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Resort Village of Candle Lake
Regular Meeting
September 14, 2009

A Regular Meeting of Council for the Resort Village of Candle Lake was held September 14, 2009 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE The following were in attendance:

Toporowski, Nick	- Mayor
Caithcart, Lloyd	- Councilor
Geddes, David	- Councilor
Perras, Clem	- Councilor
Quinn, John	- Councilor
English, Margo	- Administrator

CALL TO ORDER A quorum being present, Mayor Toporowski called the meeting to order at 7:00 p.m.

ACCEPT AGENDA 221-2009
PERRAS

That the agenda for the Regular Meeting of September 14, 2009 be accepted with the following addition, under New Business:

- Gravel Lease – Main Street

CARRIED

APPOINTMENT:

RCMP

RCMP Inspector- North District Operations Officer Randy McGinnis, Supt. Bob Wheadon and Sgt. Jeff Roscoe of the Nipawin Detachment presented a review of operations in the North District area that includes everything north of an east/west boundary line approximately 30 km north of Saskatoon. The North District has a total of 414 members and 103 support staff. Inspector McGinnis advised he is aware that the Resort Village of Candle Lake has been given the impression that a detachment would be moving to Candle Lake and, unfortunately this is not accurate. There are four different levels of providing RCMP service:

- full fledged detachment;
- community detachment – administration by a host unit and members living in the community;
- community detachment – administration by a host unit with members not necessarily living in the community; or
- service as presently provided – on an on call and when deemed necessary basis.

The procedures for determining the level of service were outlined, as well as problems the RCMP face with staffing and housing and a limited capital budget.

Smeaton was previously a stand-alone detachment, however, based on statistical information, no longer warrants this status and is now hosted by the Nipawin Detachment. A full-fledged detachment at Candle Lake cannot be justified. Inspector McGinnis advised that there is a very slim likelihood of moving the RCMP services from Smeaton to Candle Lake. They may consider the idea of a "Super Detachment" in Prince Albert and servicing Candle Lake out of Prince Albert, by means of a community detachment or storefront operation, with members not necessarily living here. The RCMP have difficulty finding members to relocate to small centres. If a facility was provided in Candle Lake where members have office space and access to telephone/internet services, it might be possible to assign members to work their shift out of Candle Lake.

Mayor Toporowski thanked the RCMP representatives for attending the meeting and clarifying the issue of a detachment for Candle Lake. Council will continue to work with these representatives regarding lease information and building requirements for community/storefront service.

The meeting resumed at 8:00 p.m.

**ADOPT
MINUTES**

**222-2009
QUINN**

That the minutes of the Regular Meeting of Council, held August 10, 2009 be adopted, as presented.

CARRIED

BUSINESS ARISING OUT OF MINUTES:

**FIRE HALL
EXPANSION**

Quotes are being received for the construction of the fire hall expansion. Details of the contract for construction will be available for the next meeting.

**RCMP
DETACHMENT**

Following the presentation by RCMP representatives, the proposal for a full-fledged RCMP detachment in Candle Lake will not continue. Council will review the possibility of a storefront/community detachment.

**LANDFILL
RECYCLE
BUILDING**

A review of the plans for a combination recycle/equipment storage building resulted in changes to the planned building.

**223-2009
CAITHCART**

That the plans for a recycle building to be constructed at the landfill be changed to a 16' wide by 24' long building, with wood frame, metal roof and siding, cement pad, one 7' x 9' garage door, one walk in door and up to two windows.

CARRIED

**CLEAR SAND
DRAINAGE**

Following meetings with Resort Village representatives regarding the planned drainage project for the Clearsand Drive area, residents provided written comments and recommendations for the project. The project will begin in the near future and confirmation of the project will be mailed to all area residents.

**CANDLE LAKE
GOLF RESORT -
JULY 1 EVENT**

The Candle Lake Golf Resort responded to request of the Resort Village for additional information on the planned event for July 1, 2010. Following a review of the plans, Council requested that the Golf Resort co-ordinate their plans with those of the Parks and Recreation Committee.

**224-2009
CAITHCART**

That the Resort Village of Candle Lake has no requirement for a relaxation of the noise bylaw for events ending prior to 11:00 p.m. and that the Resort Village has no objection to the issuance of a Special Occasion Liquor Permit to The Candle Lake Sno Drifters Club and/or The Candle Lake Curling Club for a 'Family Canada Day Event' to be held July 1st, 2010 at the Candle Lake Golf Resort.

