **109-2008**
ROMANUIK

That the agenda for the Regular Meeting of June 16, 2008 be accepted, with the addition of '2008 Subdivision Meetings' under new business.

CARRIED

**ADOPT
MINUTES** **110-2008**
CAITHCART

That the minutes of the Regular Meeting of Council, held May 12, 2008 be adopted as presented.

CARRIED

BUSINESS ARISING OUT OF MINUTES:

**C.L.GOLF
RESORT -
MOTEL** Councilor Caithcart questioned whether additional information has been received from the Candle Lake Golf Resort regarding the proposal to construct a motel. To date, no further details have been received.

CORRESPONDENCE:

**PRASKI -
SUB-DIVISION
RA to R1
#2 LAMBERT
DRIVE** A proposal to rezone and sub-divide Lot 1, Block 2, Plan 68PA09429 has been received from Jason and Sheri Praski. The current zoning of the property is RA (Residential Acreage) and the Praski's wish to have the property rezoned to R1 (Residential, Low Density) and subdivide the present parcel into three residential lots. Ms. Praski was in attendance and provided answers to Council questions regarding the proposed sub-division.

111-2008
ROMANUIK

That Council proceed with the preparation of amending Bylaws for rezoning of Lot 1, Block 2, Plan 68PA09429 and that Jason and Sheri Praski be advised to submit the proposed sub-division to the Ministry of Municipal Affairs, Community Planning Branch.

CARRIED

**CANDLE LAKE
RATEPAYERS
CO-OP.-
DEVELOPMENT** The Candle Lake Ratepayers Co-operative request a meeting be arranged for round table discussions between Council and Board Members of the Co-operataive for the purpose of discussions and provision of input on development in Candle Lake and the protection and preservation of Crown Lands.

A meeting date will be arranged for a mutually acceptable time during August, 2008.

**ENNS, JOHN
BOOK
PROPOSAL** John Enns forwarded a proposal to Council outlining plans to publish a book highlighting approximately 20 to 30 small towns/communities within Saskatchewan, including facts and things of interest about the selected communities, providing exposure and increasing tourism. An investment is required to participate in the proposed publishing of the book.

Following review of the proposal, Council requested the Administrator to advise Mr. Enns that the Resort Village is unable to support this request.

COMMITTEE REPORTS:

**PARKS &
RECREATION
/TRAILS** Ed Horn reported that Canada Day details are being finalized. Swimming lessons and Mobile Playground registrations are being received. The Torch Lake Trail proposal is still being reviewed by Parks. The Ministry of Highways has agreed to a Crosswalk on Hwy 265 and an additional crosswalk is being proposed. Maps and plans of the crosswalk and walking trail proposal are being reviewed by area businesses.

EMO Mayor Toporowski has taken over as Council representative for EMO/Fire and First Responders. No EMO report was available.

**FIRE DEPT/
FIRST
RESPONDERS** Fire Chief Hovdebo provided Council with an activity report for the period December 1, 2007 to June 2, 2008. Members have logged a total of 967 hours for the period. The hours include responses for fire calls, medical and miscellaneous calls, as well as training, meetings and equipment checks. The annual Protective Services Day was held Sunday, May 18, 2008 and was well attended. Approximately 350 to 375 people attended. All display participants have asked to be invited again in 2009. Fire Chief Hovdebo has been invited to attend a meeting at Buckland Fire Hall on June 23, 2008. MLA's will be in attendance at the meeting and discussions will be held regarding volunteer fire departments and funding.

**ROADS &
MAINTENANCE/
LANDFILL** Councilor Romanuik reported that crews have been working on road maintenance. Ditching clean-up, drainage and culvert projects are underway. The Recycle Bin is now located at the landfill providing for the recycling of plastic prepared drink containers, tin prepared drink and food containers and cardboard and paper. There is no charge to access the recycle bin.

**P.A.MODEL
FOREST** Mayor Toporowski reported funding may be provided for Candle Lake water quality testing.

**CANDLE LAKE
WATERSHED**

Councilor Allan advised that a meeting has been held with Lorelei Benoit and application has been made to P.A.Model Forest for funding to continue with water quality testing.

