

The Regular Meeting of Council for the Resort Village of Candle Lake was held May 14, 2007 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE: The following were in attendance:

Toporowski, Nick	- Mayor
Allan, Doug	- Councilor
Caithcart, Lloyd	- Councilor
Nikiforuk, Gene	- Councilor
Romanuik, Leonard	- Councilor
English, Margo	- Administrator

CALL TO ORDER: A quorum being present, Mayor Toporowski called the Regular Meeting of Council to order at 7:00 p.m..

**ACCEPT
AGENDA**

080-2007
NIKIFORUK

That the agenda for the Regular Meeting of May 14, 2007 be accepted, with the addition to New Business – R.M. of Paddockwood re service fees for new subdivision.

CARRIED

**D.SIURKO
-COURT
BILL
OF
COSTS**

Diana Siurko made a presentation to Council with reference to a Court of Queen's Bench Order for a Bill of Costs, payable by Ms. Siurko and to the Resort Village of Candle Lake, in the amount \$1926.14. The Court Order is in reference to Ms. Siurko's challenge of Resort Village Bylaws 1-2005 to 5-2005 and 13-2005. The presentation was summarized with a request that the Resort Village review the documents and provide a decision regarding her request to have the Resort Village absorb the the Bill of Costs at the next Regular Meeting of Council.

081-2007
ROMANUIK

That Council review the documentation and request of Ms.Siurko and provide a decision regarding the Bill of Costs at the June, 2007 Regular Meeting.

CARRIED

**ADOPT
MINUTES**

082-2007
NIKIFORUK

That the minutes of the April 10, 2007 Regular Meeting of Council for the Resort Village of Candle Lake be adopted as presented.

CARRIED

BUSINESS ARISING OUT OF MINUTES:

**CAMP
TAPAWINGO
TAX
EXEMPTION
REQUEST**

Dave Whalley, representative of the Tamarack Presbytery of the United Church of Canada and the Board of Camp Tapawingo has provided documentation evidencing Camp Tapawingo as being part of a religious organization. The Municipalities Act provides of tax exemption on every place of public worship and the land used in connection, subject to specific limits.

083-2007
CAITHCART

That the request for tax exemption by Camp Tapawingo be examined by the Administrator, in consultation with Municipal Advisory Services and SAMA to determine exemption eligibility amounts and request documentation from Saskatchewan Rivers School Division affirming their agreement to the exemption amount.

CARRIED

CORRESPONDENCE:

**SASK. RIVERS
SCHOOL
DIVISION
2007
MILL RATE**

Correspondence has been received from Saskatchewan Rivers School Division No. 119, confirming the mill rate factor for the 2007 Taxation Year at 18.2 mills for all assessable property within the Resort Village of Candle Lake.

084-2007
CAITHCART

That the Correspondence be noted and filed.

CARRIED

COMMITTEE REPORTS:

**PARKS &
RECREATION/
TRAILS**

Councilor Nikiforuk reported the next meeting of the Trails Advisory Group will be held at 2:00 p.m. in the Recreation Hall on Saturday, May 19, 2007, following the Public Hearing.

Volunteers are still needed to assist with the Canada Day Celebration.

The next Parks and Recreation Meeting will be held on June 21, 2007.

EMO

Councilor Caithcart provided highlights of a written report submitted by Reg Newman, EMO Co-ordinator. In April, the Co-ordinator met with the Candle Lake Health Services Committee regarding Pandemic Planning. A list of persons in the area with medical/health training or knowledge is being prepared, which will be of benefit in any type of emergency. Mr. Newman is unable to attend the Emergency & Protective Services Day on May 20, 2007, however Dale MacLeod, Chairman of COPP will display the information pamphlets.

**FIRE/
FIRST
RESPONDERS**

Chief Hovdebo reported a busy month since the last report. He and Del Epp attended the Fire Chiefs' Conference in Swift Current and found it to be very informative. A second pumper truck has been purchased and is ready for use, if required. On May 20th, 2007, the 2nd Annual Emergency & Protective Services Day will be held at the Recreation Hall and a number of organizations will be present with information and displays.

**ROADS &
MAINTENANCE/
LANDFILL**

Councilor Romanuik provided a maintenance report. The report included a review of road projects that have been dealt with and a number of road maintenance projects that are scheduled to be completed in the near future. The report also outlined the staff changes that are now in place to deal with the seasonal requirements of the Resort Village. Employees of the Resort Village have made application for Union Certification.

