

The Regular Meeting of Council for the Resort Village of Candle Lake was held December 8, 2008 in the Administration Office at Candle Lake, Saskatchewan.

**ATTENDANCE:** The following were in attendance:

Toporowski, Nick	- Mayor
Allan, Doug	- Councilor
Caithcart, Lloyd	- Councilor
Nikiforuk, Gene	- Councilor
Romanuik, Leonard	- Councilor
English, Margo	- Administrator

**CALL TO ORDER:** A quorum being present, Mayor Toporowski called the Regular Meeting of Council to order at 7:00 p.m.

**ACCEPT  
AGENDA** 248-2008  
NIKIFORUK

That the agenda for the Regular Meeting of December 8, 2008 be accepted, with the following new business additions:

- CUPE- MEPP Judicial Review
- Candle Lake Church - Gravel

**CARRIED**

**ADOPT  
MINUTES** 249-2008  
ROMANUIK

That the minutes of the Regular Meeting of Council, held November 17, 2008, be adopted as presented.

**CARRIED**

**RV PARKS** It was noted that Council has not yet had discussions to review requirements, regulations and fee structures for RV Parks within the Resort Village.

**GRANTS  
COMMITTEE  
REPORT**

To accommodate a prior commitment, Joan Sajtos presented the 2008 annual report of the Grants Committee, outlining the year's activities and a providing Council with a summary of available grants. Highlights of the year included partnership building with regional representatives to share ideas and resources and to attempt to avoid competition for the same recreation, sport and culture grant resources. Referrals and grant information are provided to the appropriate parties. The Candle Lake Seniors have made application for "New Horizons" grant funding.

The Committee is seeking volunteers, particularly those with skills to research available grants online.



**BUSINESS ARISING OUT OF MINUTES:**

**CRANBERRY/  
EVERGREEN  
SUBDIVISIONS  
ACCESS ROAD**

The access road for the proposed Cranberry Estates Subdivision was again reviewed. The proposed Evergreen Estates, also in the R.M. of Paddockwood, will connect with the access road that is proposed in the area of the Resort Village leased properties on which the Aschim Homestead is located. Although there is now a legal road allowance between the Resort Village's two leased quarters, the proposed road that angles through the NE ¼ 24-54-23-W2 was the preference of Council as it does not interfere with walking trails for the Aschim Homestead and it allows for safer entry on Hwy.120. At present, the property being developed as Cranberry Estates is accessed, by agreement, through the Resort Village's leased SE ¼ 25-54-23-W2. This is not a legal road and the Resort Village is not in agreement with it being developed for a second legal access to the Subdivision as it would adversely affect the walking trails, demonstration plots and homestead buildings. These comments will be forwarded to Community Planning and the Ministry of Environment, together with a copy of the road proposal map.

**ONECHASSA  
PROPERTY  
LINES**

The request to purchase public reserve in order to bring conformity with Resort Village Bylaws to lakefront properties on Onechassa Drive was discussed by Council. Council discussed the options available. If the option to purchase public reserve is to be considered, it was the general consensus of Council that all property owners must be in agreement with purchasing the additional property necessary to bring buildings to conformity and there must be a common line. Council also felt that property owners should be aware that the purchase price would likely include the 'fair market value' of the property as well as costs associated with re-zoning and subdivision. It was determined that property owners would be better able to make decisions regarding their preferred remedy to the non-conforming buildings if they were provided with an approximate cost for a purchase proposal. Council also reviewed a number of emails that have been forwarded regarding the proposed purchase of public reserve in Onechassa.

**250-2008  
NIKIFORUK**

That Council determine the fair market value per square foot of lakefront property for the Onechassa Drive area.

**CARRIED**

**EVERGREEN  
ESTATES -  
PROPOSED  
MARINA**

Council again reviewed the request of the project manager for Evergreen Estates to support, in principle, a proposed co-operative marina to be located north of the Glendale road on the shore of Candle Lake. Support is requested prior to making formal application to develop the site. The proposal includes two 350 boat marinas, starting with one and expanding as the need arises, with 25% of the stalls being made available for local use through purchase or lease. The plan provided is not a final design, but a starting point for the proposed project.

The majority of Council did agree that there is a need for additional public marina facilities at Candle Lake.

