

The Regular Meeting of Council for the Resort Village of Candle Lake was held March 12, 2007 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE: The following were in attendance:

| | |
|-------------------|-----------------|
| Toporowski, Nick | - Mayor |
| Allan, Doug | - Councilor |
| Caithcart, Lloyd | - Councilor |
| Nikiforuk, Gene | - Councilor |
| Romanuik, Leonard | - Councilor |
| English, Margo | - Administrator |

CALL TO ORDER: A quorum being present, Mayor Toporowski called the Regular Meeting of Council to order at 7:00 p.m..

**ADOPT
AGENDA**

**041-2007
NIKIFORUK**

That the agenda for the Regular Meeting of March 12, 2007 be adopted, with the requested additions to correspondence and committee reports.

CARRIED

**ADOPT
MINUTES**

**042-2007
CAITHCART**

That the minutes of the Regular Meeting of Council, held February 12, 2007 be adopted, as presented.

CARRIED

BUSINESS ARISING OUT OF MINUTES:

**COUNCIL
INDEMNITY
RATES**

043-2007
ROMANUIK

That, effective January 1, 2007, Council Indemnities and Expense Claims for the Resort Village of Candle Lake be paid as follows:

1. BASE INDEMNITY: Mayor - \$400. per month
Councilors -\$300. per month

To cover payment for:

- Regular Monthly Council Meetings
- Meeting Preparation/Research
- Travel for Regular Meeting
- Personal Telephone Expense
-

2. ADDITIONAL COMPENSATION:

Committee/Special Meetings, Committee Duties:

- \$10. per hour
- Related Travel and Meals at approved rates in effect

Council Business/Meetings Outside of Community:

- \$10. per hour
- Related Travel and Meals at approved rates in effect

Conventions/Workshops:

- \$100. per day – pro-rated for partial days
- Related Travel and Meals at approved rates in effect

CARRIED

**APPOINT
BUILDING
OFFICIAL
CLASS I
INSPECTIONS**

044-2007
NIKIFORUK

That the Resort Village of Candle Lake appoint Jim Cunningham as Building Official for the provision of Class I Building Inspection Services for the year 2007.

Councilor Allan requested a recorded vote.

In Favor – Nikiforuk, Romanuik, Toporowski
Opposed – Allan
Abstain – Caithcart

CARRIED

CORRESPONDENCE:

**GOV'T.
RELATIONS
COMMUNITY
PLANNING
R.M. of
PADDOCKWOOD**

Government Relations, Community Planning Branch, has forwarded a copy of a subdivision application in the R.M. of Paddockwood, SW ¼ Section 31-54-22-W2M. The proposed subdivision allows for approximately 50 residential lots and is east of Highway 120 at the junction of Highway 265. Because of the close proximity of the subdivision to the Resort Village of Candle Lake, Community Planning has requested the Resort Village's comments and concerns regarding the development.

Council has responded to the request, outlining their concerns with the proposal, with regard to infrastructure, services and facilities and the impact the additional residential subdivision will have on the Resort Village of Candle Lake and its ratepayers.

A copy of Council's response to Community Planning will be forwarded to the provincial departments of the Watershed Authority, Environment and Oceans and Fisheries.

**CANDLE LAKE
RATEPAYERS
COOPERATIVE
CONCERNS
PERIMETER
DEVELOPMENTS**

A letter from the Candle Lake Ratepayers Cooperative Limited was received by Council, together with a copy of their letter to Community Planning outlining concerns similar to those of Council regarding the proposed subdivision in the R.M. of Paddockwood. The migration of people from developments outside of the Resort Village of Candle Lake and the additional strain it places on the Resort Village are a concern of the Ratepayers. Support was offered to Council in dealing with these issues.

**CANDLE LAKE
VOLUNTEER
FIREFIGHTERS
FIRST
RESPONDERS**

Cec Hovdebo, Fire Chief for the Resort Village of Candle Lake forwarded a list of current volunteer fire fighters and first responders for designation by the Resort Village.

045-2007
ROMANUIK

That Council designate the volunteer fire fighters and first responders for the Resort Village, as listed in correspondence from the Fire Chief, under date of March 5, 2007 and that Council also authorize Fire Chief Hovdebo to appoint additional volunteers, as required.