Saskatchewan Environment representatives have been to the landfill and Lagoons in the last few days. Regulations and requirements for the operation of the landfill are increasing. The Resort Village must ensure that landfill management is in line with these new regulations in order to maintain a permit to operate.

**P.A.MODEL
FOREST**

Mayor Toporowski did not have any new report on the P.A.Model Forest.

**PARCS/
WAPATI
LIBRARY**

Councilor Allan presented a report on behalf of Dale MacLeod. Mr. MacLeod was in attendance at the Board of Directors' Meeting of the Provincial Association of Resort Communities of Saskatchewan, which was held in Saskatoon on April 12, 2007. The Meeting included discussions on PARCS funding, Dutch Elm Disease, Education funding and taxation, infrastructure costs for resort communities and appointment of committee members to follow-up with the appropriate government departments.

HEALTH No Health Committee report was provided.

**ACCEPT
COMMITTEE
REPORTS**

085-2007
ROMANUIK

That Council for the Resort Village accept the Committee Reports,
as presented.

CARRIED

**ACCOUNTS
PAYABLE**

086-2007
CAITHCART

That Accounts Payable, cheques number 157 to 217, inclusive, totaling
\$58,181.29 be approved for payment and that the Administrator be
authorized to release cheque number 120, payable to Outback Renewal,
in the amount of \$25,366.50 upon confirmation by Councilors Caithcart
and Romanuik regarding completion of the gravel crushing.

CARRIED

**FINANCIAL
REPORT**

The 2007 financial report to April 30, 2007 was presented and reviewed
by Council. The Conexus Credit Union account is inactive and will be
closed and funds transferred to the Northgate Credit Union.

087-2007
ROMANUIK

That the 2007 Financial Report on revenues and expenditures to April 30,
2007 be accepted, as presented.

CARRIED

NEW BUSINESS:

**SHIP'S
LANTERN
PROPOSED
ADDITION/
RENOVATION**

Ken MacNair has requested a Building Permit for an addition and
renovation to the chalet that was set up as a temporary beverage room
following the fire which destroyed the Ship's Lantern Hotel in
November of 2006. The proposed plan has been reviewed by Council
and Jim Cunningham, Building Inspector and terms and conditions
for the proposal have been determined.

**AUTHORIZE
PROPOSED
RENOVATION
SHIP'S
LANTERN**

088-2007
CAITHCART

That Council give approval to the proposed renovation/addition plans for the chalet that is currently housing the Ship's Lantern Beverage Room, providing that the following terms and conditions are accepted and adhered to and that any changes to the plans or future additions/renovations will require the approval of Council:

- All Resort Village of Candle Lake Bylaws must be adhered to.
- A building permit must be issued and the required inspections conducted by the Class III Building Inspector of the Resort Village and that any structural changes required as a result of the inspections will be implemented.
- The Resort Village must be supplied with reports of the Liquor and Gaming Authority, Public Health Department, Fire Inspector and any other department that this development concerns.
- The Resort Village requires a complete and legal survey of all buildings and development on this property no later than June 30, 2007.
- The plan must provide designated parking area and no parking area will be allowed on the lakeside of the property.
- There will be no patio to beach access.

CARRIED

**CANDLE LAKE
POST OFFICE
CANCELLATION
STAMP**

The Candle Lake Post Office will make application to Canada Post for a special cancellation stamp and requires the approval of the Resort Village.

089-2007
ROMANUIK

That the Resort Village of Candle Lake Council support the application of the Candle Lake Post Office in their application for a "special cancellation stamp" to signify Candle Lake.

CARRIED

**2006
AUDITED
FINANCIAL
STATEMENT**

090-2007
CAITHCART

That Council accept the 2006 Audited Financial Statement, as prepared by Meyers Norris Penny, Chartered Accountants.

CARRIED

**STAFF
CHANGES/
ADDITIONS**

091-2007
ROMANUIK

That Council ratify the following staff changes and additions:

- a) Anderson, Lloyd – Resignation as Foreman, return to regular maintenance duties, effective April 30, 2007
- b) Carrier, Grant – Public Works/Maintenance Manager
Effective May 10, 2007
- c) Mason, Barry – Return as Seasonal Maintenance Worker –
Effective May 14, 2007
- d) Mitchell, Clyde – Casual Grader Operator –
Effective May 1, 2007
- e) Sarabin, Terry – Equipment Operator/Maintenance Worker-
Effective May 14, 2007
- f) Stankewich, Robert – Return as Seasonal Maintenance Worker –
Effective May 14, 2007

CARRIED

**CUPE
CERTIFICATION/
NEGOTIATING
COMMITTEE**

Council has received an order, under date of May 7, 2007, from the Saskatchewan Labor Relations Board for Certification by the Canadian Union of Public Employees, as per the Certification Application filed by employees of the Resort Village of Candle Lake.