**EVERGREEN  
ESTATES  
MARINA  
PROPOSAL**

**251-2008  
ROMANUIK**

That the Resort Village support, in principle, the Evergreen Estates Marina Proposal.

Councilor Caithcart requested a recorded vote.

In Favor – Allan, Nikiforuk, Romanuik, Toporowski  
Opposed – Caithcart

**CARRIED**

**CORRESPONDENCE:**

**REDHEAD  
EQUIPMENT  
CASE LOADER  
TRADE  
OPTION**

The original purchase of the Case 521D Wheel Loader in 2006 provided a \$1.00 trade option in one year, available through a governmental discount structure. The trade option for a new 2007 521D Loader was available in 2007 for the \$1.00 price. For the year 2008, Redhead Equipment has advised that changes have been made to the municipal loader exchange program. The program has been discontinued due to the change in the current North American economy and fluctuations in the exchange rate, the municipal discount structure, as well as the steadily rising cost of steel fed by global demands. For these reasons, they are unable to continue with the loader exchange program at this time. Redhead Equipment does intend to revisit the exchange program in early spring 2009.

**R.M of TORCH  
RIVER -  
FIRE  
PROTECTION**

The construction of a lodge on property leased by Luba Crawford and located within the R.M. of Torch River has prompted the Resort Village to advise the R.M. that, without an agreement for fire protection between the Resort Village and the R.M. of Torch River, the Resort Village is unable to provide protection. The R.M. has responded by indicating they are interested in reviewing a draft of an agreement and costs associated with providing this service.

**252-2008  
CAITHCART**

That the Resort Village respond to the R.M. of Torch River with a draft of a proposed fire protection agreement with costs for 'services provided' at the 'proposed rates' as being developed for our Mutual Aid Agreement with the Lakeland and District Co-operative.

**CARRIED**

**PRASKI -  
SUBDIVISION  
LAMBERT**

A final 'Plan of Proposed Subdivision', under date of December 2, 2008, to subdivide the existing Lot 1, Block 2, Plan 68PA09429, located on Lambert Drive has now been received.

A Servicing Agreement will now be prepared.



**COMMITTEE REPORTS:**

**PARKS &  
RECREATION  
/TRAILS**

Councilor Nikiforuk reported on a very successful Community Christmas Supper. There is not yet a final count on \$ that were collected to be donated to the Youth Programs.  
The Trails Committee will be meeting on December 9, 2008 to review plans and budgets for 2009.

**EMO**

An EMO Report was not available.

**FIRE DEPT/  
FIRST  
RESPONDERS**

Fire Chief Howdebo reported on the year ended October 31, 2008. There was a total of 35 calls over the year, 31 of which were medical. They have responded to two medical calls in the new year. The Fire/EMO Volunteer Christmas Supper was held on December 6, 2008 and was very successful.

**ROADS &  
MAINTENANCE/  
LANDFILL**

Councilor Romanuk reported briefly on the removal of overburden from the gravel lease which was used to continue with the widening of Main Street. This project was carried out over a period of four days.

The tender for the contract of regular maintenance work at the landfill, commencing January, 2009 will close December 12, 2008.

**P.A.MODEL  
FOREST**

Mayor Toporowski has received notification from P.A.Model Forest advising that, after consideration of a grant to assist the Resort Village with the installation and monitoring of piezometers at the Candle Lake landfill, they regret that they are unable to approve funding.

**PARCS**

There has been no recent news from the PARCS Board.

**CANDLE LAKE  
WATERSHED  
STEWARDS**

Councilor Allan advised there have been no meetings since the last report.

**HEALTH**

Etta Sackney provided a written report on behalf of the Health Committee. The Nurse Practitioner is at the Health Centre on the second and fourth Tuesday of each month for the fall and winter. Discussions are being held at the Prince Albert Parkland Health Region to increase the hours of operation for the Health Centre. The results of a Health Committee survey have promoted further investigation into the feasibility of a 'fee for service' co-operative to provide home services such as house cleaning, repair or maintenance.