**COMMUNITIES
IN BLOOM**

Councilor Caithcart is now the Council representative on the CIB. Carol Jorgenson provided a written report outlining activities of the group over the past month.

- 100 Colorado Blue Spruce have been planted in the Cemetery
- The Beach Clean-up was a huge success, however TPCS is still working on removing debris from the beaches.
- CIB volunteers have planted the Resort Village flower beds
- The Heritage Conservation Committee has been busy at Aschim Homestead.
- Household Hazardous Waste Day will be held July 12, 2008 at the Landfill.

ACCOUNTS PAYABLE & FINANCIAL:

**ACCOUNTS
PAYABLE**

112-2008
CAITHCART

That Accounts Payable, cheques number 937 to 2004, inclusive, totaling \$109,824.71, be approved for payment.

CARRIED

NOTE: Due to the Candle Lake Credit Union amalgamating with Advantage Credit Union, new cheques were required and cheques number 964 to 2000 are cancelled and void.

**FINANCIAL
REPORT**

The 2008 report on revenues and expenditures to May 31, 2008 was presented and reviewed by Council.

113-2008
ALLAN

That the financial report on 2008 revenues and expenditures to May 31, 2008 be accepted as presented.

CARRIED

NEW BUSINESS:

**HANNA-
SERVICING
AGREEMENT
(BOOTS BAY)**

114-2008
NIKIFORUK

That the Servicing Agreement between 744589 Alberta Ltd. (Philip and Lois Hanna) and the Resort Village of Candle Lake, covering the subdivision of residential lots 5 to 9, Block 14, formerly Parcel E, Plan 83PA21522, be ratified.

CARRIED

**CANDLE LAKE
COMMUNITY
CHURCH -
EXPANSION**

The Candle Lake Community Church leases land from the Resort Village and is planning an expansion to the Church. Plans have been reviewed by Peter Halayka, Building Inspector for the Resort Village and approved.

Councilor Allan excused himself from discussions on the Church expansion.

**115-2008
ROMANUIK**

That the Resort Village support and approve the plans for an expansion to the Candle Lake Community Church and include the addition to the building in the exemption from property tax.

CARRIED

**SLONSKI, M.-
DISCRETIONARY
USE -
COMMERCIAL
PROPERTY**

The Purchase Agreement between Maxine Slonski and the Resort Village of Candle Lake for Lot D, Plan 101788319 in the Bayview Commercial Area includes a residential area in the commercial building. This is a discretionary use and requires Council approval.

**116-2008
ALLAN**

That the Resort Village approve the application of Maxine Slonski for discretionary use by allowing approximately 35% of the square footage of a commercial building on Lot D, Plan 101788319 in the Bayview Commercial Area to be used as a residential suite.

CARRIED

**FROHAUG, C.
QUARRY
LEASE**

Carl Frohaug has made application for a quarry lease near the Candle Lake Landfill. A revised map has been received from Corrine Tchorzewski of the Ministry of Environment by email on June 3, 2008. A resolution of Council is required regarding the villages option for a 50% interest in the lease.

**117-2008
ROMANUIK**

That the Resort Village exercise the right to a 50% interest in the application by Carl Frohaug for a quarry lease near the landfill, as outlined on the map received June 3, 2008 from Corrine Tchorzewski, Ministry of Environment.

CARRIED

**SUMA GROUP
INSURANCE**

SUMA Group Insurance Services requires a resolution of Council regarding terms of the Group Insurance Plan for Resort Village employees.

**118-2008
NIKIFORUK**

That new employees of the Resort Village are eligible for group insurance coverage following three months of employment and that 100% of premiums for short term and long term disability insurance is paid by the employee.

CARRIED

**ROAD
RESTRICTION
ORDER
NO. 2-2008**

In accordance with Bylaw 6-2008, The Road Restrictions Bylaw, Road Restriction Order No. 2-2008 has been authorized and implemented by the Road Restrictions Committee.

**119-2008
CAITHCART**

That the Resort Village ratify Road Restriction Order No. 2-2008, effective Friday, May 16, 2008 at 12:01 a.m. for road ban weight restrictions on the paved portion of Lakeview Drive and on Simon Lehne Drive, with restrictions ending at midnight on Monday, June 9, 2008.

