

The Regular Meeting of Council for the Resort Village of Candle Lake was held November 6, 2006 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE: The following were in attendance:

Toporowski, Nick	- Mayor
Allan, Doug	- Councilor
Caithcart, Lloyd	- Councilor
Nikiforuk, Gene	- Councilor
Romanuik, Leonard	- Councilor
English, Margo	- Administrator
Inkster, Shelly	- Administrative Assistant

CALL TO ORDER: A quorum being present, Mayor Toporowski called the Regular Meeting of Council to order at 7:00 p.m.

AGENDA: **195-2006**
CAITHCART / ALLAN

That the agenda be accepted, with the correspondence additions.

CARRIED

CLOSE **196-2006**
REGULAR ALLAN / ROMANUIK
MEETING

That the Regular Meeting of Council be closed.

CARRIED

OPEN PUBLIC **197-2006**
HEARING CAITHCART / ROMANUIK
BYLAW 15-2006:

That the Public Hearing on By-Law 15-2006 be opened.

CARRIED

The Public Hearing opened at 7.05 p.m.

Mayor Toporowski opened the hearing with the reading of ByLaw 15-2006, a Bylaw to provide for the rezoning of lands within the property located adjacent to Highway 265 west of the Sacketts North subdivision to allow for residential development. The meeting was then opened for comments and verbal submissions. The majority of the presentations dealt with concerns regarding the timing of the rezoning request, the impact additional development will have on roads, parking, drainage and the lagoon and landfill use. There was also a large degree of concern expressed with respect to wetlands, the environment, trails and additional stress on the lake itself. Approximately twenty written submissions had been received, with the content being primarily the same as those expressed verbally. Overall, the public response was not in favor of rezoning for the purpose of development. Mr. Steve Flaman responded to questions regarding his proposal for development. The process and requirements for rezoning of lands were discussed

Mayor Toporowski then asked for any additional concerns or comments.
No further concerns were expressed.

**CLOSE
PUBLIC
HEARING**

198-2006
CAITHCART / NIKIFORUK

That the Public Hearing on Bylaw 15-2006 be closed.

CARRIED

The Public Hearing on Bylaw 15-2006 closed at 8:00 p.m.

**OPEN
PUBLIC
HEARING
BYLAW
16-2006**

199-2006
ALLAN / ROMANUIK

That the Public Hearing on Bylaw 16-2006 be opened.

CARRIED

The Public Hearing on Bylaw 16-2006 opened at 8:05 p.m.

Mayor Toporowski opened the Public Hearing with the reading of Bylaw 16-2006, a Bylaw to provide for the permanent closure of an original road allowance to allow the continuation of the use of the land by the Glendale Co-operative by creating a legal property description for the Glendale Recreation Site. The road allowance must be closed to allow the plan to be registered.

The Mayor called for public input. Little discussion was held, however it was the feeling of Council that, prior to 3rd Reading of the Bylaw, additional background information on the proposed road closure will be required.

**CLOSE
PUBLIC
HEARING**

200-2006
CAITHCART / ROMANUIK

That the Public Hearing on Bylaw 16-2006 be closed.

CARRIED

The Public Hearing on Bylaw 16-2006 closed at 8:10 p.m.

**OPEN
PUBLIC
HEARING
BYLAW
17-2006**

201-2006
ALLAN / CAITHCART

That the Public Hearing on Bylaw 17-2006 be opened.

CARRIED

The Mayor opened the Public Hearing with the reading of Bylaw 17-2006, a bylaw to provide for the permanent closure of an original road allowance to allow the transfer of property to the Resort Village of Candle Lake for use in the construction and operation of the west side sewage lagoon. The road allowance must be legally closed to allow the plan to be registered.

The Mayor requested comments from the public. No concerns were expressed.

**CLOSE
PUBLIC
HEARING
BYLAW
17-2006**

202-2006
NIKIFORUK / ALLAN

That the Public Hearing on Bylaw 17-2006 be closed.

CARRIED

The Public Hearing on Bylaw 17-2006 closed at 8:15 p.m.

**OPEN
REGULAR
MEETING**

203-2006
CAITHCART / ROMANUIK

That the Regular Meeting of Council be re-opened.

CARRIED

The Regular Meeting of Council resumed at 8:17 p.m.

**ADOPT
MINUTES**

204-2006
NIKIFORUK / CAITHCART

That the minutes of the Regular Meeting of Council held October 2, 2006 and the Special Meeting of Council held October 11, 2006 be adopted as presented.

CARRIED

BUSINESS ARISING FROM MINUTES:

Our law firm has forwarded a request, received from the law firm representing Andrew and Helen Kozun, for an extension to the deadline for removal of their trailer which is in contravention of the Zoning Bylaw. The Kozuns have indicated that they are prepared to comply with the request for removal of the trailer, as soon as possible, however, they have requested an extension for removal to no later than the long weekend in May, 2007. Reasons for the delay have been outlined in the request.