CARRIED

Handwritten signatures in blue ink, including a large signature and a smaller one below it.

**GOTGEEK.ca
- INTERNET
SERVICES**

Gotgeek.ca has not yet provided evidence of approval by Sask. Power for the installation of equipment on light standards for the provision of high speed internet. Councilor Caithcart received a verbal proposal from Mr. Zurakowski regarding an agreement for construction of a tower on Resort Village property.

**225-2009
PERRAS**

That upon receipt of confirmation of a formal agreement between Gotgeek.ca and Sask. Power and a written proposal by Gotgeek.ca for an agreement covering lease of Resort Village land by Gotgeek.ca, Council will consider entering into a lease agreement to include a lease fee of \$200.00 per month.

CARRIED

**226-2009
QUINN**

That the Resort Village grant temporary permission to Clarence Buckoski and Gotgeek.ca for the pole structure used for transmission of high speed internet and located on the Buckoski residence at #71 Main Street, to allow time for finalization of the entire project plan and that the permission be granted until November 30, 2009 at which time the allowance of the structure will be re-assessed.

CARRIED

**SK VELOCITY
-INTERNET
SERVICES**

SK Velocity (G L Mobile Communications) has now reached agreements with individual property owners for construction of communications towers and requests for permission to construct have been submitted by the property owners.

CORRESPONDENCE:

**NOBLES
POINT
COOPERATIVE**

A letter was received from the Nobles Point Cooperative outlining concerns that were discussed at their annual meeting held August 8, 2009, together with a copy of the meeting minutes. Concerns included the condition of Simon Lehne Drive and the need for additional public boat launching at Candle Lake. The Administrator will respond to the correspondence advising that Council is currently working on the concerns that they have listed.

COMMITTEE REPORTS:

**PARKS &
RECREATION
/TRAILS**

On behalf of Parks and Recreation, Ed Horn welcomed Councilor Geddes as the representative and link to Council. Parks and Rec will be holding a long range planning session on November 9th, 2009 to be facilitated by personnel from the Lakeland District Recreation Office. The Committee is pleased with the progress that has been made on construction of walking trails this season. The playground shelter is finished and a thank you was extended to volunteers for this project. The Glenna Elliott Memorial plaque is yet to be installed. The 2009 Canada Day Event was the first Canada Day event of the Resort Village that had zero income. The Committee expressed an interest in working with the Candle Lake Golf Resort to coordinate events for 2010 Canada Day. The ball diamond will be upgraded with more shale this fall. The mobile playground and swimming lessons were again offered this summer with the first making a profit and the latter losing, due to the inclement weather during swimming lessons. A tennis court proposal, as suggested by Mr. Meili was not supported by the Committee, due to the lack of proof of numbers wanting to access such a project and the assumption that the Curling Rink is a public building. Parks and Rec continue to work with CiB on installation of 'Welcome to Candle Lake' signs.

Handwritten signatures in black ink, appearing to be initials or names, located in the bottom left corner of the page.

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Resort Village of Candle Lake
Regular Meeting
September 14, 2009

**FIRE DEPT/
FIRST
RESPONDERS/
EMO**

Fire Chief Harker provided a written report of incidents for August, 2009, listing a total of six calls, two of which were motor vehicle accidents and four of which were medical. For September, 2009 to date, there have been two fire calls and one motor vehicle accident call.

Councilor Quinn will be meeting with EMO Coordinator, Clarence Buckoski to review progress on assignment of subdivision captains.

**ROADS &
MAINTENANCE/
LANDFILL**

Councilor Caithcart summarized the report provided by Maintenance Manager, Grant Carrier. Crews have been working on a number of drainage projects, walking trails and pedestrian crosswalks and road repairs. Yearly grass mowing in ditches will begin soon. The Clearsand drainage project is planned to begin when walkways on Simon Lehne are completed.

**WATERSHED
STEWARDS**

Councilor Quinn has not yet met with the local Watershed Committee. Dwayne Rowlett of the Saskatchewan Watershed Authority was out to provide Council with an outline of the procedures for operating of the water gate.

