

A Regular Meeting of Council for the Resort Village of Candle Lake was held December 12, 2011 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE The following were in attendance:

Toporowski, Nick	- Mayor
Caithcart, Lloyd	- Councilor
Geddes, David	- Councilor
Perras, Clem	- Councilor
Quinn, John	- Councilor
English, Margo	- Administrator

CALL TO ORDER A quorum being present, Mayor Toporowski called the meeting to order at 9:00 a.m.

**ACCEPT
AGENDA** **311-2011**
QUINN

That the Agenda for the December 12, 2011 meeting be accepted, with the following changes under "Business Arising":

- #1 -Hanson's Haven Marina – postpone to next meeting,
- #3 -Planning for Growth Initiative - addition

CARRIED

**ADOPT
MINUTES** **312-2011**
GEDDES

That the minutes of the Regular Meeting of Council, held November 14, 2011, be adopted.

CARRIED

BUSINESS ARISING FROM MINUTES:

**DISCRETIONARY
SIGNAGE -
TIMBERLAND
GALLERY** A 'Discretionary Signage' application has been received from Timberland Gallery for approval of a sign presently located along Highway 265, at the entrance to Lakeview Drive. The existing sign is a free standing 4' x 8' sign. There is an option for a directional sign through the Ministry of Highways.

313-2011
CAITHCART

That Dennis Chamberlain be advised that the discretionary signage application as applied for on behalf of Timberland Gallery is denied, however, the Resort Village will authorize a directional sign, as permitted through the Ministry of Highways, with costs for purchase and installation of the sign being the responsibility of Timberland Gallery.

CARRIED

**PLANNING
FOR
GROWTH**

Mayor Toporowski and Councilor Perras attended a meeting with R.M. of Paddockwood and District of Lakeland representatives on November 23, 2011 for discussion regarding the Planning for Growth Initiative and the possibility of establishing a planning district. Dento Yeo will be providing the committee with a proposal by year end and the Committee will again meet in January, 2012.

CORRESPONDENCE:

**RCMP
MAYOR'S
REPORT**

The RCMP has provided the Detailed Mayor's Report covering Candle Lake for the period May to September, 2011. The report provides statistical information on person crimes, property crimes and other calls.

**EPS -
BYLAW
ENFORCEMENT**

EPS Management provided a report on bylaw enforcement activities for the month of November, 2011. General patrols continue to be made throughout the Resort Village.

**314-2011
GEDDES**

That correspondence be received and filed.

CARRIED

COMMITTEE REPORTS:

**PARKS &
RECREATION
/TRAILS**

Ed Horn reported on behalf of the Parks and Recreation Board. At the November, 2011 Parks and Rec meeting, a third site for construction of a sport complex was proposed. The Parks and Recreation Board is still supporting Council's options for either of the original two proposed sites, however, will review the third option when additional information has been received from the Sport Complex Committee. The Annual Christmas supper was held November 26, 2011 and was a success. The Parks and Recreation Bulletin Board is now in use in the lobby of the Administration Office. Parks and Recreation, together with the Curling Club, will be holding a Christmas tree lighting ceremony on Saturday, December 17, 2011 at 7:00 p.m. The ceremony will be held in the area near the events sign, along Highway 265. Concern was expressed regarding the request from the Sport Complex Committee to install a 'temporary' ice surface on ball diamond #2. The concern was with regard to the request for approval having been directed to Council rather than to Parks and Rec and with the possibility of grass kill in the area where the ice surface is proposed to be placed.

**FIRE DEPT/
FIRST
RESPONDERS/
EM0**

Councilor Quinn reported the past year has been relatively quiet for the fire and first responder volunteers. The search continues for a replacement tanker truck. Volunteers held their Christmas party on December 10, 2011.

**ROADS &
MAINTENANCE/
LANDFILL**

Councilor Caithcart reviewed the report provided by the maintenance manager, outlining general work in preparation for winter.

**COMMUNITIES
IN BLOOM**

The Committee has not held a meeting since the last meeting of Council.

HEALTH Councilor Quinn reported the Health Committee held two fund raising events with the money raised to go towards new equipment for the Health Clinic. Approximately \$2,400. Has been raised so far. The Committee hosted a citizens advisory meeting and discussion was held on possible methods of distributing information to community members, both permanent and seasonal.

PARCS Council members attended the Annual PARCS Convention at Manitou Beach in November. Attendance at the Convention was down from other years, likely due to the summer workshops that were held throughout the province. Provincial grant funding for resort communities is a primary focus of PARCS, in addition to ATV use within the communities. Another issue that is being addressed by PARCS is the funding that is directed to rural municipalities for organized hamlets. Councilor Perras is now a Director of PARCS for the Northeast Division and Councilor Quinn is the First Vice-President. They attended a Board Meeting in Saskatoon on December 9, 2011.