**COMMUNITIES  
IN BLOOM**

Larry Deacon reported that the CIB Committee is winding down for 2008. Christmas lighting has been refurbished and distributed throughout the Resort Village. Council commended the Committee on re-furbishing the decorations. A thank-you was also extended to Sask. Power for their assistance in hooking up the lighting.  
The Committee is now working on developing 2009 activities and budget.



**ACCOUNTS PAYABLE & FINANCIAL:**

**ACCOUNTS  
PAYABLE**

**253-2008**  
CAITHCART

That Accounts Payable, cheques number 2352 to 2377, inclusive, totaling \$54,540.47, be approved for payment.

**CARRIED**

**FINANCIAL  
REPORT**

The 2008 report on revenues and expenditures vs budget to November 30, 2008 was presented and reviewed by Council.

**254-2008**  
CAITHCART

That the financial report on 2008 budget vs revenue and expenditure to November 30, 2008, be accepted as presented.

**CARRIED**

**NEW BUSINESS:**

**HICKS -  
CONSOLIDATE  
LOTS**

Dale Hicks has requested approval to consolidate lots 50 and 51, Block 03, Plan 69PA12758. Both lots have been used to develop the house and garage yard.

**255-2008**  
ROMANUIK

That the Resort Village approve the application of Dale Hicks to consolidate Lots 50 and 51, Block 03, Plan 69PA12758 and that any future subdivision will be subject to the regular costs of subdivision, including infrastructure fees.

**CARRIED**

**BOBCAT  
SKID-STEER  
EXCHANGE**

The S185 Bobcat Skid-Steer Loader is again eligible for the Municipal Exchange Program. With changes to exchange and a steel surcharge, a trade-in for model S185 is approximately \$500. less than a trade-in to upgrade to a new Model S205. The quote to upgrade is \$9,577.70.

**256-2008**  
CAITHCART

That the Resort Village exchange the S185 Bobcat Skid-Steer Loader for a Model S205 Bobcat Skid-Steer Loader at the quoted price of \$9,577.70.

**CARRIED**

**DEPUTY  
MAYOR  
2009**

**257-2008**  
CAITHCART

That the 2009 Deputy Mayor appointments are as follows:

- January to March, 2009.....Councilor Allan
- April to June, 2009.....Councilor Caithcart
- July to September, 2009..... Councilor Romanuik
- October to December, 2009.....Councilor Nikiforuk

**CARRIED**



2009  
COMMITTEE  
APPOINTMENTS

258-2008  
ROMANUIK

That Committee Appointments for the 2009 year are as follows:

- a) Parks and Recreation – Councilor Nikiforuk
- b) Communities in Bloom – Councilor Caithcart
- c) Roads & Maintenance/Landfill – Councilor Allan & Councilor Romanuik
- d) Finance & Budget – Mayor Toporowski & Councilor Caithcart
- e) Economic Planning & Development – Mayor Toporowski & Councilor Caithcart
- f) PARCS – Mayor Toporowski
- g) Search & Rescue – Mayor Toporowski
- h) EMO – Mayor Toporowski
- i) Fire/First Responders – Mayor Toporowski
- j) SUMA – Councilor Caithcart
- k) Environment – Councilor Allan
- l) Aschim Homestead – Mayor Toporowski
- m) Wapiti Regional Library – Councilor Allan
- n) Health – Etta Sackney
- o) P.A. Model Forest – Mayor Toporowski
- p) CUPE Negotiations – Mayor Toporowski, Councilor Allan, Councilor Romanuik
- q) Grants Committee – Mayor Toporowski

**CARRIED**

COUNCIL  
INDEMNITY,  
TRAVEL &  
MEAL RATES  
2009

A survey of council indemnities, travel and meal allowances for several municipalities was reviewed by Council. Recommendations for changes to Resort Village policy, to be effective January 1, 2009 were made by Council and policies will be drafted for the January, 2009 meeting to incorporate the following changes:

- Base Indemnity for Mayor to \$600.00 per month
- Base Indemnity for Councilors to \$400.00 per month
- Daily rate for committee meetings, convention, and supervision to \$20.00 per hour to a maximum of \$160.00 per day
- No change to \$0.45 per kilometer rate
- No change to Meal Allowance of \$40.00 per day (\$8, \$12, & \$20.)

2009 REGULAR  
MEETING  
DATES

Regular Meeting dates for Council have previously been the second Monday of each month.