**COMMUNITIES
IN BLOOM**

Carol Jorgenson provided a written report. Minowukaw and Glendale are installing signs at the entrances to their subdivisions, similar to the one at Island View. This is an initiative of CiB, but financed by the area property owners. Pole banners have been ordered. Double banners will be attached to five metal poles within the Resort Village and banners will be changed three times a year, welcoming visitors to our community during the different seasons. On September 18, 2009, Larry Mullen from the Saskatchewan Waste Reduction Council will be at Candle Lake to assist with setting up a 'sustainable composting program' at the landfill. The assistance of the SWRC is funded by the federal and provincial governments.

HEALTH

Councilor Quinn attended the Annual General Meeting of the Prince Albert Parkland Regional Health Authority on Wednesday, September 9, 2009. The Region is experiencing difficulty in retaining physicians. The number of nursing staff has been increased. The Region is working on a plan to reduce the wait time for surgeries. 75% of the annual budget for PAPRHA goes to salaries and benefits. The Region is attempting to employ more nurse practitioners. Candle Lake now has a nurse practitioner one day a week. A flu vaccination Clinic will be held at the Seniors Hall on October 26, 2009.

PARCS

Council reviewed the August 31, 2009 PARCS Update #3. PARCS felt that the proposed change to the property revaluation cycle from five years to four years would be an additional administration burden and would be of little benefit, therefore they did not support this proposed change.

**ECONOMIC
PLANNING
&
DEVELOPMENT**

Councilors Caithcart and Perras have prepared a list of items for future review by Council, including plans for development of additional industrial lots, changes to the next phase of commercial property and the existing commercial property located on Sunset Way.

NCER

Councilor Perras attended the North Central Enterprise Region's open house on September 9, 2009. The Annual General Meeting will be held on October 22, 2009 at 7:00 p.m. NCER is looking for individuals to serve on the Board of Directors.



ACCOUNTS PAYABLE & FINANCIAL:

ACCOUNTS
PAYABLE 227-2009
 CAITHCART

That accounts payable, cheques number 3025 to 3109, inclusive, and totaling \$277,789.25, be approved for payment and that cheque 3050 be held until delivery of the garbage truck.

CARRIED

FINANCIAL
REPORT 228-2009
 GEDDES

That the financial report on revenues and expenditures vs budget, to August 31, 2009 be accepted, as presented.

CARRIED

NEW BUSINESS:

MITCHELL, M
- TAX ADJ.
REQUEST

Morley and Brenda Mitchell forwarded a request for an adjustment to the taxes levied on #29 Bereskin Drive for the years 1999 to 2008. Council reviewed the request, however, felt that there are time frames that must be adhered to for appeals and adjustments and therefore the request for adjustments to prior years' taxes was denied.

WEIMAN -
(CRAWFORD)
SUBDIVISION-
FORD ROAD

Luba Crawford has provided confirmation that Mervin, Brenda and Scott Weiman will be assuming the subdivision application for a portion of Parcel D, Plan 70PA03321, along Ford Road. The original plan has been downsized from a request to rezone the entire Parcel D for a proposed 46 lots to a request to rezone a portion of Parcel D proposing 12 lots in Block 101 and 10 lots in Block 102.

The original proposal to rezone the entire Parcel D was initiated in 2007 and 11-2007 and 12-2007 received first reading and a public hearing was held on May 19, 2007. Bylaws 11-2007 and 12-2007 will receive no further action, as this plan of subdivision has been withdrawn.

Bylaws 09-2009 and 10-2009 have been prepared to re-designate and rezone only a portion of Parcel D.

229-2009
QUINN

That the Resort Village prepare a draft servicing agreement covering a proposed subdivision of a portion of Parcel D, Plan 70PA03321, as outlined in the application to subdivide submitted by Mervin, Brenda and Scott Weiman.

CARRIED



**ROY, P. -
INTERNET
TOWER**

A request has been received from Phil Roy for permission to construct a 96 foot self-supporting communications tower on his property located at #24 Saskatchewan Drive for the purpose of transmission of high speed internet services by SK Velocity/GL Mobile Communications.

**230-2009
GEDDES**

That the Resort Village approve the request of Phil Roy for permission to construct a 96 foot, self-supporting communications tower on his property located at #24 Saskatchewan Drive, legally described as Lot 09, Block 08, Plan 00PA18815, providing that all engineered structural requirements for the construction and placement of the tower are met and that all liability associated with the tower is the responsibility of the property owner.