ACCOUNTS PAYABLE, FINANCIAL:

**ACCOUNTS
PAYABLE** **315-2011**
PERRAS

That the accounts payable listing, cheques number 4861 to 4927, and totaling \$243,422.46 be approved.

CARRIED

**FINANCIAL
REPORT** **316-2011**
QUINN

That the report on revenue and expenditures to November 30, 2011 be accepted, as presented.

CARRIED

NEW BUSINESS:

**DEVELOPMENT
APPEALS
BOARD -
D.RITCHIE** The term of Doug Ritchie on the Development Appeals Board will expire on December 31, 2011. Mr. Ritchie has agreed to an additional term.

317-2011
QUINN

That the Resort Village appoint Doug Ritchie as a member of the Development Appeals Board for the three year term January 1, 2012 to December 31, 2014.

CARRIED

COMMITTEE 318-2011
APPOINTMENTS CAITHCART
2012

That the following committee appointments, for the period January 1, 2012 to December 31, 2012, be ratified:

Parks and Recreation/Trails.....	Geddes, David
Communities in Bloom.....	Caithcart, Lloyd
Roads/Maintenance/Landfill/Environment.....	Caithcart, Lloyd and Geddes, David
Finance & Budget.....	Perras, Clem and Quinn, John
Economic Planning & Development.....	Caithcart, Lloyd and Perras, Clem
PARCS.....	Perras, Clem
Fire/First Responders/EMO/Search & Rescue.....	Quinn, John
SUMA.....	Caithcart, Lloyd
Aschim Homestead.....	Caithcart, Lloyd and Geddes, David
Wapiti Regional Library.....	Perras, Clem
Health.....	Quinn, John
P.A.Model Forest.....	Caithcart, Lloyd
Road Committee (Restrictions).....	Caithcart, Lloyd Geddes, David Toporowski, Nick Alternate.....Perras, Clem Alternate.....Quinn, John
Recreation-Vehicle Parks.....	Perras, Clem and Quinn, John
Chamber of Commerce Rep.....	Quinn, John
CUPE Negotiations.....	Caithcart, Lloyd and Perras, Clem
All Committees (Ex Officio).....	Toporowski, Nick

CARRIED

DEPUTY 319-2010
MAYOR QUINN
2012

That deputy mayor appointments for the year 2012 be as follows:

- Geddes, David – January to March, 2012
- Perras, Clem – April to June, 2012
- Quinn, John – July to September, 2012
- Caithcart, Lloyd – October to December, 2012

CARRIED

**SPORT
COMPLEX
COMM.-
TEMP.ICE
SURFACE**

The Sport Complex Committee has requested approval to place two temporary ice surfaces on the area close to the back stop on the second ball diamond. Each surface will be prepared on a polyethylene liner approximately 25 x 50 feet. Discussion was held on whether the request should first go before the Parks and Recreation Board, however, it was felt that a delay would not allow for the surface to be in place for the holiday season.

**320-2011
GEDDES**

That the Resort Village approve the request of the Sport Complex Committee to place two temporary ice surfaces constructed on approximate 25 foot by 50 foot polyethylene liners, to be situated on an area of the second ball diamond, providing that arrangements can be made with the Curling Club for the provision of an acceptable means of power distribution and with the understanding that should the grass need to be reseeded in the spring, the Sport Complex Committee will be responsible for reseeding and watering of the area.

CARRIED

**EILEEN WAY
SERVICING
AGRMT
REQUIREMENTS**

Gene and Sandy Nikiforuk have advised that the road constructed in the newly subdivided Eileen Way cul-de-sac are now ready for load testing.

**321-2011
CAITHCART**

That the Resort Village advise Gene and Sandy Nikiforuk that a road test of Eileen Way will be delayed until after the spring thaw and that the requirement for an engineer's inspection report on construction of the roads and drainage is required as well as the installation of a 'galvanized steel' culvert on the access approach into Eileen Way off of Simon Lehne.

CARRIED

**C.L.GOLF
RESORT -
SERVICING
AGREEMENT**

The Resort Village has been provided with a letter from Mid-Con Engineering regarding the design and construction of the roads within the new Condo and residential lot subdivision. The developer has requested approval for the roads and drainage.

**322-2011
PERRAS**

That the Resort Village table a decision on the roads and drainage system within the new condo and residential subdivision of the Candle Lake Golf Resort and that, meanwhile, Mid-Con Engineering be contacted to clarify if an actual inspection of the road has been completed and construction has met the requirements of the engineered plan, and that the Developer be requested to advise what their intention is with respect to curbs, gutters and sidewalks in the area, being that the engineered plan is based on the placement of curbs, gutters and sidewalks.