CARRIED

**CROWDIS-
JOHNSON
SUBDIVISION**

Mary Crowdis-Johnson forwarded a letter advising of her intent to make application for a five year plan of subdivision on property located along Lakeview Drive. A plan of survey is being prepared and additional information should be available for the April, 2007 Meeting of Council.

046-2007
CAITHCART

That correspondence received from Mary Crowdis-Johnson advising of her intent to make application to subdivide property in the Lakeview Drive area be filed.

CARRIED

The balance of the correspondence items were delayed until after a presentation by Public Health Officer, Paul Ross.

PRESENTATION
PAUL ROSS
PUBLIC
HEALTH -
WASTEWATER
DISPOSAL

At 7:30 p.m., Paul Ross, Senior Public Health Officer with the Prince Albert Parkland Health Region made a presentation to Council on “Saskatchewan Onsite Wastewater Disposal”.

Effective January, 2007 new sewage disposal guidelines became effective. With the new guidelines, there is now more focus on treatment, rather than just disposal and new information on treatment technologies, site evaluation, system sizing and installation principles is included. In 2008, regulations will require contractors working on sewage disposal systems to take the “Saskatchewan On-Site Wastewater Installer’s Certification Course”.

Mr. Ross provided information on a variety of disposal systems and gave a brief outline on the workings of each system.

Municipalities are being encouraged to make changes to their Development/Building Permit process to require approval of the sewage system application/design by the regional health authority.

Individuals wanting additional information are encouraged to contact the Prince Albert office of Public Health Inspections at 765-6605.

Council thanked Mr. Ross for his informative presentation.

Council returned to the correspondence items on the agenda.

CANDLE LAKE
CURLING RINK
-BUILDING
COMMUNITIES
PROGRAM

The Mayor gave a brief outline of a “Building Communities Program” grant which is being sponsored by the Provincial Government to support cultural and recreational infrastructures. The Candle Lake Curling Rink forwarded a written report outlining their intent to prepare an application for the grant. A minimum of three significant project partners must be assembled to qualify for a grant of 25% of a minimum one million dollar project. All investments that have been made in the Curling Rink to date can be counted toward the overall cost of the structure. The report from the Curling Rink includes a request to Council for a minimum commitment of \$15,000. per year for a five year period. The Curling Rink will be working with surrounding villages, municipalities, First Nations and private contributors to build a regional network. The application submission requires a substantial amount of preparation and the deadline for submissions is April 30 of each year. The proposal will likely be made for April 30, 2008. Prior to making a monetary commitment, Council requested additional information on the proposed project.

047-2007
CAITHCART

That, to allow the Candle Lake Curling Rink to proceed with their grant Proposal to the “Building Communities Program”, the Resort Village of Candle Lake support the proposed project, in principle.

CARRIED

**WAPAWEKKA
GRAVEL -
SITE
PREPARATION**

Darwin Williams of Wapawekka Gravel forwarded a letter outlining his concerns regarding guidelines for site preparation, the back-filling process during lot development and resulting drainage issues.

048-2007
ROMANUIK

That the Resort Village investigate the National Building Code and other guidelines for information on site preparation and compaction standards for residential buildings.

CARRIED

**SASK.
JUSTICE -
RCMP
LEVY**

Saskatchewan Justice has provided the Resort Village of Candle Lake with information regarding the RCMP Policing Levy for 2007. The per capita rate will remain at \$32.45, however the 2006 population census figure will be used for calculation of the actual cost. The Resort Village will see an increase in the levy of approximately \$9,400. for 2007.

049-2007
CAITHCART

That the Correspondence from Saskatchewan Justice regarding the 2007 RCMP Policing Levy be noted and filed.

CARRIED

COMMITTEE REPORTS:

**PARKS &
RECREATION/**

Councilor Nikiforuk reported work on the 2007 budget for Parks and the Trails Committee has been completed.

EMO

Councilor Caithcart reported there have been no EMO calls since the last report.

**FIRE/
FIRST
RESPONDERS**

Fire Chief, Cec Hovdebo reported one medical call during the last month. There have been a total of four medical calls since January 1, 2007. The pumper truck is in need of repairs and they will be completed by the end of the week. A certified inspection is required on vehicles over twenty years old and the same company that is doing the repairs will also inspect the truck for certification.