CARRIED

**C.L.GOLF
RESORT -
INTERNET**

A request has been received from the Candle Lake Golf Resort for permission to construct a 96 foot, self-supporting communications tower on Golf Resort property to the south of the Maintenance Shop and adjacent to Fairway 9, for the purpose of Transmission of high speed internet services by SK Velocity/GL Mobile Communications.

**231-2009
CAITHCART**

That the Resort Village approve the request of the Candle Lake Golf Resort for permission to construct a 96 foot, self-supporting communications tower on Golf Resort property to the south of their Maintenance Shop and adjacent to Fairway 9, providing that all engineered structural requirements for the construction and placement of the tower are met and that all liability associated with the tower is the responsibility of the property owner.

CARRIED

**STEEN, V. -
REQUEST
AMEND
SERVICING
AGREEMENT-
BLUE HERON
PLACE**

Vince Steen has requested an extension to the due date for the registration of Lots 7 to 16, Block 107 on Blue Heron Place and to the due date for payment of the final installment of infrastructure fees for this subdivision. There has been a delay in the physical survey of the lots, however the survey should be completed prior to the end of October, 2009.

**232-2009
PERRAS**

That the Resort Village approve an amendment to the servicing agreement between the Resort Village of Candle Lake and Vincent Steen, under date of January 23, 2008 and covering Lots 7 to 16, Block 107 on Blue Heron Place, to allow an extension to November 30, 2009 for the due date of the final installment of infrastructure fees, as outlined in Schedule "C" and amending Clause 5.1 to require the registration of the "Plan" no later than December 31, 2009.

CARRIED



**WHOLE EARTH
BUILDERS-
TEMP.
ACCESSORY**

Prior to the September, 2009 long week-end, Vince Steen, on behalf of Brandy's Coffee Cabana, requested approval to extend the authorization to operate the coffee house out of the temporary accessory building located at #5 Bayview Drive from the previously authorized date of August 31, 2009 to September 8, 2009, to allow the business to operate over the long week-end. informal approval was granted. Mr. Steen also requested permission to have the temporary structure remain on the Bayview Drive property for the winter season, to be used as a storage facility during construction of the principal building.

**233-2009
PERRAS**

That the Resort Village provide formal authorization for the operation of Brandy's Coffee Cabana at the temporary accessory building located on # 5 Bayview Drive to continue through to September 8, 2009 and that the temporary accessory building be allowed to remain on the #5 Bayview Drive property to be used as a storage facility during construction of the principal building and further, that the accessory building be removed from the property no later than May 31, 2010.

CARRIED

**HILLE-
CONSOLIDATE
LOTS**

Pauline Hille has requested the approval of the Resort Village to consolidate Lot 01, Block 01, Plan 62PA10733 and Lot 21, Block 01, Plan 107550428. The two residential lots are located on Simon Lehne Drive.

**234-2009
CAITHCART**

That the Resort Village approve the application of Pauline Hille to consolidate Lot 01, Block 01, Plan 62Pa10733 with Lot 21, Block 01, Plan 107550428 and that any future subdivision will be subject to the regular costs of subdivision, including infrastructure fees.

CARRIED

**C.L.SENIORS
- GRANT
APPLCIATION**

The Candle Lake Seniors will be making application for grant funding to assist with upgrades to the kitchen facilities in the Senior Centre. The Resort Village is requested to provide a letter supporting the grant application.

**235-2009
GEDDES**

That the Resort Village support the application of the Candle Lake Seniors Club for grant funding to assist with upgrades to the kitchen facilities in the Seniors Centre.

CARRIED



PEQUEGNAT
PLACE -
SUBDIVISION

An application for a proposed plan of subdivision of the property legally described as Parcel H, Plan 90PA05040 and located on Northview Road has been received from Betty Ann and William Radke, on behalf of Wilhelmina Pequegnat and proposes subdivision of the parcel into ten residential lots. The property is presently zoned R1 – Low Density Residential and does not require re-designation or rezoning.

236-2009
CAITHCART

That the Resort Village prepare a Servicing Agreement for the proposed subdivision of Parcel H, Plan 90PA05040, to include a designation of municipal reserve or payment in-lieu-of municipal reserve.