092-2007
ROMANUIK

That the Resort Village of Candle Lake CUPE Negotiating Committee Consist of the Administrator, Mayor Toporowski and Councilor Allan, with Councilor Romanuik as an alternate Council Representative and that Council contract the services of Bill Humeny to assist in negotiations for the initial union contract.

CARRIED

**STAFFING
AUTHORITY**

093-2007
ROMANUIK

That the Administrator be authorized to implement staffing requirements of the Resort Village of Candle Lake, in consultation with a minimum of any two Council representatives.

CARRIED

**LANDFILL
CONTRACT
WORK**

Councilor Romanuik declared a pecuniary interest in the discussions on landfill contract work and left the meeting.

Landfill permit and operating requirements are becoming more stringent and contract maintenance work at the landfill must be completed on a weekly basis during the busy summer season. Local contractors are being contacted regarding pricing and availability for the landfill work. In the interim Leonard Romanuik has equipment available to ensure that the landfill is maintained as required.

**094-2007
CAITHCART**

That the Resort Village of Candle Lake contract Leonard Romanuik for the supply of equipment and manpower for landfill maintenance work at the rate of \$85.00 per hour, for approximately two hours per week and that the arrangement be in place no longer than to June 30, 2007, to allow time for receipt of expressions of interest and price rates from other local contractors.

CARRIED

Councilor Romanuik returned to the meeting.

**LANDFILL/
DEMOLITION
DEBRIS
FEES –
COMMITTEE**

**095-2007
ROMANUIK**

That a Committee be appointed, consisting of the Administrator, Councilors Allan and Romanuik to draft and implement a new landfill fee structure as well as a demolition debris procedure and fee schedule.

CARRIED

**R.M.
PADDOCKWOOD
-SERVICE
AGREEMENT**

Faxed correspondence was received on May 14, 2007 from the R.M. of Paddockwood with reference to the Aspen Ridge Development and a suggested service fee agreement between the R.M. of Paddockwood and the Resort Village of Candle Lake.

**096-2007
CAITHCART**

That the Administrator contact the R.M. of Paddockwood and request a meeting between representatives of the Resort Village of Candle Lake and the R.M. of Paddockwood for the purpose of discussions on issues surrounding the Aspen Ridge Development and arriving at an agreement with respect to service fees.

CARRIED

BYLAWS:

**BYLAW
13-2007
1st
READING**

**097-2007
ROMANUIK**

That Council for the Resort Village of Candle Lake give first reading to Bylaw 13-2007, a bylaw extending to July 30, 2007, the time required pursuant to Subsection 204(1) of the Municipalities Act for preparation of the 2007 Assessment roll.

CARRIED

**BYLAW
13-2007
2nd
READING**

**098-2007
ROMANUIK**

That Bylaw 13-2007, a bylaw extending the time required for completion of the 2007 assessment roll, be given second reading.

CARRIED

**PROCEED
WITH 3rd
READING
BYLAW
13-2007**

**099-2007
CAITHCART**

That Council proceed with third reading of Bylaw 13-2007, a bylaw extending the time required for completion of the 2007 assessment roll.

CARRIED UNANIMOUSLY

**BYLAW
13-2007
3rd
READING**

**100-2007
ROMANUIK**

That Council give third and final reading of Bylaw 13-2007, a bylaw extending the time required for completion of the 2007 assessment roll.

CARRIED

**PUBLIC
HEARING
MAY 19, 2007**

Mayor Toporowski noted that the Public Hearing on 2007 ByLaws 3, 4, 5, 6, 8, 9, 10 and 11 will be held on Saturday, May 19, 2007 at the Recreation Hall commencing at 9:00 a.m.

**NEXT
MEETING**

The next Regular Meeting of Council will be held Monday, June 11, 2007

ADJOURN

**101-2007
ROMANUIK**

That the meeting adjourn.

CARRIED

The meeting adjourned at 8:35 p.m.

Mayor Toporowski

Administrator, Margo English