259-2008  
ALLAN

That for 2009, the regular meeting date for Council remain as the second Monday of each month, commencing at 7:00 p.m.

**CARRIED**

DEVELOPMENT  
APPEALS BRD -  
3 YR. TERM  
JORGENSEN, C.

The Development Appeals Board Member appointments are for three year terms and the ending dates are staggered, with one position expiring each December 31<sup>st</sup>. The present appointment of Carol Jorgenson ends on December 31, 2008 and requires renewal.

260-2008  
NIKIFORUK

That Carol Jorgenson be appointed to the Development Appeals Board for a three year term, commencing January 1, 2009 and ending December 31, 2011.

**CARRIED**



2009  
LEGAL  
COUNSEL

261-2008  
CAITHCART

That the firm of *Wilcox, Zuk, Chovin, Barristers and Solicitors of Prince Albert* be appointed Legal Counsel of the Resort Village of Candle Lake for the year 2009.

**CARRIED**

2009  
AUDITOR

The firm of Meyers, Norris & Penny is the auditing firm appointed by Council for the Audit and Financial Statement for the 2008 year.

262-2008  
CAITHCART

That the Resort Village tender for the services of an auditor, to commence with the Audit and Financial Statement for the 2009 year.

**CARRIED**

CUPE -  
MEPP  
JUDICIAL

An email has been received from SUMA regarding an application by the Canadian Union of Public Employees (CUPE) for a judicial review of decisions made by the Municipal Employees Pension Plan (MEPP). Pursuant to the terms of an Order under date of 17<sup>th</sup> day of November, 2008, the Resort Village, as a member of the Saskatchewan Urban Municipalities Association (SUMA) and a participant in the Municipal Employees Pension Plan, is deemed to be a party to the judicial review proceedings. SUMA requires a resolution of authorization if the Resort Village wishes them to provide a response to the application on behalf of the Resort Village and to act as agent to retain and instruct legal counsel. Details of the review were not clearly defined in the correspondence from SUMA.

263-2008  
ALLAN

That the matter of the 'CUPE – MEPP Judicial Review' and appointment of SUMA as agent for the Resort Village be tabled until the next meeting.

**CARRIED**

CANDLE LAKE  
COMMUNITY  
CHURCH -  
GRAVEL

The Resort Village provided approximately 29 yards of gravel for ground preparation at the site of the Candle Lake Community Church. Councilor Allan suggested the Resort Village consider donating the cost of the gravel, an approximate cost to the Resort Village of \$500., to the Church Expansion Fund.

264-2008  
NIKIFORUK

That gravel provided for ground preparation at the site of the Candle Lake Community Church be donated to the Church Expansion Fund and that invoice number 08-0145 be cancelled.

**CARRIED**



**BYLAWS & POLICIES:**

**BYLAW  
20-2008 -  
COMMERCIAL  
LOTS - TAX  
EXEMPTION  
2009**

Bylaw 20-2008, a Bylaw to provide for tax exemption for the year 2009 on Commercial Lots 01 and 02, Block D, Plan 101788319, was presented by Mayor Toporowski.

**BYLAW  
20-2008 - 1<sup>st</sup>  
READING**

**265-2008  
CAITHCART**

That Bylaw 20-2008, a Bylaw to provide for tax exemption for the year 2009 on Commercial Lots 01 and 02, Block D, Plan 101788319, be introduced and given first reading.

**CARRIED**

**BYLAW  
20-2008 -  
2<sup>nd</sup>  
READING**

**266-2008  
NIKIFORUK**

That Bylaw 20-2008, a Bylaw to provide for tax exemption for the year 2009 on Commercial Lots 01 and 02, Block D, Plan 101788319, be given second reading.

**CARRIED**

**BYLAW  
20-2008 -  
PROCEED  
WITH  
3<sup>rd</sup> READING**

**267-2008  
ALLAN**

That Council proceed with third reading of Bylaw 20-2008, a bylaw to provide for 2009 tax exemption on Commercial Lots 01 and 02, Block D, Plan 101788319.

