

A Regular Meeting of Council for the Resort Village of Candle Lake was held December 28, 2011 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE The following were in attendance:

Caithcart, Lloyd - Councilor (Deputy Mayor)
Geddes, David - Councilor
Perras, Clem - Councilor
Quinn, John - Councilor
English, Margo - Administrator

Absent – Toporowski, Nick - Mayor

CALL TO ORDER A quorum being present, Deputy Mayor Caithcart called the meeting to order at 9:05 a.m.

**ACCEPT
AGENDA** **331-2011**
QUINN

That the Agenda for the December 28, 2011 meeting be accepted, with the following changes under “Business Arising”:

- #2 - Sports Complex – Temporary Ice Surface
- #3 - Candle Lake Golf Resort-Condo/Residential Subdivision

CARRIED

**ADOPT
MINUTES** **332-2011**
GEDDES

That the minutes of the Regular Meeting of Council, held December 12, 2011, be adopted.

CARRIED

BUSINESS ARISING FROM MINUTES:

**C.L.LODGE
LAND
PURCHASE**

The Resort Village has been in discussion with Ken MacNair, Candle Lake Lodge regarding purchase of a proposed commercial lot. At the Regular Meeting of Council held November 14, 2011, a resolution was passed to advise Mr. MacNair that Council was provided to proceed with a land sale, based on the previous proposed agreement for sale, providing that the agreement was in place and a deposit received by December 20, 2011. To date, a commitment to the proposed agreement has not been received.

333-2011
PERRAS

That Ken MacNair, Candle Lake Lodge, be notified that a formal commitment to the proposed agreement for sale of commercial property was not received from him by the deadline of December 20, 2011, therefore, the Resort Village’s previously proposed agreement for the sale of proposed parcel E is hereby withdrawn.

CARRIED

**SPORT
COMPLEX
COMM.-
TEMP.ICE
SURFACE**

The Sport Complex Committee has requested approval to place two temporary ice surfaces on the area close to the back stop on the second ball diamond. Each surface will be prepared on a polyethylene liner approximately 25 x 50 feet. The request was authorized at the December 12, 2011 Regular Meeting, with the provision that an acceptable means of power distribution could be arranged with the Candle Lake Curling Club. It has since been determined that the Curling Club does not have a power supply adequate to accommodate this request. The Resort Village may be able to provide a power supply for lighting the area.

**334-2011
GEDDES**

That the Resort Village approve the request of the Sport Complex Committee to place a temporary ice surface constructed with the use of two 25 foot by 50 foot polyethylene liners, to be situated on an area of the second ball diamond, with the understanding that, should reseeding of the grass be required in the spring, the Sport Complex Committee will be responsible for reseeding and watering of the area and that an acceptable power supply for lighting of the area may be supplied by the Resort Village.

CARRIED

**C.L.GOLF
RESORT -
SERVICING
AGREEMENT**

Rick Rumberger, on behalf of the Candle Lake Golf Resort has replied to the Resort Village's correspondence regarding plans for curbs, gutters and sidewalks in the new condo/residential subdivision, advising that it is not their intention to install curbs, gutters and sidewalks in the area.

**335-2011
PERRAS**

That the Resort Village advise Rick Rumberger of Candle Lake Golf Resort that following receipt of his notification that they do not intend to install curbs, gutters and sidewalks in the new condo/residential subdivision area, the Resort Village does require a revised engineered plan to provide for adequate roads and drainage in this area, on the basis of the planned development of the area, rather than the basis of the installation of curbs, gutters and sidewalks.

CARRIED

CORRESPONDENCE:

**MINISTER OF
ENVIRONMENT-
RE TELWIN
MARINA -ER
DESIGNATION**

Dustin Duncan, Minister of Environment has replied to correspondence from the Resort Village regarding the transfer of an area of land within the Telwin Marina lease that is being designated as environmental reserve land. Previous communications from the Ministry of Environment, Lands Branch, advised that the Resort Village must purchase this land at fair market value. The Minister's letter, under date of December 13, 2011, has confirmed that the Resort Village is not required to purchase the parcel of land being designated as environmental reserve and the registration of the plan of survey can be completed without selling these lands to the Resort Village.

ACCOUNTS PAYABLE:

**ACCOUNTS
PAYABLE**

336-2011
GEDDES

That the accounts payable listing, cheques number 4928 to 4957, inclusive, and totaling \$40,250.46 be approved.

CARRIED

NEW BUSINESS:

**2012 SIGN
CORRIDOR
FEES**

337-2011
QUINN

That the 2012 annual sign corridor fee be set at \$50.00 per sign and that the sign installation fee be set at \$50.00 plus the costs for materials.

CARRIED

**2010 AUDITED
FINANCIAL
STATEMENT**

338-2011
PERRAS

That the Audited Financial Statement for the year 2010, as prepared by Meyers Norris Penny Chartered Accountants, be accepted, as presented.

CARRIED

**2011 AUDITED
FINANCIAL
FINANCIAL
STATEMENT
COMPELTION**

339-2011
PERRAS

That the Audited Financial Statement for the year 2011 be completed by April 30, 2012.

CARRIED

**APPOINT
AUDITOR
2011**

340-2011
PERRAS

That, for the calendar year ending December 31, 2011, the firm of Meyers Norris Penny Chartered Accountants be reappointed as auditor, at the quoted price of \$12,500.00 plus applicable taxes.

CARRIED

**APPOINT
AUDITOR
2012**

341-2011
PERRAS

That the appointment of auditors for the 2012 calendar year be made following receipt of the 2011 audited financial statement.

CARRIED

BYLAWS:

**BYLAW
21-2011 -
GENERAL
LICENSING**

Bylaw 21-2011 is a bylaw to provide for the licensing, regulating and governing of persons engaged in certain occupations and places used for certain purposes and is to be known as the General Licensing Bylaw. the Bylaw provides for an annual licensing fee of \$75.00 for resident businesses, \$150.00 for non-resident businesses and a single project fee of \$50.00, to cover projects not exceeding seven consecutive work days in duration. Discussion of the bylaw resulted in the addition of a definition for a seasonal business as a business that operates no more than six consecutive months in any calendar year, as well as the allowance for a resident seasonal business license annual fee of \$50.00 and a non-resident annual seasonal business license fee of \$100.00.

**BYLAW
21-2011-
SEASONAL
BUSINESS
ADDITION TO
BYLAW**

**342-2011
GEDDES**

That Bylaw 21-2011, a bylaw to provide for the licensing, regulation and governing of persons engaged in certain occupations and places used for certain purposes, and known as the General Licensing Bylaw, be amended to include the addition of a definition for a seasonal business as a business that operates no more than six consecutive months in any calendar year and to provide for an annual resident seasonal business license fee of \$50.00 and an annual non-resident seasonal business license fee of \$100.00.

CARRIED

**BYLAW
21-2011-
3rd & FINAL**

**343-2011
QUINN**

That Bylaw 21-2011, a bylaw to provide for the licensing, regulation and governing of persons engaged in certain occupations and places used for certain purposes, and known as the General Licensing Bylaw, as amended to include seasonal business licenses, be given third reading and passed.

CARRIED

**NEXT
MEETING**

The next regular meeting of Council will be held on Monday, January 9, 2012, commencing at 9:00 a.m.

ADJOURN

**344-2011
PERRAS**

That the meeting adjourn.

CARRIED

The meeting adjourned at 10:35 a.m.

Deputy-Mayor Caithcart

Administrator, Margo English