CARRIED

**GRAVEL HAUL
TENDER**

Tenders were reviewed for the 2008 gravel haul tender for loading and delivery of gravel from the stockpile near White Swan Lake to the Resort Village yardsite and for direct application on streets and roads throughout the Resort Village. All tenders were not submitted in a consistent manner and clarification as to actual per yard costs will need to be determined.

**120-2008
ALLAN**

That the tender for 2008 gravel haul covering loading and delivery, as well as direct application to streets and roads throughout the Resort Village be awarded to the lowest price bid, after confirmation by Council members.

CARRIED

Comparison rates and the successful tender will be brought to the next meeting of Council.

**LANDFILL
MAINTENANCE
TENDER**

Tenders closed for regular weekly clean-up and maintenance at the landfill. Councilor Romanuik excused himself from discussions on the contract.

**121-2008
NIKIFORUK**

That the Resort Village award the contract for weekly clean-up and maintenance at the landfill to Leonard Romanuik at a rate of \$95.00 per hour for equipment and operator and that the contract continue to December 31, 2008.

CARRIED

**2007
AUDITED
FINANCIAL
STATEMENT**

**122-2008
NIKIFORUK**

That the 2007 Audited Financial Statement, as prepared by Meyers, Norris Penny, be accepted as presented.

CARRIED

**APPOINT
2008
AUDITOR**

123-2008
ROMANUIK

That the Resort Village contract the services of a new auditor for the year 2008.

DEFEATED

**APPOINT
2008
AUDITOR &
LEGAL
COUNSEL**

124-2008
NIKIFORUK

That for 2008, Meyers, Norris, Penny be appointed as the Resort Village Auditor and the Law Firm of Wilcox, Zuk and Chovin be appointed as Legal Counsel for the Resort Village.

CARRIED

**APPOINT
2008
BOARD OF
REVISION**

125-2008
ROMANUIK

That the Resort Village contract the services of the District Board of Revision for 2008 and that the Board consist of Fred Sutter as Secretary, and any three of Stan Thomas, Marvin Dutton, Ron Williams, Reg Stevens and Rob Friesen as Board Members and further that the remuneration for board members be set at \$160.00 per 8 hour day, based on actual hearing time, with an additional \$52.50 per day for the Chairman and \$16.00 per hour for secretarial work conducted prior to and after Board Meetings.

CARRIED

**TANGIBLE
ASSET
ACCOUNTING**

Effective January 1, 2009, municipalities are required to record tangible assets and amortization as part of the audited financial statement, in accordance with generally accepted accounting principles for municipal governments, as recommended by the Canadian Institute of Chartered Accountants. In preparation for an inventory of capital assets, Council must set thresholds for the minimum cost an individual asset must have before it is recorded as a capital asset, estimated useful lives and amortization. The Ministry of Municipal Affairs has prepared recommended thresholds, useful lives and amortization for capital assets.

126-2008
CAITHCART

That the Resort Village authorize the use of thresholds for minimum cost an individual asset must have before it is recorded as a capital asset, estimated useful lives and amortization of assets, as recommended by the Ministry of Municipal Affairs.

CARRIED

**2008
MILL RATE**

127-2008
ROMANUIK

That the 2008 Municipal Mill Rate be set at 8.5 for the Resort Village of Candle Lake.

CARRIED

**2008
BUDGET**

128-2008
ALLAN

That the 2008 Budget, with revenues totalling \$1,733,936.00 and expenditures in the amount of \$1,702,537.00 be approved.

CARRIED

**2009
PROPERTY
TAX
DISCOUNT**

Council has discussed changes to the property tax discount that is currently at 15% and is in place until August 31st. No change to the discount is being made for 2008, however it was felt that ratepayers should be advised of an anticipated change to the discount structure for the year 2009.

129-2008
NIKIFORUK

That the Resort Village review the property tax discount for the year 2009 with the possibility of changes to the discount structure to require a date earlier in the year for eligibility of an early payment discount and that ratepayers be advised of an anticipated change to discounts for 2009.

CARRIED

**LAND
ASSESSMENT
RV PARKS**

130-2008
CAITHCART

That for taxation purposes, all lands on which RV Parks are located within the Resort Village of Candle Lake be classed and assessed as Commercial Property.