CARRIED

SUMASSURE

The Resort Village is a participating member of the SUMAssure Insurance Program that has been developed for Saskatchewan municipalities. The insurance industry is highly regulated and it is critical that municipalities have qualified and registered professionals overseeing the program. SUMAssure has secured the services of Aon to manage the reciprocal insurance program. A license to operate has been issued to SUMAssure, in compliance with all applicable provisions of *The Licensing Audit and Compliance Division of the Saskatchewan Financial Services Commission*. Now that the operating license has been issued, a resolution of Council must be adopted subscribing to SUMAssure's reciprocal program.

237-2009
QUINN

WHEREAS:

- (a) The Saskatchewan Urban Municipalities Association has facilitated the establishment of a reciprocal insurance exchange (the "SUMAssure Insurance Reciprocal") under the provisions of *The Saskatchewan Insurance Act* to enable Saskatchewan municipalities to obtain certain insurance coverages through SUMAssure Insurance Reciprocal;
- (b) The Resort Village of Candle Lake (the "Municipality") is desirous of participating in SUMAssure Insurance Reciprocal by becoming a subscriber to the SUMAssure Insurance Reciprocal Exchange Agreement to be dated as of August 19, 2009 (the "Reciprocal Agreement") through the execution and delivery of the subscription form appended as Schedule "A" to the Reciprocal Agreement;

NOW THEREFORE BE IT RESOLVED that:

1. The participation by the Municipality in SUMAssure Insurance Reciprocal, and the subscription by the Municipality in and to the Reciprocal Agreement, be and the same is hereby authorized and approved.
2. The Mayor and Administrator of the Resort Village of Candle Lake are hereby authorized for and on behalf of the Municipality to execute, under seal of the Municipality, and to deliver to SUMAssure Insurance Reciprocal the subscription form appended as Schedule "A" to the Reciprocal Agreement, and to do all such other things as may be necessary or required to complete such subscription.
3. The Administrator for the Resort Village of Candle Lake is hereby authorized to determine and obtain coverage for such of the classes of insurance as are offered by SUMAssure Insurance Reciprocal under and pursuant to the Reciprocal Agreement.
4. The payment of the Annual Subscription Charge for the first year of participation in SUMAssure Insurance Reciprocal and the premiums coverage under the classes of insurance to be obtained from and through SUMAssure Insurance Reciprocal be and the same are hereby approved.

CARRIED

**PROVINCIAL
PLANNING
APPEALS -**

In May of 2009, Council discussed the decision of the Saskatchewan Municipal Planning Appeals Committee with reference to a proposed development on Lot 19, Block 300, Plan 61PA08365. The Resort Village Development Appeals Board had denied the appeal application of Clem and Joyce Perras and the matter went on to the Provincial Planning Appeals Committee. The Provincial Committee ruled that the Resort Village Board had erred in its decision to deny the appeal.

At that time, a resolution was passed to correspond with the Ministry of Municipal Affairs referencing the decisions of the Provincial Appeals Committee, where the intent of our bylaws are being defeated and development plans that are being approved at the provincial level clearly contravene our bylaws. The correspondence requested clarification on the roles and responsibilities of the local Development Board and the role of the Provincial Planning Appeals Committee and advised that the Resort Village would not issue a building permit to the Perras' as applied for in August of 2008 until such time as clarification had been received.

To date, there has been no response to the correspondence forwarded to the Ministry of Municipal Affairs. A copy of this correspondence has since been sent to the Saskatchewan Municipal Planning Appeals Committee, however, no response has been received, to date.

The decision of the Provincial Planning Appeals Committee must be honored.

Councilor Perras did not participate in the discussion or resulting resolution.

238-2009
CAITHCART

That the Resort Village authorize the issuance of a building permit to Clem and Joyce Perras, based on the original permit application under date of August 20, 2008 as approved by the Saskatchewan Municipal Planning Appeals Committee, however, that we continue to seek a response to previous correspondence to provincial agencies regarding clarification of the roles and duties of the local and provincial planning appeals committees.

CARRIED

**GRAVEL
LEASE -
MAIN ST.**

239-2009
CAITHCART

That the Resort Village arrange for clearing of additional trees and overburden at the gravel lease site located along Main Street.

