



THE RESORT VILLAGE OF  
CANDLE LAKE

**RESORT VILLAGE OF CANDLE LAKE  
AGENDA  
SPECIAL MEETING OF COUNCIL**

**Date: Tuesday, June 28<sup>th</sup>, 2016 Time: 7:00 PM**

**Resort Village of Candle Lake Council Chamber**

**1. Call to order:**

Mayor John Quinn will call the Meeting to order

**2. Submission of Pecuniary Interest Forms:**

**3. Approval of Agenda:**

Recommendation: That the Agenda for this meeting be approved.

**4. Presentations, Delegations and related Reports: None**

**5. Correspondence: None**

**6. Reports:**

**6.1 Page 1** – Report 85 /2016 from Administrator Re: EPS Bylaw Enforcement – Bylaw 18 of 2016.

**Options:**

1. Receive and file.
2. That Bylaw 18 of 2016 Bylaw enforcement be brought up under the order of business “Introduction and Consideration of Bylaws” and that Bylaw 18 of 2016 be given three readings.

**6.2 Page 4**– Report 84/2016 from Administrator Re: Other Bylaw Enforcement – Bylaw 19 of 2016.

**Options:**

1. Receive and file.
2. That Bylaw 19 of 2016 Bylaw enforcement be brought up under the order of business "Introduction and Consideration of Bylaws" and that Bylaw 19 of 2016 be given three readings.

**6.3 Page 7– Report 83/2016 from Administrator Re: Septic License.**

**Options:**

1. Receive and file
2. That Council grant permission to C&S Septic operating under new ownership, Jami Sumlic, for the use of the lagoons under the same conditions as the previous permit, which allows for hauling from outside the Village to the Village lagoons.

**6.4 – Verbal Report from Jeff Horan Re: Walking Trails.**

**7. Project Updates: None**

**8. Introduction and Consideration of Bylaws:**

**8.1 – Bylaw 18 of 2016 – A Bylaw to Appoint a Bylaw Enforcement Officer.**

**That Bylaw No. 18 of 2016 – a Bylaw to Appoint a Bylaw Enforcement Officer be read a first time.**

**That Bylaw No. 18 of 2016 be now read a second time.**

**That leave be granted to read Bylaw No. 18 of 2016 a third time.**

**That Bylaw No. 18 of 2016 be read a third time and passed; and that Bylaw No. 18 of 2016, be now adopted, sealed and signed by the Mayor and Administrator.**

**8.2 – Bylaw 19 of 2016 – A Bylaw to Appoint a Bylaw Enforcement Officer.**

**That Bylaw No. 19 of 2016 – a Bylaw to Appoint a Bylaw Enforcement Officer be read a first time.**

**That Bylaw No. 19 of 2016 be now read a second time.**

**That leave be granted to read Bylaw No. 19 of 2016 a third time.**

**That Bylaw No. 19 of 2016 be read a third time and passed; and that Bylaw No. 19 of 2016, be now adopted, sealed and signed by the Mayor and Administrator.**

## **9. Adjournment**

<b>Report Title:</b>	<b>Bylaw 18 of 2016 Bylaw Enforcement (Report #85, 2016)</b>
<b>Date:</b>	<b>June 28, 2016</b>
<b>Prepared by:</b>	<b>Joan Corneil,</b>
<b>Prepared for:</b>	<b>Council</b>

**Options:**

1. Receive and file
2. That Bylaw 18 of 2016 Bylaw enforcement be brought up under the order of business "Introduction and Consideration of Bylaws and that Bylaw 18 of 2016 be given three readings.

**Justification for in Camera:** n/a

**Background:** Bylaw Enforcement Officers must be appointed by Council through a Bylaw. The last Bylaw – Bylaw 33 – 2010 named EPS Management Services Inc. (EPS) employees as Bylaw Enforcement Officers.

**Discussion:** The staff at EPS has changed due to retirement along with the needs of the Village. (budget 2016). This will require that a new Bylaw be passed to ensure the Village has Security in place.

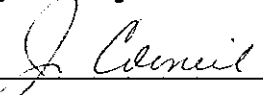
**Financial Implications:**

**Communications:**

**Attachments:** Draft Bylaw 18 of 2016

**Conclusion:** In order to ensure continued bylaw enforcement, the Village will need to pass a new bylaw naming the appropriate persons to the role.