CARRIED

**2008
SUBDIVISION
MEETINGS**

Council typically holds meetings with Resort Village Sub-Divisions during the summer months. It was determined that Subdivision Meetings will be scheduled and held on Saturday, July 12, 2008, commencing at 9:00 a.m. at the Administration Office.

9:00 a.m. to 10:00 a.m. – Van Impe to Sacketts South

10:00 a.m. to 11:00 a.m. – Islandview to Waskateena

11:00 a.m. to 12:00p.m. – Hayes to Minowukaw

BYLAWS & POLICIES:

**BYLAW
11-2008
AMEND
APPENDIX A
BUILDING
PERMIT COSTS**

Bylaw 11-2008, a bylaw to provide for an amendment to “Appendix A” covering permit costs in the Building Bylaw No. 8-2006 was reviewed by Council. The amendment does not change the fee rate on regular building permits but defines the calculation of values on dwellings of two or more storeys, as well as adjusting the fees on new foundations, demolitions and building removal permits and requires property owners to obtain a permit, at no charge, for an inspection regarding culvert requirements and placement.

**1st READING
BYLAW
11-2008**

131-2008
ALLAN

That Bylaw 11-2008, a bylaw to provide for an amendment to “Appendix A” of the Building Bylaw No. 8-2006, be introduced and given first reading.

CARRIED

**2nd READING
BYLAW
11-2008**

132-2008
NIKIFORUK

That Bylaw 11-2008, a bylaw to provide for an amendment to “Appendix A” of the Building Bylaw No. 8-2006, be given second reading.

CARRIED

**BYLAW
11-2008
PROCEED
WITH
3rd READING**

133-2008
CAITHCART

That Council proceed with Third Reading of Bylaw 11-2008.

CARRIED UNANIMOUSLY

**BYLAW
11-2008
3rd
READING**

134-2008
ROMANUIK

That Bylaw 11-2008, a bylaw to provide for an amendment to “Appendix A” of the Building Bylaw No. 8-2006, be given third reading and passed by Council.

CARRIED

**BYLAW
12-2008 -
MINIMUM TAX
2008**

Bylaw 12-2008 is a Bylaw to provide for a minimum municipal tax of \$400.00 on each taxable property within the Resort Village of Candle Lake, whether such property is land only or land with improvements, for the year 2008.

**BYLAW
12-2008 -
2008 MINIMUM
TAX -
1st
READING**

135-2008
ROMANUIK

That Bylaw 12-2008, a Bylaw providing for a 2008 minimum municipal tax of \$400.00 on each taxable property within the Resort Village of Candle Lake, whether such property is land only or land with improvements, be introduced and given first reading.

CARRIED

**BYLAW
12-2008 -
2008 MINIMUM
TAX -
2nd
READING**

136-2008
ALLAN

That Bylaw 12-2008, a Bylaw providing for a 2008 minimum municipal tax of \$400.00 on each taxable property within the Resort Village of Candle Lake, whether such property is land only or land with improvements, be given second reading.

CARRIED

**BYLAW
12-2008
PROCEED
WITH
3rd READING**

137-2008
ALLAN

That Council proceed with Third Reading of Bylaw 12-2008.

CARRIED UNANIMOUSLY

**BYLAW
12-2008 -
2008 MINIMUM
TAX -
3rd & FINAL
READING**

138-2008
ROMANUIK

That Bylaw 12-2008, a Bylaw providing for a 2008 minimum municipal tax of \$400.00 on each taxable property within the Resort Village of Candle Lake, whether such property is land only or land with improvements, be given third reading and passed.

CARRIED

**BYLAW
13-2008 -
2008 MILL
RATE FACTOR**

Bylaw 13-2008 is a Bylaw to provide for a 2008 Mill Rate Factor of 1.0 with respect to land and improvements in the residential and seasonal residential classes and a 2008 Mill Rate Factor of 3.0 with respect to land and improvements in the commercial and industrial classes.

**BYLAW
13-2008 -
MILL RATE
FACTOR -
1st
READING**

139-2008
ROMANUIK

That Bylaw 13-2008, a Bylaw to provide for a 2008 Mill Rate Factor of 1.0 with respect to land and improvements on residential and seasonal residential classes and a 2008 Mill Rate Factor of 3.0 with respect to land and improvements on commercial and industrial classes, be introduced and given first reading.