**CARRIED UNANIMOUSLY**

**BYLAW  
20-2008 -  
3<sup>rd</sup> & FINAL  
READING**

**268-2008  
ROMANUIK**

That Bylaw 20-2008, a Bylaw to provide for tax exemption for the year 2009 on Commercial Lots 01 and 02, Block D, Plan 101788319, be given third reading and passed.

**CARRIED**

**BYLAW  
21-2008 -  
AIRSTRIP  
2009 TAX  
EXEMPTION  
2009**

Bylaw 21-2008, a Bylaw to provide for tax exemption for the year 2009 on the Airstrip - Qtr. PT NE Sec 23, Tp 55, Rg 23, W2, as a community service, was presented by Mayor Toporowski.

**BYLAW  
21-2008 - 1<sup>st</sup>  
READING**

**269-2008  
CAITHCART**

That Bylaw 21-2008, a Bylaw to provide for tax exemption for the year 2009 on the Airstrip property Qtr. PT NE Sec 23, Tp 55, Rg 23, W2, as a community service, be introduced and given first reading.

**CARRIED**

**BYLAW  
21-2008 -  
2<sup>nd</sup>  
READING**

**270-2008  
ROMANUIK**

That Bylaw 21-2008, a Bylaw to provide for tax exemption for the year 2009 on the Airstrip property Qtr. PT NE Sec 23, Tp 55, Rg 23, W2, be given second reading.

**CARRIED**



**BYLAW  
21-2008 -  
PROCEED  
WITH  
3<sup>rd</sup> READING**

**271-2008  
NIKIFORUK**

That Council proceed with third reading of Bylaw 21-2008, a bylaw to provide for 2009 tax exemption on the Airstrip property, Qtr.PT NE Sec 23, Tp 55, Rg 23, W2.

**CARRIED UNANIMOUSLY**

**BYLAW  
21-2008 -  
3<sup>rd</sup> & FINAL  
READING**

**272-2008  
ALLAN**

That Bylaw 21-2008, a Bylaw to provide for tax exemption for the year 2009 on the Airstrip property, Qtr. PT NE Sec 23, Tp 55, Rg 23, W2, a community service, be given third reading and passed.

**CARRIED**

**BYLAW  
22-2008  
BYLAW  
ENFORCEMENT  
OFFICERS - 2009**

Bylaw 22-2008, a Bylaw to provide for the appointment of Bylaw Enforcement Officers for the year 2009, was presented by Mayor Toporowski.

**BYLAW  
22-2008 -  
1<sup>st</sup>  
READING**

**273-2008  
ALLAN**

That Bylaw 22-2008, a Bylaw to provide for the appointment of Clarence Buckoski, Grant Carrier, Jim Cunningham, Del Epp and Cec Hovdebo as Bylaw Enforcement Officers for the year 2009, be introduced and given first reading.

**CARRIED**

**BYLAW  
22-2008 -  
2<sup>nd</sup>  
READING**

**274-2008  
CAITHCART**

That Bylaw 22-2008, a Bylaw to provide for the appointment of Clarence Buckoski, Grant Carrier, Jim Cunningham, Del Epp and Cec Hovdebo as Bylaw Enforcement Officers for the year 2009, be given second reading.

**CARRIED**

**BYLAW  
22-2008 -  
PROCEED  
WITH  
3<sup>rd</sup> READING**

**275-2008  
NIKIFORUK**

That Council proceed with third reading of Bylaw 22-2008, a bylaw to provide for the appointment of Bylaw Enforcement Officers for 2009.

**CARRIED UNANIMOUSLY**

**BYLAW  
22-2008 -  
3<sup>rd</sup> & FINAL  
READING**

**276-2008  
ROMANUIK**

That Bylaw 22-2008, a Bylaw to provide for the appointment of Clarence Buckoski, Grant Carrier, Jim Cunningham, Del Epp and Cec Hovdebo as Bylaw Enforcement Officers for the year 2009, be given third reading and passed.

**CARRIED**


**NEXT MEETING** The next Regular Meeting of Council will be held on Monday,  
January 12, 2009, commencing at 7:00 p.m.

**ADJOURN** 277-2008  
ROMANUIK

That the meeting adjourn.

**CARRIED**

The meeting adjourned at 9:25 p.m.

  
\_\_\_\_\_  
Mayor Toporowski

  
\_\_\_\_\_  
Administrator, Margo English