CARRIED

**NOBLES
POINT MARINA
& RV PARK-
SERVICING
AGREEMENT
ADDENDUM**

An addendum to the servicing agreement for the Nobles Point Marina and RV Park covering the proposed subdivision of the area as per Plan of Proposed Subdivision prepared by Meridian Surveys Ltd. under date of March 10, 2009 and amended October 13, 2009, has now been prepared and signed by the Developer.

323-2011
CAITHCART

That the Addendum to the July , 2002 Servicing Agreement between the Resort Village of Candle Lake and Rick Wensley, Nobles Point Marina and RV Park, covering the Plan of Proposed Subdivision as prepared by Meridian Surveys Ltd. under date of March 10, 2009 and amended October 13, 2009, be ratified with the understanding that the Resort Village will not accept responsibility for any payments associated with the subdivision of the parcel, the designation and transfer of required municipal reserve or environmental reserve lands or the registration of the Plan, and that these costs are the responsibility of the Developer.

CARRIED

**HALAYKA
BUILDING
SERVICES -
END
CONTRACT**

Peter Halayka of Halayka Building Services has provided notification that he will be terminating his contract for the provision of Class II and III building official services for new permits, effective no later than February 29, 2012. Mr. Halayka is in the process of downsizing his business and eventual retirement.

324-2011
GEDDES

That the Resort Village accept the notification by Peter Halayka of Halayka Building Services of his intention to terminate his contract for the provision of Class II and III building official services for new permits, effective no later than February 29, 2012.

CARRIED

BYLAWS:

**BYLAW
06-2010
- NOBLES
POINT
MARINA
ROAD
ALLOW.**

Bylaw 06-2010 is a Bylaw to provide for the permanent closure and sale of a road allowance at the site of the Nobles Point Marina and RV Park. The road allowance in question has not been developed and is within the area of a subdivision proposal by the Ministry of Environment to provide a legal land description for lands currently being leased to the Nobles Point Marina and RV Park. The Bylaw was introduced on April 12, 2010 and the public hearing held May 22, 2010, with second reading on June 7, 2010.

**3rd & FINAL
READING**

325-2011
QUINN

That Bylaw 06-2010, a Bylaw to provide for the permanent closure and sale of a road allowance, being all that portion lying north of the NW 20-55-22-W2 as shown within the bold dashed lines on a Plan of Proposed Subdivision prepared by Jack Redding, SLS, dated March 19, 2009 and revised October 13, 2009, be given third reading and passed.

CARRIED

**BYLAW
07-2010
- ZONING
NOBLES
POINT**

Bylaw 07-2010 is a Bylaw to provide for an amendment to the Zoning Bylaw 02/2002 to designate as 'CS-Community Service' all of the land being subdivided and leased to the Nobles Point Marina and RV Park. The Bylaw was introduced April 12, 2010 and the public hearing held May 22, 2010, and received second reading on June 7, 2010.

**3rd & FINAL
READING**

**326-2011
CAITHCART**

That Bylaw 07-2010, a Bylaw to amend the Zoning Bylaw 02/2002 by designating as 'CS-Community Service' all that land as outlined in a proposed plan of survey, dated March 19, 2009 and amended October 13, 2009, being the lands presently operating as Nobles Point Marina and RV Park, be given third reading and passed.

CARRIED

**BYLAW
21-2011 -
GENERAL
LICENSING**

Bylaw 21-2011 is a bylaw to provide for the licensing, regulating and governing of persons engaged in certain occupations and places used for certain purposes and is to be known as the General Licensing Bylaw. the Bylaw provides for an annual licensing fee of \$75.00 for resident businesses, \$150.00 for non-resident businesses and a single project fee of \$50.00, to cover projects not exceeding seven consecutive work days in duration.

**BYLAW
21-2011-
1st READING**

**327-2011
PERRAS**

That Bylaw 21-2011, a bylaw to provide for the licensing, regulation and governing of persons engaged in certain occupations and places used for certain purposes, and known as the General Licensing Bylaw, be introduced and given first reading.

CARRIED

**BYLAW
21-2011-
2nd READING**

**328-2011
GEDDES**

That Bylaw 21-2011, a bylaw to provide for the licensing, regulation and governing of persons engaged in certain occupations and places used for certain purposes, and known as the General Licensing Bylaw, be given second reading.

CARRIED

**BYLAW
21-2011-
PROCEED
WITH 3rd
READING**

**329-2011
PERRAS**

That Council proceed with third reading of Bylaw 21-2011, the General Licensing Bylaw.

Councilor Caithcart requested a recorded vote.

In Favor – Geddes, Perras, Quinn, Toporowski

Opposed – Caithcart

Unanimous Support Required

DEFEATED

**NEXT
MEETING**

An additional regular meeting of Council will be held on Wednesday, December 18, commencing at 9:00 a.m.

ADJOURN

**330-2011
PERRAS**

That the meeting adjourn.

CARRIED

The meeting adjourned at 10:55 a.m.

Mayor Toporowski

Administrator, Margo English