

The Regular Meeting of Council for the Resort Village of Candle Lake was held April 21, 2008 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE: The following were in attendance:

| | |
|-------------------|-----------------|
| Toporowski, Nick | - Mayor |
| Allan, Doug | - Councilor |
| Caithcart, Lloyd | - Councilor |
| Nikiforuk, Gene | - Councilor |
| Romanuik, Leonard | - Councilor |
| English, Margo | - Administrator |

CALL TO ORDER: A quorum being present, Mayor Toporowski called the Regular Meeting of Council to order at 7:00 p.m.

**ACCEPT
AGENDA** **055-2008**
ROMANUIK

That the agenda for the Regular Meeting of April 21, 2008 be accepted, with the addition of 'equipment purchase' under new business.

CARRIED

**ADOPT
MINUTES** **056-2008**
CAITHCART

That the minutes of the Regular Meeting of Council, held March 10, 2008 be adopted, as presented.

CARRIED

BUSINESS ARISING OUT OF MINUTES:

**COMMERCIAL
PROPERTIES -
TENDERED**

Following the March 10, 2008 meeting, it was determined that the Commercial properties owned by the Resort Village should be advertised for sale by tender offer, with the highest or any offer not necessarily accepted. The properties have been advertised, with a closing date of 4:00 p.m. on April 21, 2008. Tender opening is April 22, 2008 at 1:30 p.m.

**HWY 265
TURNOUT**

The Department of Highways has been contacted regarding a turnout on Highway 265, approximately opposite the Curling Rink on the east side of The Highway. A Highways representatives has drafted a proposed plan and it has been submitted for the approval of the Department of Highways.

**CHAMBER OF
COMMERCE/
PAREDA**

The Candle Lake Chamber of Commerce had previously forwarded a request to the Resort Village of Candle Lake to become a member of the Prince Albert Regional Economic Development Authority (PAREDA). PAREDA was contacted to provide additional information to the Resort Village. A response to the request has now been received in the form of a copy of an informational presentation.

Council has also been requested by the Chamber of Commerce to contribute approximately \$600. towards the reprinting of the "Candle Lake Welcome Guide".

057-2008

CAITHCART

That the Resort Village will not take out membership in the Prince Albert Regional Economic Development Authority (PAREDA) at this time.

CARRIED

058-2008

ALLAN

That the Resort Village contribute \$600.00 to the Chamber of Commerce for costs associated with the reprinting of the "Candle Lake Welcome Guide".

CARRIED

CORRESPONDENCE:

**FROHAUG,
CARL -
- RELINQUISH
RIGHTS-GRAVEL
LEASE**

A letter has been received from Carl Frohaug relinquishing any right to the area that the Resort Village has a current gravel lease application in process. The Resort Village has not yet received a final decision on the quarry application, however, it is anticipated that Saskatchewan Environment will be responding to the application in the very near future.

**SNOW CASTLE
ESTATES -
MARINA**

Myron Derow, Developer for the proposed "Snow Castle Estates" Sub-division is interested in developing a Marina on Candle Lake. The original proposal includes a proposed marina on land within the Provincial Park, however Mr. Derow is seeking alternate location suggestions from Council.

Discussions have been held with Saskatchewan Environment representatives regarding this proposal and it has been determined that without a more detailed plan of the proposal, it is not possible to suggest alternate locations.

At present, the Resort Village plans to work together with Saskatchewan Environment and other stakeholders to develop an all-encompassing land use plan for lands within and surrounding the Resort Village.

059-2008

ALLAN

That the Resort Village of Candle Lake forward a letter to Saskatchewan Environment, Lands Branch, requesting a one year hold on development of Crown Lands within the Resort Village and within a three kilometer radius of Candle Lake, to allow time for a 'Land Use Plan' to be formulated.