Councilor Caithcart reported that at both the Regional Fire Meeting held in the R.M. of Buckland and at the SUMA Convention held in Saskatoon, the issue of insurance ratings for fire was discussed. Communities are being graded based on the fire equipment they have in place. Although the Resort Village has not been re-graded at this time, re-grading will likely be done in the near future and based on the equipment we now have in place, this would mean an increase in fire insurance premiums for residents.

The Resort Village is currently working on a plan to replace and upgrade fire fighting equipment and facilities.

**ROADS
MAINTENANCE
/LANDFILL**

Councilors Allan and Romanuik reported no new issues with roads and maintenance. Councilor Allan suggested the landfill receipting and recording practice be amended. The Administrator advised that new regulations are being introduced which will require that a recording log be kept at the landfill. A procedure for recording and receipts is currently being developed.

**P.A.MODEL
FOREST**

Mayor Toporowski advised that the approximate \$5,000. grant that had previously been set aside for signage in the Resort Village of Candle Lake has now been transferred to another project. It is unlikely that the Model Forest will provide any funding to the Resort Village for 2007.

PARCS

Councilor Allan had no new PARCS information to report.

HEALTH

Etta Sackney was not available for a report. Councilor Nikiforuk reported he will be attending the Health Meeting on March 20, 2007 as a Council representative.

**SEARCH &
RESCUE**

Bob Sajtos, secretary for Search and Rescue, Smeaton 55 North Chapter, provided a written report to Council. There has been one request for rescue since January 1, 2007. Local Chapter refresher training will take place on April 14, 2007. Arrangements are being made to use the Recreation or Fire Hall in the Resort Village. Council and the public are invited to attend. Provincial training is being organized for July 28th and 29th, at a location to be determined.

**ADOPT
COMMITTEE
REPORTS**

050-2007
CAITHCART

That Council for the Resort Village adopt the Committee Reports,
as presented.

CARRIED

**ACCOUNTS
PAYABLE**

051-2007
ALLAN

That Accounts Payable, cheques number 74 to 119, inclusive, and
cheques number 121 to 125, inclusive, totaling \$38,502.73 be approved
for payment.

CARRIED

**FINANCIAL
REPORT**

The 2007 financial report to February 28, 2007 was presented and reviewed
by Council.

052-2007
ROMANUIK

That the 2007 Financial Report on revenues and expenditures to February
28, 2007 be accepted, as presented.

CARRIED

NEW BUSINESS:

**BOARD
OF REVISION**

Council will be making appointments to the 2007 Board of Revision at
the April, 2007. The Mayor requested interested persons to contact the
Administration Office. Discussion resulted in a suggestion to investigate
the possibility of hiring from outside of the community as is the
practice in some neighboring municipalities.

**APPOINT
SECRETARY
BOARD OF
REVISION**

053-2007
CAITHCART

That Council for the Resort Village of Candle Lake appoint
Shelly Inkster to the position of Secretary to the Board of Revision
for the 2007 year.

CARRIED

**GRAVEL
HAUL
TENDER-
OUTBACK
RENEWAL**

054-2007
NIKIFORUK

That Council for the Resort Village of Candle Lake accept the low tender bid as submitted by Outback Renewal for the provision of gravel hauling services from the Resort Village Gravel Access Site near Whiteswan Lake to the Resort Village Stockpile Yard and for direct application to roads throughout the Resort Village. The service will be provided on an “if” and “when” required basis for the 2007 year. The accepted tender rate is as follows:

- loading & deliver to stockpile - \$0.18 / yard / loaded km
- direct application to roads - \$0.20 / yard / loaded km

CARRIED

**PANDEMIC
PLANNING**

The Pandemic Planning Meeting is scheduled for Wednesday, March 14, 2007 in the Recreation Hall, from 7:00 pm to 9:00 pm. Dr. Lanoie and staff of the Prince Albert Health Region will be presenting and community members are encouraged to attend.

**NEXT
MEETING**

Due to the Easter weekend, the next Regular Meeting of Council will be moved to Tuesday, April 10, 2007, commencing at 7:00 p.m..

ADJOURN

055-2007
CAITHCART

That the meeting adjourn.

CARRIED

The meeting adjourned at 9:15 p.m.

Mayor Toporowski

Administrator, Margo English