**KOZUN
TRAILER**

205-2006
ROMANUIK / CAITHCART

That Council agree to the request for an extension to the date for removal of the Kozun trailer to a date no later than May 21, 2007 and that the extension be granted with the provision that a letter of intent to comply with the Bylaw, by the specified date, be supplied to the Resort Village.

CARRIED

CORRESPONDENCE:

**PRINCE
ALBERT
PARKLAND
HEALTH
REGION**

Two pieces of correspondence from the Prince Albert Parkland Health Region were provided for information.
In accordance with The Regional Health Services Act, the Prince Albert Parkland Health Region will be establishing a “Community Advisory Network” for the purpose of providing the region with advice respecting the provision of health services in the region.
Notice of the Annual General Meeting for the Prince Albert Parkland Regional Health Authority, to be held November 29, 2006, was also Provided.

The Mayor reported that Etta Sackney will continue to be the Resort Village of Candle Lake representative for the Regional Health Authority. She, together with Joan Sajtos, will attend the Annual General Meeting for the Authority.

**PINEVIEW
LUMBER**

An announcement by Richard Weber and his son, Stacey Weber, regarding the opening of Pineview Lumber & Hardware, was read by the Mayor. The business is scheduled to open on February 1, 2007 and will be located at #3 Lakeview Drive. Council welcomed the business to the Resort Village.

**2005
CENTENNIAL
COMMITTEE**

The Candle Lake 2005 Centennial Committee has requested the closing of the 2005 Centennial Committee “grant account” be delayed to allow additional time to canvas the community and seek ideas, funds and assistance in their choice and completion of a “Legacy Project”. The Committee will advise Council when the project plans are in place.

COMMITTEE REPORTS:

**PARKS &
RECREATION
/ TRAILS
REPORT**

Councilor Nikiforuk gave a combined Parks & Recreation / Trails Committee report. A brief outline of proposed “Fine Arts” events was read. A reminder that the Community Christmas Supper will be held at the Community Hall on November 25, 2006.

The Candle Lake Trails Advisory has studied the feasibility of a nature trail to be created to connect Birchwood to the downtown core of Candle Lake and other trails around the lake. The Committee has recommended the trail be created on Crown land adjacent to Torch Lake linking the area from Fremont’s south to Birchwood as Phase 1. Phase 2 of the trail would link to Torch Light Gardens. The Resort Village will be requested to provide formal approval.

**EMO
REPORT**

Councilor Caithcart reported that there were no calls during the past month. Council was reminded that a new EMO Co-ordinator is still required, with a starting date of no later than January 1, 2007. Mr. Sajtos will be resigning from his position as Co-ordinator, effective December 31, 2006. Anyone interested in the position is encouraged to contact Councilor Caithcart or the administrator.

**FIRE DEPT./
FIRST
RESPONDERS
REPORT**

Fire Chief, Cec Hovdebo reported a quiet month. Only two calls were received since the last report – one being medical and one “false alarm” fire call.

Four new First Resonders have completed their training and will receive their certificates later this month. This brings the total number of responders back up to eight. Ideally, more individuals will be interested in completing the required training.

**ROADS &
MAINTENANCE
/LANDFILL
REPORT**

Councilor Romanuik reported that most serious drainage problems have been either resolved or plans are being made to resolve them. Some work may have to be completed in the spring.

Work on the new landfill pit is near completion. Some changes have been made to the original plan.

**P.A.MODEL
FOREST
REPORT**

Mayor Toporowski reported that the trails grant, in the amount of \$23,600. has been received from Prince Albert Model Forest. The holdback of \$5,900. includes \$4,000. for signage. The next meeting will be mid-November, 2006.

**PARCS
REPORT**

The Administrator, Margo English, reported on the Annual PARCS (Provincial Association of Resort Communities of Saskatchewan) Convention which was held in Saskatoon October 26th to 28th, 2006.

A representative for the North East Region of PARCS is required from the Resort Village of Candle Lake. Ms. English had agreed to be the representative on the Board until such time as an elected official of the Resort Village could be determined.

**PARCS
BOARD
DIRECTOR**

206-2006
CAITHCART / NIKIFORUK

That Councilor Doug Allan be appointed the representative for the Resort Village of Candle Lake as a Northeast Region Director on the PARCS Board.

CARRIED

FINANCIAL & ACCOUNTS PAYABLE:

The financial report to October 31, 2006 was presented and reviewed
By Council.

Council reviewed the accounts payable listing, cheques number 795
to 858, totaling \$112,274.29 and lagoon account cheque numbers 8 & 9,
totalling \$207,825.08.

**ACCOUNTS
PAYABLE**

**207-2006
CAITHCART / ROMANUIK**

That accounts payable, cheques # 795 to #838, inclusive, in the
amount of \$112, 274.29 and lagoon account payments, cheques
#8 and #9, for an amount of \$207,825.08, be approved, as presented.