CARRIED

**SASK.,
SNOWMOBILE
ASS'N.-
GRANT**

The Saskatchewan Snowmobile Association, Inc. is applying for a Building Communities Grant to help provide resources to replace aging equipment. The equipment is vital to maintaining the Provincial Snowmobile Trail System. Grant funds are calculated using the Population numbers from all municipalities that support the project. The Resort Village is requested to allow the Saskatchewan Snowmobile Association to use the population of the Resort Village in their grant application. The Candle Lake Sno Drifters Snowmobile Club receive funding through this provincial association.

**060-2008
CAITHCART**

That the Resort Village of Candle Lake allow the Saskatchewan Snowmobile Association to use the population of the Resort Village in their grant application to the Building Communities Program.

CARRIED

**SASK.RIVERS
SCHOOL DIV
EXTEND DATE
SET MILL RATE**

Saskatchewan Rivers School Division has forwarded a copy of the Minister's Order under Section 359 of *The Education Act, 1995*, extending the deadline for setting of the school division mill rate to May 1, 2008.

**CROWDIS-
JOHNSON -
CLOSE FILE
PROPOSED
SUBDIVISION**

The Resort Village has been provided with a copy of correspondence from The Ministry of Municipal Affairs, Community Planning, to Peters Surveys Ltd. advising that as per the request of the landowner, Community Planning has now closed the file for the proposed subdivision of a portion of NW ¼ Sec 26-55-23-W2M, by Mary Crowdis-Johnson. There will be no further action by the Resort Village regarding this proposed subdivision.

**REED, TERRY
- FEE FOR
INFRA-
STRUCTURE**

Terry Reed recently sub-divided an industrial lot in Block 110 and has submitted a request for Council to review the infrastructure fee as required under the Servicing Agreement for the subdivision of the property.

**061-2008
ROMANUIK**

That the infrastructure fee of \$2,000.00 per lot apply to both of the two new lots resulting from the subdivision of former Lot 11, Block 110, Plan 101833376.

CARRIED

**TORCH LIGHT
GARDENS &
GOLF -
LEASE
APPLICATION**

Chad and Rachel Doepker, owners of Torch Light Gardens & Golf are currently applying to lease Crown Land adjoining their property to expand the golf course. It is their intention to develop a driving range, small campground, day picnic area, access canoeing on Torch Lake and lengthen one or more existing fairways on the golf course. They request support of the Resort Village for their lease application.

Council did not feel they could support the application, at this time, due to the earlier decision to request a hold on development of Crown Land to allow time for the development of a land use plan.

COMMITTEE REPORTS:

**PARKS &
RECREATION
/TRAILS**

Ed Horn presented a review of the following:

- Swimming lessons set for July 7-11, 2008 and July 14-18, 2008.
- Mobile Playground will take place July 21-25, July 28-August 1, and August 11-15, 2008.
- New varathane on walls of the hall
- Hall has been donated for an African Youth Singing Group on May 22, 2008
- Canada Day preparations are slow due to a lack of volunteers. A different format for the day is being considered. The next meeting is May 5, 2008.
- Parks & Rec will take part in the Credit Union Welcome to Candle Lake Day on May 16. The Credit Union, CIB and Curling Club will be using Parks & Rec equipment for the day.
- Welcome to Candle Lake signs are being made ready. Three signs will be placed to welcome people from the North, East and South.

EMO

Councilor Caithcart provided a report on behalf of EMO Co-ordinator, Reg Newman. Mr. Newman is working with Prince Albert to develop A Mutual Aid Agreement. There is an agreement in place for fire Protection, however there is no agreement for EMO.

**FIRE DEPT/
FIRST
RESPONDERS**

Fire Chief Hovdebo provided Council with an activity report for the period December 1, 2007 to April, 2008. Members have logged a total of 653 hours for the period. The hours include responses for fire calls, medical and miscellaneous calls, as well as training, meetings and equipment checks. Emergency signing and lighting have been purchased to be used during highway accidents and other incidents where personnel safety is required. Mr. Hovdebo noted that there are approximately five locations where brush and trees are being dumped and stockpiled rather than being taken to the landfill. This is a potentially serious fire hazard.