CARRIED

**BYLAW
13-2008 -
MILL RATE
FACTOR -
2nd
READING**

140-2008
CAITHCART

That Bylaw 13-2008, a Bylaw to provide for a 2008 Mill Rate Factor of 1.0 with respect to land and improvements on residential and seasonal residential classes and a 2008 Mill Rate Factor of 3.0 with respect to land and improvements on commercial and industrial classes, be given second reading.

CARRIED

**BYLAW
13-2008 -
PROCEED
WITH 3rd
READING**

141-2008
ALLAN

That Council proceed with third reading of Bylaw 13-2008.

CARRIED UNANIMOUSLY

**BYLAW
13-2008 -
MILL RATE
FACTOR -
3rd & FINAL
READING**

142-2008
ALLAN

That Bylaw 13-2008, a Bylaw to provide for a 2008 Mill Rate Factor of 1.0 with respect to land and improvements on residential and seasonal residential classes and a 2008 Mill Rate Factor of 3.0 with respect to land and improvements on commercial and industrial classes, be given third reading and passed.

CARRIED

**BYLAW
14-2008 -
BASE TAX
2008**

Bylaw 14-2008 is a Bylaw to provide for a municipal base tax of \$50.00 on each taxable property within the Resort Village of Candle Lake, whether such property is land only or land with improvements, for the year 2008.

**BYLAW
14-2008 -
2008 BASE
TAX -
1st
READING**

143-2008
NIKIFORUK

That Bylaw 14-2008, a Bylaw providing for a 2008 municipal base tax of \$50.00 on each taxable property within the Resort Village of Candle Lake, whether such property is land only or land with improvements, be introduced and given first reading.

CARRIED

**BYLAW
14-2008 -
2008 BASE
TAX -
2nd
READING**

144-2008
CAITHCART

That Bylaw 14-2008, a Bylaw providing for a 2008 municipal base tax of \$50.00 on each taxable property within the Resort Village of Candle Lake, whether such property is land only or land with improvements, be given second reading.

CARRIED

**BYLAW
14-2008 -
PROCEED
WITH 3rd
READING**

145-2008
ALLAN

That Council proceed with third reading of Bylaw 14-2008.

CARRIED UNANIMOUSLY

**BYLAW
14-2008 -
2008 BASE
TAX -
3rd & FINAL
READING**

146-2008
ROMANUIK

That Bylaw 14-2008, a Bylaw providing for a 2008 municipal base tax of \$50.00 on each taxable property within the Resort Village of Candle Lake, whether such property is land only or land with improvements, be given third reading and passed.

CARRIED

POLICY 147-2008
200-30 - CAITHCART
OFFICE SERVICES

- FEES** That Council approve Policy 200-30, outlining fee schedules and procedures for Office Services as follows:
- Assessment Information/Field Sheets
 - \$15.00 per property
 - May be provided to property owner free of charge, upon written request
 - Fax Services
 - \$0.20 per sheet- sending and receiving
 - Photocopying
 - \$0.15 per copy
 - Tax Certificates
 - \$30.00 per certificate
 - Property Owner Address Listing (for local businesses)
 - \$10.00 per listing
 - Subdivision Map Booklet
 - \$10.00 per booklet

CARRIED

POLICY 148-2008
400-30 - ROMANUIK
CUSTOM WORK

FEES That Council approve Policy 400-30, outlining fees and procedures for various custom work services, as follows:

Equipment:	Per Hour (Equipment & Operator)
- Grader	- \$130.00
- Bobcat	- \$ 75.00
- Bobcat Excavator	- \$100.00
- Loader	- \$100.00
- Small Truck	- \$125.00
- Large Truck	- \$150.00
-Chipper&Truck	- \$250.00
-Calcium Spreading	- \$130.00
- Calcium Cost	- \$ 30.00 per 40 kg bag

CARRIED

NEXT MEETING The next Regular Meeting of Council will be held July 14, 2008 at 7:00 p.m.

ADJOURN 149-2008
CAITHCART

That the meeting adjourn.

CARRIED

The meeting adjourned at 8:50 p.m.

Mayor Toporowski

Administrator, Margo English