CARRIED

BYLAWS & POLICIES:

**BYLAW
07-2009
BPS -
GRUENDING
1st
READING**

Bylaw 07-2009 is a Bylaw to amend the Basic Planning Statement by re-designating Lot 12, Block 03, Plan 78PA19997 from Acreage Residential to low density residential to allow for subdivision of the lot into two parcels.

240-2009
CAITHCART

That Bylaw 07-2009, a bylaw to amend the Basic Planning Statement 01/2002 by re-designating Lot 12, Block 03, Plan 78PA19997 from 'Acreage Residential' to 'Low Density Residential' be introduced and given first reading.

CARRIED

BYLAW
08-2009
ZONING -
GRUENDING
1st
READING

Bylaw 08-2009 is a Bylaw to amend the Zoning Bylaw by rezoning Lot 12, Block 03, Plan 78PA19997 from 'RA Residential Acreage' District to 'R1 Low Density Residential' District to allow for subdivision of the parcel into two parcels.

241-2009
PERRAS

That Bylaw 08-2009, a bylaw to amend the Zoning Bylaw 02/2002 by Rezoning Lot 12, Block 03, Plan 78PA19997 from 'RA Residential Acreage' District to 'R1 Low Density Residential' District be introduced and given first reading.

CARRIED

BYLAWS
07-2009 &
08-2009 -
NOTICE OF
INTENTION
-GRUENDING

242-2009
PERRAS

That the 'Notice of Intention' for proposed Bylaws 07-2009 and 08-2009 be advertised in accordance with the approved alternate procedure for providing notice and that a public hearing on the bylaws be held at the Regular Meeting of Council on Tuesday, October 13, 2009, commencing at 7:00 p.m.

CARRIED

BYLAW
09-2009
BPS -
WEIMAN
1st
READING

Bylaw 09-2009 is a bylaw to amend the Basic Planning Statement 01/2002 by re-designating a portion of Parcel D, Plan 70PA03321, located within the NW ¼ 17-55-22-W2, from 'restricted development' to 'low density residential' as outlined in the proposed plan of subdivision submitted by Mervin, Brenda and Scott Weiman.

243-2009
QUINN

That Bylaw 09-2009, a bylaw to amend the Basic Planning Statement 01/2002 by re-designating a portion of Parcel D, Plan 70PA03321, located within the NW ¼ 17-55-22-W2 and as outlined in the proposed plan of subdivision submitted by Mervin, Brenda and Scott Weiman, from 'restricted development' to 'low density residential', be introduced and given first reading.

CARRIED

BYLAW
10-2009
ZONING -
WEIMAN
1st
READING

Bylaw 10-2009 is a bylaw to amend the Zoning Bylaw 02/2002 by rezoning a portion of Parcel D, Plan 70PA03321, located within the NW ¼ 17-55-22-W2 and as outlined in the proposed plan of subdivision submitted by Mervin, Brenda and Scott Weiman, from 'CON Conservation' District to 'R1 Low Density Residential' District.

244-2009
PERRAS

That Bylaw 10-2009, a bylaw to amend the Zoning Bylaw 02/2002 by rezoning a portion of Parcel D, Plan 70PA03321, located within the NW ¼ 17-55-22-W2 and as outlined in the proposed plan of subdivision submitted by Mervin, Brenda and Scott Weiman, from 'CON Conservation' District to 'R1 Low Density Residential' District, be introduced and given first reading.

CARRIED

BYLAWS
09-2009 &
10-2009 –
NOTICE OF
INTENTION
- WEIMAN

245-2009
GEDDES

That the 'Notice of Intention' for proposed Bylaws 09-2009 and 10-2009 be advertised in accordance with the approved alternate procedure for providing notice and that a public hearing on the bylaws be held at the Regular Meeting of Council on Tuesday, October 13, 2009, commencing at 7:00 p.m.

CARRIED

NEXT
MEETING

The next meeting of Council will be held Tuesday, October 13, 2009 commencing at 7:00 p.m.

ADJOURN

246-2009
QUINN

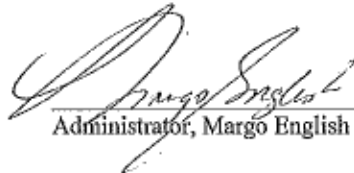
That the meeting adjourn.

CARRIED

The meeting adjourned at 10:00 p.m.



Mayor Toporowski



Administrator, Margo English