062-2008

CAITHCART

That, to allow for controlled burns, the Landfill Committee look into establishing two sites for locating burnable brush piles, one being the landfill and also an alternate site, and bring recommendations to the next meeting.

CARRIED

**ROADS &
MAINTENANCE
/LANDFILL**

Councilor Allan and Romanuik reported business as usual. Everything is going well considering the amount of snow over the winter.

**P.A.MODEL
FOREST**

Mayor Toporowski had no update on Model Forest business.

PARCS

Mayor Toporowski reported that PARCS is in the process of re-vamping their Board by reducing the numbers of representatives by division.

**WAPITI
LIBRARY**

Councilor Allan had no report.

HEALTH

Etta Sackney reported on behalf of the Candle Lake Health Services Committee with the following suggestions/recommendations:

- develop a core mechanism in a central location for the distribution of information for visitors to Candle Lake;
- install doors on public places that are accessible by handicapped persons;
- install solar lights on high poles in each subdivision so that persons lost on the lake can find the nearest marina or subdivision – Responsibility of Parks and DFO?
- lobby the Department of Highways for a highway traffic count, especially the long week-ends in May, July and August.

The Committee has been working on developing a population count, based on residents that spend over six months per year at Candle Lake. They are working with Communities in Bloom and with EMO to share subdivision resident information.

**COMMUNITIES
IN BLOOM**

Mayor Toporowski reviewed the written report of the Communities in Bloom Committee. Highlights are as follows:

- Organizing and hosting the breakfast for the Credit Union at the “Welcome to Candle Lake Day’ on May 16th, 2008;
- Sorting bottles and other recyclables that have been donated;
- Received a number of donations:
 - 2 large stone flower barrels from Wapaweka Sand and Gravel,
 - monetary donation from Candle Lake Loans Assoc., with a stipulation that it be used for the roadside turnout,
 - “In-kind” donation from Pineview Lumber – donation of transporting flagpoles from Saskatoon,
 - Flags from Nadine Wilson, MLA and Brian Fitzpatrick, MP, for the roadside turnout,
 - Sask.Environment has donated a kiosk for use at the roadside turnout to house a map of the lake including all subdivisions.

ACCOUNTS PAYABLE & FINANCIAL:

**ACCOUNTS
PAYABLE**

063-5008
ROMANUIK

That Accounts Payable, cheques number 798 to 865, inclusive, totaling \$105,076.42, be approved for payment.

CARRIED

**FINANCIAL
REPORT**

The 2008 report on revenues and expenditures to March 31, 2008 was presented and reviewed by Council. As well, a report on tax arrears and accounts receivable was reviewed.

064-2008
CAITHCART

That the financial report on 2008 revenues and expenditures to March 31, 2008 be accepted as presented.

CARRIED

**MEL-KAT
INVOICE**

065-2008
ROMANUIK

That the unpaid invoice charged to Mel Kat Enterprises, in the amount of \$400.00 be forwarded to a collection agency.

DEFEATED

Following discussion by Council, it was agreed that statements continue to be sent out, including accumulated interest.

ADMINISTRATOR'S REPORT:

A review of staffing was ratified as follows:

STAFFING

066-2008
ALLAN

That the following staffing report be ratified:

Cunningham, Jim – Effective May 1, 2008 approve request for a reduction of employment as Building Inspector to 60% of full time.

Inkster, Shelly - Maternity/Parenting leave commencing May 10, 2008 to approximately May 10, 2009 approved.

Korody, Tina - Temporary full time position as Administrative Assistant, Commencing April 21, 2008 to approximately May 15, 2009.

APPROVE CUPE POSITIONS, AS PER UNION AGREEMENT:

Murphy, Leonard - Resignation as Seasonal Laborer, effective April 11, 2008.

Nielson, Theodore – Regular Part time Laborer – effective April 21, 2008

vonHagen, Stephanie – Regular Part time Laborer – effective April 21, 2008

Mitchell, Clyde – Regular Full Time Equipment Operator I – effective April 21, 2008.