**Respectfully submitted,**



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**Joan Corneil, CAO**

**BYLAW ENFORCEMENT OFFICER(S)**

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Resort Village of Candle Lake

BYLAW NO 18 of 2016

**A BYLAW TO APPOINT A BYLAW ENFORCEMENT OFFICER**

The Council of the Resort Village of Candle lake in the Province of Saskatchewan enacts as follows:

1. For the purpose of this bylaw, the expression:
  - a) "Council" means the Council of the Resort Village of Candle Lake; and
  - b) "Municipality" means the Resort Village of Candle Lake.
2. Council hereby appoints the employees of EPS MANAGEMENT SERVICES INC. as listed in Schedule "A" as the Bylaw Enforcement Officer(s) for the Municipality.
3. The appointment shall commence June 28, 2016 and shall continue at the pleasure of Council.
4. The appointment may be terminated by Council or by the Bylaw Enforcement Officer giving one (1) month written notice.
5. The duties of a Bylaw Enforcement Officer shall be
  - a) to enforce all municipal bylaws enacted by the council of the Municipality
  - b) to represent the Municipality before a justice of the peace or provincial court judge in the prosecution of anyone who is charged with contravention of a bylaw;
  - c) and other duties as may be assigned by council or its delegate
6. Bylaw NO 33-2010 is hereby repealed.
7. This bylaw shall come into force and take effect on June 28, 2016

[SEAL]

\_\_\_\_\_  
Mayor / Reeve

\_\_\_\_\_  
Clerk / Administrator

Read a third time and adopted  
this \_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Administrator

Schedule "A"  
Bylaw 18 of 2016

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Employees of EPS Management Services Inc. as bylaw Enforcement Officers for the Resort Village of Candle Lake:

Brandon Ferland  
Michael Hudon  
Robert Ferland



**REPORT**

<b>Report Title:</b>	<b>Bylaw 19 of 2016 Bylaw Enforcement (Report #84, 2016)</b>
<b>Date:</b>	<b>June 28, 2016</b>
<b>Prepared by:</b>	<b>Joan Corneil,</b>
<b>Prepared for:</b>	<b>Council</b>

**Options:**

1. Receive and file
2. That Bylaw 19 of 2016 Bylaw enforcement be brought up under the order of business "Introduction and Consideration of Bylaws and that Bylaw 19 of 2016 be given three readings.

**Justification for in Camera:** n/a

**Background:** Bylaw Enforcement Officers must be appointed by Council through a Bylaw. The last Bylaw – Bylaw 19 – 2011 named several persons including the administrator and the maintenance manager as Bylaw Enforcement Officers. Some of the persons listed in Bylaw 19 – 2011 no longer live in or work for the Village.

**Discussion:** Administration has checked with the parties listed in the new proposed bylaw and they have agreed to remain as bylaw enforcement officers or be added.

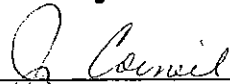
**Financial Implications:**

**Communications:**

**Attachments:** Draft Bylaw 19 of 2016

**Conclusion:** In order to ensure continued bylaw enforcement, the Village will need to pass a new bylaw naming the appropriate persons to the role.

**Respectfully submitted,**

  
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**Joan Corneil, CAO**

**BYLAW ENFORCEMENT OFFICER(S)**

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Resort Village of Candle Lake

BYLAW NO 19 of 2016

**A BYLAW TO APPOINT A BYLAW ENFORCEMENT OFFICER**

The Council of the Resort Village of Candle lake in the Province of Saskatchewan enacts as follows:

1. For the purpose of this bylaw, the expression:
  - a) "Council" means the Council of the Resort Village of Candle Lake; and
  - b) "Municipality" means the Resort Village of Candle Lake.
2. Council hereby appoints the persons as listed in Schedule "A" as the Bylaw Enforcement Officer(s) for the Municipality.
3. The appointment shall commence June 28, 2016 and shall continue at the pleasure of Council.
4. The appointment may be terminated by Council or by the Bylaw Enforcement Officer giving one (1) month written notice.
5. The duties of a Bylaw Enforcement Officer shall be
  - a) to enforce all municipal bylaws enacted by the council of the Municipality
  - b) to represent the Municipality before a justice of the peace or provincial court judge in the prosecution of anyone who is charged with contravention of a bylaw;
  - c) and other duties as may be assigned by council or its delegate
6. Bylaw NO 19-2011 is hereby repealed.
7. This bylaw shall come into force and take effect on June 28, 2016