CARRIED

NEW BUSINESS:

1. Lagoon – Payment for Liner:

At the progress meeting for the lagoon project held October
25th, 2006 it was determined that the liner for the new west side
sewage lagoon would not be installed until spring, 2007.
UMA Engineering has recommended that the Resort Village
provide payment to the contractor for the uninstalled liner.

**PAYMENT
LAGOON
LINER**

**208-2006
ROMANUIK / CAITHCART**

That based on the recommendation of UMA Engineering, Council
authorize the payment to the contractor, G.W. Construction, for the
uninstalled liner material for the new , west side sewage lagoon.
This authorization is made with the provision that the contractor
take the necessary steps to protect the liner by fencing and covering
the material, and that the contractor provide the Resort Village of
Candle Lake with evidence of insurance on the liner material.

CARRIED

2. Administrative Costs for New Development

In the past, administrative costs related to rezoning bylaws
for new development have been recovered through the servicing
agreement with the developer. On the recommendation of Mr. Yeo,
Community Planner for the Resort Village, a resolution should be
in place to authorize recovery of these costs, prior to the project
reaching the stage of servicing agreement development.

**NEW
DEVELOPMENT
ADMIN.
COST
RECOVERY**

209-2006
ALLAN / ROMANUIK

That the Council for the Resort Village of Candle Lake adopt the following policy for recovering administrative costs associated with processing development proposals:

1. Rezoning Applications-
Actual cost of Public Hearing advertising, plus \$600.
Administration fee.
2. Subdivision Applications-
\$100. per application, plus \$10. per parcel.
3. Development Permits-
Permitted Use - \$50.
Discretionary Use - \$100.

And further, that the developer will provide a signed acceptance of the above-referenced administrative costs, prior to Council's consideration Of the 3rd reading of a rezoning bylaw.

CARRIED

3. Gravel Access Agreement

The opportunity to enter an agreement for the access of a gravel pit and purchase of pitrun has recently been provided to Council. The agreement would meet the basic gravel requirements of the Resort Village for an extended period of time at a pre-determined price per yard of pitrun. The first purchase of pitrun would be after December 31, 2006 and in time to fulfil spring gravel requirements.

**GRAVEL
ACCESS
AGREEMENT**

210-2006
CAITHCART / NIKIFORUK

That the Resort Village of Candle Lake enter into an agreement with Michael Lozej of Outback Renewal Ltd., for the purpose of accessing a portion of the gravel pit at Lease #500600. The price of pitrun will be \$4.00 per yard, with approximately 6,000 yards being purchased in January, 2007 and access to additional pitrun, as per the agreement.

CARRIED

BYLAWS:

**BYLAW
16-2006
1st
READING**

211-2006
ROMANUIK / ALLAN

That first reading be given to Bylaw 16-2006, a bylaw to provide for the closure of the following road:

“All that portion of the original Road Allowance lying east of the east limit of the SE ¼ Section, Township 55, Range 22, West of the 2nd Meridian, in the Resort Village of Candle Lake described as follows: Bounded on the North by the bank of Candle Lake; bounded on the South by a line drawn perpendicular to said East limit through a point 189.5 meters North of the intersection of the North limit of Registered Plan No.89PA24277 with the said section”

for the purpose of creating a legal property description for the Glendale Recreation Site and to allow the continuation of the use of the land by the Glendale Co-operative.

CARRIED

**BYLAW
16-2006
2nd
READING**

212-2006
CAITHCART / NIKIFORUK

That Bylaw 16-2006 be given second reading.

CARRIED

**BYLAW
17-2006
1st
READING**

213-2006
ROMANUIK / ALLAN

That first reading be given to Bylaw 17-2006, a bylaw to provide for the permanent closure of a road allowance described as:

“All that portion of the original Road Allowance being the most southerly 254.385 meters lying east of the SE ¼ Section 6, Township 56, Range 23, West of the 2nd Meridian as shown within the bold dashed lines on a Plan of Proposed Subdivision prepared by Jack Redding, S.L.S. dated December 9, 2005”

for the purpose of allowing the transfer of property to the Resort Village of Candle Lake for use in the construction and operation of the west side lagoon. The road allowance must be legally closed to allow the plan to be registered.

CARRIED

**BYLAW
17-2006
2nd
READING**

214-2006
CAITHCART / NIKIFORUK

That Bylaw 17-2006 be given second reading.

CARRIED

**3 READINGS
BYLAW
17-2006**

215-2006
CAITHCART / ROMANUIK

That Council give three readings to Bylaw 17-2006 at this Regular Meeting of Council.

CARRIED UNANIMOUSLY

**BYLAW
17-2006
3rd
READING**

216-2006
CAITHCART / ROMANUIK

That Council give third and final reading of Bylaw 17-2006.

CARRIED

**NEXT
REGULAR
MEETING**

The next Regular Meeting of Council will be Monday, December 4, 2006 at 7:00 p.m. in the Administration Office.

**ADJOURN
MEETING**

217-2006
ROMANUIK / ALLAN

That the meeting adjourn.

CARRIED

The meeting adjourned at 9:05 p.m.

Mayor Toporowski

Administrator, Margo English