Mason, Barry – Return as Seasonal Laborer – effective April 14, 2008.

Huet, Frederick – Seasonal Equipment Operator/Shop Mechanic – effective April 22, 2008

Henshaw, Ross – Return as Seasonal Laborer – effective April 29, 2008.

Graham, Jack – Seasonal Equipment Operator/Shop Mechanic – effective April 29, 2008.

Hansen, Allen – Casual

Hastings, Gary – Casual

CARRIED

**LANDFILL
MAY LONG &
SUMMER
HOURS**

There will be no charge at the landfill for household garbage and leaves, grass and small brush over the long week-end in May, 2008 from Friday, May 16 to Monday, May 19, 2008, inclusive. Summer hours at the landfill will resume Friday, May 9, 2008 to Tuesday, September 30, 2008. In the past, summer landfill hours have been from Friday to Tuesday, closed Wednesday and Thursday. Following discussion, the following resolution was passed:

**067-2008
NIKIFORUK**

That the landfill be open seven days a week for the 2008 summer period, commencing Friday, May 9, 2008 and ending Tuesday, September 30, 2008.

CARRIED

**KOZUN
BUILDING
PERMIT**

The building permit issued to The Kozun's in March, 2007 has expired. They have been contacted and will be taking out a new building permit.

**NOBLE's
POINT
MARINA-
LEASE
EXPANSION**

Saskatchewan Environment, Lands Branch, has applied to Community Planning for subdivision to expand the present lease for Noble's Point Marina. The original lease does not encompass all of the current RV Park. The subdivision is to bring the property lease in line with what is already there. At present, there is some discrepancy between the proposed subdivision plan and the area that is currently used as RV Park. Further details will be forthcoming.

NEW BUSINESS:

**CUPE
AGREEMENT**

Negotiations between the Resort Village of Candle Lake and The Canadian Union of Public Employees Local 4838 have been finalized and an agreement reached for the period January 1, 2008 to December 31, 2010.

**068-2008
ALLAN**

That the Resort Village ratify the agreement between the Resort Village of Candle Lake and The Canadian Union of Public Employees Local 4838 for the period January 1, 2008 to December 31, 2010, as well as the Letter of Understanding #1.

CARRIED

**ROAD
RESTRICTION
ORDER
NO. 1-2008**

In accordance with Bylaw 6-2008, The Road Restrictions Bylaw, Road Restriction Order No. 1-2008 has been authorized and implemented by the Road Restrictions Committee.

**069-2008
ROMANUIK**

That the Resort Village ratify Road Restriction Order No. 1-2008, effective Friday, April 4, 2008 at 12:01 a.m. for road ban weight restrictions consistent with those of the Provincial Secondary Highway Restriction.

CARRIED

**PUBLIC
ROADS -
BLOCKED
ACCESS**

Section 22 of *The Highways and Transportation Act, 1997* states that it is unlawful to obstruct or interfere with public access to or use of a public highway. "Public highway" is defined as a road allowance or a road, street or lane vested in the Crown in right of Saskatchewan. Government departments have confirmed that a public road can not be gated.

The servicing agreement between 101004541 Saskatchewan Ltd. and the Resort Village of Candle Lake calls for the installation of an emergency gate on Cessna Street at the Lakeview Drive access.

As well, the gate on the Old Candle Lake Access Road between the Van Impe and Clearsand Subdivision has been a previous subject reviewed by Council.

**070-2008
CAITHCART**

That the Servicing Agreement between 101004541 Saskatchewan Ltd. and the Resort Village of Candle Lake, dated December 12, 2005 be amended by removing Clause 6. b) to relieve the Developer of the requirement to install an emergency gate on Cessna Street at Lakeview Drive access and that the gate be removed.

CARRIED

**071-2008
CAITHCART**

That the gate on the Old Candle Lake Access Road between the Van Impe and Clearsand Subdivisions be removed in its entirety.