[SEAL]

\_\_\_\_\_  
Mayor / Reeve

\_\_\_\_\_  
Clerk / Administrator

Read a third time and adopted  
this \_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Administrator



Schedule "A"  
Bylaw 19 of 2016

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Bylaw Enforcement Officers for the Resort Village of candle lake

Wes Harker  
Clarence Buckoski  
Robert Johnson  
Heather Scott  
Joan Corneil



**REPORT**

<b>Report Title:</b>	<b>Septic Permit(Report #83, 2016)</b>
<b>Date:</b>	<b>June 28, 2016</b>
<b>Prepared by:</b>	<b>Joan Corneil,</b>
<b>Prepared for:</b>	<b>Council</b>

**Options:**

1. Receive and file
2. That Council grant permission to C&S Septic operating under new ownership, Jami Sumlic, for the use of the lagoons under the same conditions as the previous permit, which allows for hauling from outside the Village to the Village lagoons.

**Justification for in Camera:** n/a

**Background:** In 2015, Council passed Bylaw 06 of 2015. Council is responsible under that Bylaw to grant permission for the use of the Sewage lagoons. Administration is then charged with issuing the permits.

There are 3 haulers in the Village with permits, C&S Septic, Wilmac Septic and Kelcore Contracting. C&S Septic is finalizing the sale of the business.

C&S operated under a permit that allowed for the discharge of material collected from outside the Village. They would charge extra for the (\$0.45/G) and remit those fees to the Village.

**Discussion:** The business will still operate under C&S Septic, but the ownership has changed and as such, the new owners will be required to get a permit from SERM. The permit from SERM cannot be issued without the permission from the Village.

The new owners are asking for a permit that is the same as the previous one.

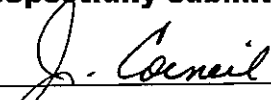
**Financial Implications:**

**Communications:**

**Attachments:** Form "A"

**Conclusion:** This is not an additional business, simply a sale of an existing operating business.

**Respectfully submitted,**

  
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**Joan Corneil, CAO**

Bylaw 06 of 2015

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FORM "A" OF BYLAW 16-2010

RESORT VILLAGE OF CANDLE LAKE

APPLICATION FOR SEWAGE ACCESS PERMIT

BUSINESS NAME: C&S Septic Services Ltd.

CONTACT NAME: Jami Sumic

MAILING ADDRESS: [REDACTED]  
[REDACTED]

TELEPHONE: [REDACTED]

**Attachments required:**

- Evidence of business registration
- Evidence of equipment proposed for use

June 27, 16  
Date

[Signature]  
Applicant Signature



Information  
Services  
Corporation

101305630  
Entity Number

# Certificate of Incorporation

*THE BUSINESS CORPORATIONS ACT*

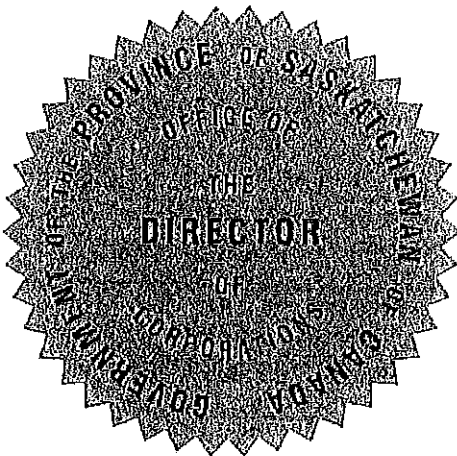
I certify that

C & S SEPTIC SERVICES LTD.

is this day incorporated under *THE BUSINESS CORPORATIONS ACT* in accordance with the attached Articles.

Given under my hand and seal

this 8th day of June, 2016



  
Director of Corporations