CARRIED

**SUMA
SELF
INSURANCE
PROGRAM**

The Saskatchewan Urban Municipalities Association (SUMA) is in the process of implementing a self insurance program for municipalities. The SUMA Self Insurance Program will provide SUMA Members with a value-added, cost-effective insurance and risk management program. To accomplish this Program initiative and obtain regulatory approval, SUMA requires the commitment of municipalities.

**072-2008
NIKIFORUK**

That the Resort Village of Candle Lake participate in the "SUMA Self Insurance Program" and forward a Commitment Form, together with a program deposit cheque in the amount of \$1,000.00.

CARRIED

**GMAC
LEASE**

The lease with GMAC for the 2005 GMC Sierra will terminate on April 28th, 2008. Council has the option of buying out the lease or returning the vehicle and purchasing a replacement.

**073-2008
NIKIFORUK**

That the 2005 GMC Sierra under a GMAC lease terminating April 28th, 2008, be returned and that a replacement vehicle be purchased.

CARRIED

**EQUIPMENT
PURCHASE**

The purchase of an excavator for the Resort Village was discussed. The present backhoe is not suitable for many of the drainage projects that will be part of the maintenance program for 2008. The purchase of the Bobcat Excavator is part of the Special Municipal Discount Program and will include annual replacement of the machine at a cost of \$1.00.

**074-2008
CAITHCART**

That the Resort Village purchase the 435 ZHS Bobcat Conventional Excavator under the Special Municipal Discount Program, at the quoted price and that the Case Backhoe be sold.

CARRIED

BYLAWS:

**BYLAW
07-2008 -
ESTABLISH
COMMUNITIES
IN BLOOM
COMMITTEE**

Bylaw 07-2008, a bylaw to establish the Candle Lake Communities in Bloom Board has received 1st and 2nd Reading. The Board will be established to assist and advise Council in the management and operation of activities associated with the preservation, enhancement and promotion of aesthetics, cultural heritage conservation, environmental, historical and health and safety programs.

**3rd READING
BYLAW
07-2008**

**075-2008
CAITHCART**

That Bylaw 07-2008, a bylaw to establish the Candle Lake Communities in Bloom Board, be given third reading and passed.

CARRIED

**BYLAW
10-2008 -
EXTEND
DATE FOR
ASSESSMENT
ROLL
COMPLETION**

Bylaw 10-2008 is a bylaw providing for an extension to the date for completion of the assessment roll, pursuant to subsection 204(1) of *The Municipalities Act*. The Bylaw extends the date for completion of the 2008 Assessment Roll to July 30, 2008.

**BYLAW
10-2008
1st READING**

076-2008
ROMANUIK

That Bylaw 10-2008, a bylaw to extend the date for completion of the 2008 Assessment Roll to July 30, 2008, be introduced and given 1st reading.

CARRIED

**BYLAW
10-2008
2nd READING**

077-2008
NIKIFORUK

That Bylaw 10-2008, a bylaw to extend the date for completion of the 2008 Assessment Roll to July 30, 2008, be given 2nd reading.

CARRIED

**BYLAW
10-2008
PROCEED
WITH 3rd
READING**

078-2008
CAITHCART

That Council proceed with 3rd Reading of Bylaw 10-2008, a bylaw to extend the date for completion of the 2008 Assessment Roll to July 30, 2008.

CARRIED UNANIMOUSLY

**BYLAW
10-2008
3rd READING**

079-2008
ALLAN

That Bylaw 10-2008, a bylaw to extend the date for completion of the 2008 Assessment Roll to July 30, 2008, be given 3rd reading and passed.

CARRIED

**NEXT
MEETING**

The next Regular Meeting of Council will be held Monday, May 12, 2008, commencing at 7:00 p.m.

ADJOURN

080-2008
CAITHCART

That the meeting adjourn.

CARRIED

The meeting adjourned at 9:25 p.m.

